

OPERATIONAL PLAN AND BUDGET 2020/2021



Respect, Integrity, Courage, Honesty, Transparency

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1 INTRODUCTION

What is the Operational Plan and Budget about?

In line with the *Local Government Act 1993*, Council is required to prepare an Operational Plan and Budget. The Operational Plan and Budget includes:

- An action plan of principal activities that are linked to the Delivery Program to be undertaken by Council;
- Objectives and performance targets for these activities;
- A statement outlining Council's revenue policy including detailed estimates of income and expenditure;
- Rates and charges to be levied.

Council must give public notice for a period of at least 28 days, to publicly exhibit the draft Operational Plan and Budget and invite submissions to be received during the period of public exhibition. Following public exhibition and before the end of the financial year, Council formally adopts the Operational Plan and Budget after taking into consideration any submissions made.

Glen Innes Severn Council placed the draft Operational Plan and Budget for 2020/21 on public display from Friday, 1 May 2020 to Thursday, 11 June 2020.

The 2020/21 Operational Plan and Budget was adopted at the Ordinary Council Meeting on Thursday, 25 June 2020.

1.1 Message from the General Manager

Council's 2020/2021 Operational Plan and Budget are a component of the four (4) year Delivery Program that runs from 1 July 2017 until 30 June 2021.

The Delivery Program and Operational Plan or DPOP are part of the 10 year Community Strategic Plan that currently runs from 1 July, 2017 until 30 June, 2027.

The Glen Innes Severn Community Strategic Plan contains five (5) strategic directions. They are as follows:

1. *Community Services,*
2. *Economic Development,*
3. *Infrastructure Management,*
4. *Environment and Heritage and*
5. *Council Sustainability, Transparency and Communication.*

Each of these strategic directions then have a series of objectives, goals, strategic and specific actions and performance measures. All of these are cascaded down into firstly the four (4) year Delivery Program and then down to the yearly Operational Plan.

The Operational Plan for the 2020/2021 Financial Year has a number of actions and targets that are required to be reported to Council on a six-monthly basis. Responsible Officers are required to provide an update to Council and the Community on the progress being made on these actions and targets.

The first one for the 2020/2021 Financial Year will be for the period ending 31 December 2020. Progress will be reported to the February 2021 Ordinary Council Meeting.

Council's budget for the 2020/2021 Financial Year is made up of the following (the previous year's figures are shown in brackets):

- | | |
|-----------------------------|------------------------------------|
| • Operating revenue | \$35,021,519 (\$36,515,412) |
| • Operating expenditure | \$32,743,621 (\$31,526,575) |
| • Capital expenditure | \$12,217,780 (\$14,430,014) |
| • Loan principal repayments | \$ 2,026,345 (\$ 1,611,444) |

This budget shows an operating surplus of \$2,277,898. This figure is down on last year's figure of \$4,988,837, however it is still a very reasonable result.

For the 2020/2021 Financial Year, Council's main focus continues to be on fixing our roads infrastructure; and specifically, the local unsealed roads network.

This is in line with the community's Vision contained within the Community Strategic Plan from 2017 until 2027 - "Glen Innes Severn will have a vibrant, confident and inclusive community supported by a sustainable and prosperous economy **underpinned by a well-maintained road network**".

Maintenance spending on Council's roads, bridges and footpaths infrastructure has yet again received Council's priority attention; with a total amount of \$2.872 million, this is up by almost \$50,000 on the previous year's figure of \$2.823 million and up by almost \$300,000 on the 2018/2019 maintenance figure of \$2.584 million.

Council has continuously increased its maintenance spending on the unsealed rural roads component over the past four (4) years; from an amount of \$1.2 million in 2016/17, to \$1.6 million in 2017/18, to \$1.8 million in 2018/19 and finally to \$1.9 million in both 2019/20 and 2020/2021.

This is a significant achievement. Overall, the funding for the for the road, bridges and footpath asset class has grown from \$1.47 million in the 2013/2014 Financial Year to almost \$2.9 million in the 2020/2021 Financial Year. This represents a doubling of the funds provided for the maintenance of roads, bridges and footpaths in Glen Innes over the past seven (7) years.

This above-mentioned amount of \$2.9 million that is provided for maintenance activities, together with the capital expenditure of approximately \$7.4 million, will have a further positive impact on the condition of Council's roads, bridges and footpaths. That is a combined total of \$10.3 million budgeted to be spent on roads, bridges and footpaths in the 2020/2021 Financial Year.

Again, it is interesting to note that Council's total rate revenue is predicted to be around \$7.2 million for the 2020/2021 Financial Year (with roughly \$3.2 million coming from the Farmland rating category and \$3.3 million coming the from Residential rating category (including townships, villages and non-urban)).

Of note is that Council actually plans to spend a greater amount (i.e. \$3.1 million more) than its total annual rates revenue on its road network for the 2020/2021 Financial Year.

Council's Capital Works Budget of \$12,217,780 has been broken down as follows:

	\$
Projects funded from Roads to Recovery Grants	1,308,000
Projects funded through the Bridge Renewal Program	1,400,000
Projects (roads and footpaths) funded from the General Fund	2,715,639
Projects (bridges) funded through the LIRS* loans scheme	850,000
Plant and Equipment funded from the General Fund and Restricted Funds	850,000
Projects funded from the Water Fund	801,665
Projects funded from the General Fund	981,902
Projects funded from Regional Roads Grants	728,000
Projects funded from the Sewer Fund	471,056
Projects (roads and plant) funded from the Glen Innes Aggregates surplus	407,024
Projects funded from other grants and contributions	403,000
Projects funded from the Waste Restricted Fund	284,065
COVID-19 Transport Grant	872,429
Projects funded from the Stormwater / Drainage Restricted Funds	145,000

*Local Infrastructure Renewal Scheme

A detailed breakdown of all the various projects mentioned above can be found in Council's Capital Works Program for 2020/2021.

There is also significant expenditure proposed in the Economic Development Budget for the 2020/2021 Financial Year. A total of \$351,000 is proposed to be spent on marketing, development strategy, research, design and development, events and on business incentives.

The Economic Development expenditure is to stimulate the Glen Innes economy so that the Glen Innes Local Government Area (LGA) can prosper by attracting new businesses to the region and strengthening established businesses. This will be particularly important as the LGA will be coming out of a major pandemic in the 2020/2021 Financial Year.

Once again this is in line with the community's Vision contained within the Community Strategic Plan from 2017 until 2027 - "Glen Innes Severn will have a vibrant, confident and inclusive community **supported by a sustainable and prosperous economy** underpinned by a well-maintained road network".

Finally, I would like to extend my thanks and appreciation to the Mayor, Councillors, the rest of the Manex team, Council's Chief Financial Officer and staff who have been involved in the preparation of this Operational Plan and Budget for the 2020/2021 Financial Year, for their very valued contributions.

Craig Bennett
General Manager

1.2 Council's Vision and Values

Council Vision

Glen Innes Severn will have a vibrant, confident and inclusive community supported by a sustainable and prosperous economy underpinned by a well-maintained road network.

Council Slogan

Embracing Change, Building on History.

Mission

To be a 'can do' Council, that is, a Council that is proactive and prioritises affordable and relevant service delivery for its community.

Values

- Respect
- Integrity
- Courage
- Honesty
- Transparency

1.3 Strategic Objectives

(Developed by the newly elected Council in 2016)

The Glen Innes Severn Community Strategic Plan 2017-2027 contains five (5) strategic directions, with each having its own clear objective, being:

1. Community services

Create a growing community with optimal access to community services and facilities.

2. Economic development

Facilitate a growing local economy by continuing to support an attractive business climate.

3. Infrastructure management

As a priority, provide adequate infrastructure and facilities for the existing and future population.

4. Environment and heritage

Manage the natural values of our local area and conserve our heritage to ensure that it is enjoyed by the community, visitors and future generations.

5. Council sustainability, transparency and communication

Continue to be a sustainable and independent council, and foster transparency through clear communication with both internal and external customers.

These strategic directions are discussed in more detail within the Community Strategic Plan 2017-2027 along with the corresponding goals and strategic actions.

1.4 Strategic Financial Objectives

1. To maintain a realistic and achievable budgeted cash surplus each financial year to maintain an unrestricted current ratio of at least 2:1; thereby ensuring access to adequate working funds on a continual basis.

How: Council will budget for a realistic cash surplus each financial year.

2. To ensure that a realistic and reasonable percentage of Council's rates revenue is expended on roads infrastructure.

How: Council will identify the various grant components together with percentage of rate revenue allocated to roads infrastructure and report this to the community.

3. To maintain sufficient funds to meet known financial commitments beyond the current financial year, and to renew or acquire new capital infrastructure assets in line with Council's Asset Management Plans for its various infrastructure assets.

How: This long term financial plan has factored in the aspect of this objective and the new Asset Management Plans will be refined over time to advanced levels.

4. To continually assess all expenditure to ensure consistency with Council's newly developed and adopted strategic objectives.

How: This will be completed at budget quarterly reviews and reported to the community as well as forming part of Council's annual budget preparations for the Operational Plan and Budget. Council's Annual Reports will also reflect the budgets against the measures in the Delivery Program strategic objectives.

5. To continually review all operating expenditure and improve efficiency in service delivery where possible.

How: Council has developed a philosophy of "continuous improvement" where staff are continuously looking at creative ways in carrying out their functions with the best use of Council's resources whilst remaining focused on quality and customer service.

6. To concentrate expenditure upon capital renewal, rather than creating new assets, as this will increase Council's maintenance budget into the future.

How: This long term financial plan has kept new assets to a minimum and in all instances current assets will be sold so that the total number of Council assets that need to be maintained will actually decrease over time. For example, the co-location of Community Services into one (1) building will be replacing two (2) current assets with one. Roads infrastructure will focus on renewal or existing assets, and not creating new assets.

7. To reduce Council-owned assets which do not align with Council's adopted strategic objectives, and place an unnecessary ongoing maintenance burden on Council and the community.

How: Council will review, at least every three (3) years commencing in year one (1) of this plan, the Corporate Property Policy and assess land and building assets, including crown land of which Council is the trustee, for their status and potential. For example, should property be sold, leased commercially or new land be purchased.

8. To implement user-pay principles on service provision and assets, excluding known and Council-approved community service obligations.

How: Council will continue to implement user-pay principles and expand these principles into commercial and market rates where applicable.

9. To maximise returns on Council's investments, without increasing Council's investment risk above acceptable levels.

How: Council reports to the community on a monthly basis of funds invested and what institutions are holding these investments. In addition, Council's Investment Policy is reviewed at least every two (2) years or when required.

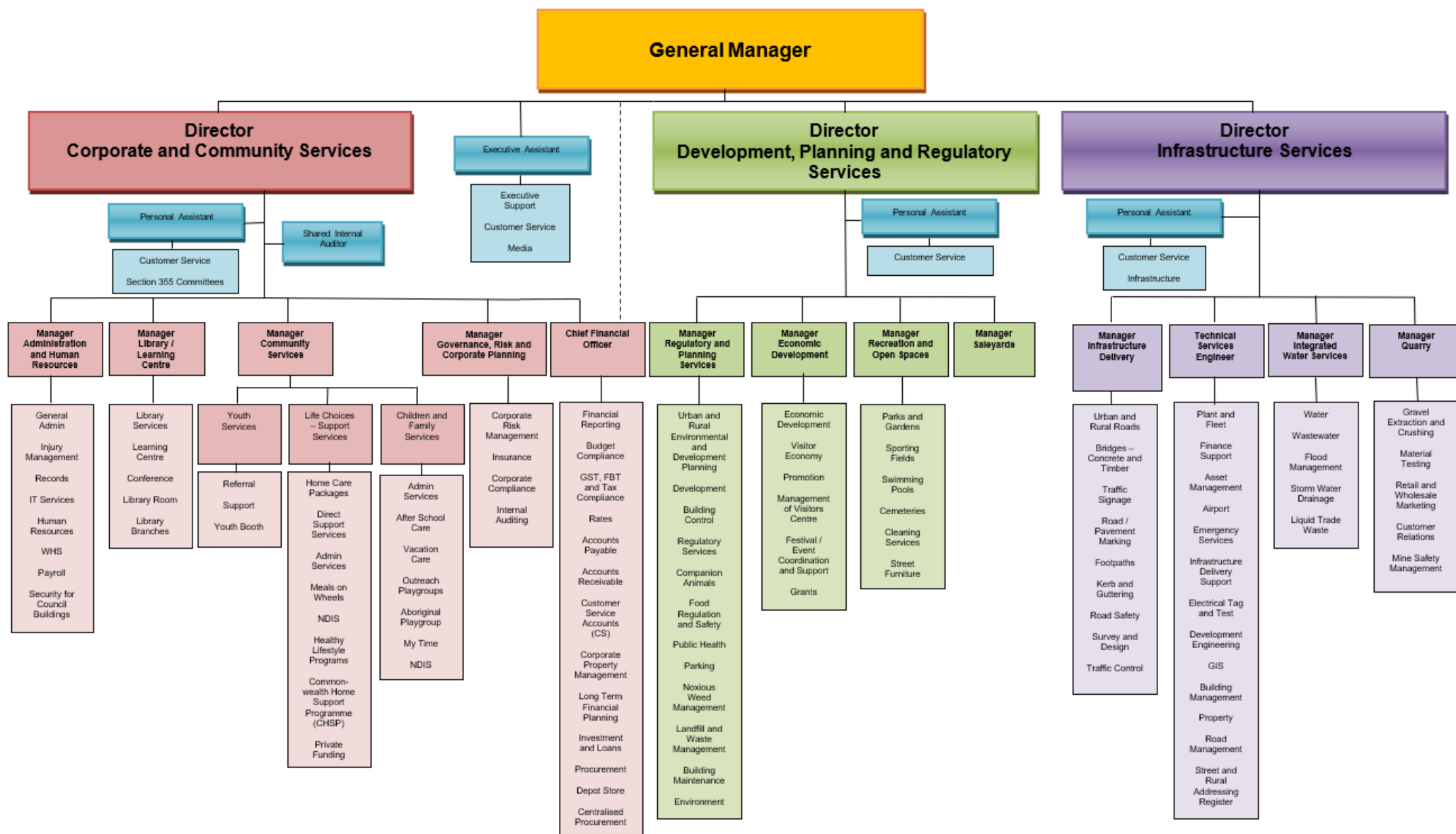
10. To attract and maximise government grants and subsidies as external funding sources for Council services.

How: Council has factored in funding from State and Federal Government throughout the long term financial plan both in respect to recurrent and one-off grants.

11. To extend and augment Council's own source revenue stream through business opportunities that align with Council's core business.

How: Council will pursue business opportunities like the quarry, private works for Roads and Maritime Services and facilitation of business development of using treated water from the Sewerage Treatment Plant.

1.5 Structure from 1 July 2020



2 COUNCIL'S OPERATIONAL ACTION PLAN

2.1 The Integrated Planning and Reporting Framework and Council's Operational Plan and Budget

In line with the changes to the *Local Government Act 1993*, relating to Integrated Planning and Reporting, Council is now required to develop an annual Operational Plan and Budget that is derived from the four (4) year Delivery Program that in turn is developed from the 10 year Community Strategic Plan. This Operational Plan and Budget replaces Council's current Operational Plan and Budget for the 2019/20 financial year.

Council's Operational Plan and Budget provides a direct link to the four (4) year Delivery Program and in turn the Community Strategic Plan. The Community Strategic Plan contains five (5) strategic directions: *Community Services, Economic Development, Infrastructure Management, Environment and Heritage, and Council Sustainability, Transparency and Communication*. Each strategic direction has a cascading objective, goal, strategic actions and targets.

2.2 Strategic Outcomes

Some of the key activities within the plan are listed below:

- Provide a \$50,000 Public Art allocation to promote public art in the Local Government Area (CS 1.2.4.6);
- Continue to promote Glen Innes Highlands as a 'tree change' destination. Create and conduct a survey to measure and provide insight into movers to Glen Innes Highlands (CS 1.2.5.2);
- Definitive programs and learnings will take place out of the Youth Booth so as to engage Youth in a safe and respectful manner (CS 3.3.1.4);
- A free Family Picnic Day will be held by 30 April 2020 (CS 3.5.2.3);
- Encourage the community to be more physically active by coordinating free dance workshops (CS 8.1.1.4);
- Provide an allocation of \$130,000 for marketing and promotional activity for the Glen Innes Highlands brand (ED 1.3.2.7);
- Ten (10) kilometres of 'High Conservation Value' roadsides will be treated for environmental weed invasion (EH 1.1.2.4);
- A provision of \$20,000 for Local Heritage Assistance Fund for restoration of heritage facades in the CBD with a minimum of two (2) projects approved by 30 June 2021 (EH 2.2.1.7);
- Provide an electric BBQ at the Emmaville lookout (EH 6.1.2.9);
- Move to two (2) factor authentication to staff in key positions to reduce the probability of security breaches (STC 1.7.2.29);

- Prepare the implementation of Council's new integrated computer system to go live Thursday, 1 July 2021 (STC 2.1.7.3);
- That the Audit Risk and Improvement Committee is established by Friday, 1 October 2020 (STC 2.1.14.4);
- A preferred option for co-location of staff is adopted by December 2020 (STC 5.1.1.4).

2.3 Operational Plan and Budget 2020/2021 in line with the Delivery Program 2017/2021 (next page)



Operational Plan

2020/2021

Community Services

OBJECTIVE: CREATE A GROWING COMMUNITY WITH OPTIMAL ACCESS TO COMMUNITY SERVICES AND FACILITIES

CS 1 Grow the population to 10,000 residents over the next 10 years

CS 1.1 Engage and encourage young people to later return to the Local Government Area (LGA) to raise their families, work in the area, work remotely from this area or establish their own business and or industries in the area.

CS 1.1.4 Send out an annual letter from the Mayor and General Manager to high school leavers, encouraging them to move back to the Glen Innes Highland community later in their lives.

Code	Action	Responsibility	Operational Plan Target
CS 1.1.4.4	Send out a friendly letter annually to all school leavers; inviting them to return to the Glen Innes Highlands community later in their lives to establish businesses or industries, or to work and raise their families in the LGA.	General Manager	A well worded letter is sent out to all High School leavers by 30 September 2020.

CS 1.2 Attract the population segment looking for a lifestyle change (branding for tree changers).

CS 1.2.1 Assist the Glen Innes Art Gallery Committee so that they can have access to a larger gallery/exhibition space in time.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.1.4	Assist the Glen Innes Art Gallery (GIAG) committee by attending Committee meetings and offering / providing advice when needed.	Manager Library & Learning Centre	Attend two (2) GIAG Committee meetings and assist the Committee to develop clear strategies and actions, to encourage professional management of the Art Gallery exhibitions.

CS 1.2.2 Implement Council's adopted Open Spaces Hierarchy through the Open Spaces and Recreation team.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.2.5	Achieve 100% compliance of Council's Silver rated Open Spaces as specified by Council's adopted Open Spaces Hierarchy Policy.	Manager of Recreation & Open Spaces	Maintain areas in accordance with the service levels as specified in the adopted Open Spaces hierarchy. Ensure that less than eight (8) complaints per year are received in relation to the standard of maintenance.
CS 1.2.2.6	Achieve 100% compliance of Council's Platinum and Gold rated Open Spaces as specified by Council's adopted Open Spaces Hierarchy Policy.	Manager of Recreation & Open Spaces	Maintain areas in accordance with the service levels as specified in the adopted Open Spaces hierarchy. Ensure that less than five (5) complaints per year are received in relation to the standard of maintenance.

CS 1.2.3 Implement Council's four (4) year Street Tree Replacement Program through the Open Spaces and Recreation team.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.3.4	Implement the 2020/2021 Tree Replacement Program and complete the 2019/2020 Tree Replacement Program that was not completed due to the drought as adopted by Council's Open Spaces Committee.	Manager of Recreation & Open Spaces	Plant 100% of street trees in the allocated sections of Lang, Macquarie, Hunter, Bourke, Meade and Church Streets.

CS 1.2.4 Provide an annual Public Art budget allocation in the Operational Plan to promote public art in the LGA and encourage participation by local artists.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.4.6	Provide an annual Public Art allocation in the Operational Plan so as to promote public art in the LGA and encourage local artists.	Manager of Economic Development	Provide a \$50,000 Public Art allocation in the 2020/2021 Operational Plan to promote public art in the Local Government Area.
CS 1.2.4.7	Undertake one (1) public art project in accordance with the Public Art Guidelines adopted by Council on 23 August 2018.	Manager of Economic Development	Initiate the project in conjunction with local art committees and community groups to create the project working group and project guidelines for submissions. Call for expression of interest (EOI) from local artists. Set up a community-driven voting system to select the final submissions. Commission artists from the \$50,000 Public Art Allocation.

CS 1.2.5 Investigate ways to promote Glen Innes Highlands as a 'tree change' destination.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.5.2	Ensure Glen Innes Highlands brand provides inspiration and information to encourage regional returners and tree-changers to move to Glen Innes. (LIVE)	Manager of Economic Development	Continue to update and develop content and initiatives to encourage people to move to Glen Innes Highlands through all available marketing channels and programs of activity. Monitor trends and economic development opportunities to attract highly skilled people to Glen Innes Highlands. Create and conduct a survey to measure and provide insight into movers to Glen Innes Highlands.

CS 1.2.6 Investigate and develop walking and cycling tracks in and around Glen Innes.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.6.4	Investigate and develop walking and cycling tracks in and around Glen Innes.	Manager of Infrastructure Delivery	The Pedestrian Access and Mobility Plan (PAMP) is reviewed by March 2021

CS 1.3 Ensure there are adequate facilities for the ageing population.

CS 1.3.4 Implement an appropriate Pedestrian Access Mobility Plan.

Code	Action	Responsibility	Operational Plan Target
CS 1.3.4.4	Apply for all available Roads and Maritime Services (RMS) contributions to implement the actions set out in the Work Schedule of Council's adopted Pedestrian Access and Mobility Plan (PAMP).	Senior Design Officer	An application is made to RMS Active Transport funding programs for identified PAMP projects during each and every round of funding.

CS 2 Ensure that land use planning supports the vision and role of each village and town.

CS 2.1 Review and update the existing Land Use Strategy and implement any changes through the Local Environmental Plan (LEP).

CS 2.1.1 Review the Glen Innes Severn LEP 2012 so as to ensure that minimum lot sizes meet the needs of the incoming population, including lifestyle changers, but do not impact on the productivity of agricultural land.

Code	Action	Responsibility	Operational Plan Target
CS 2.1.1.3	Complete the review of lot sizes in the Residential R1 zone, the Rural RU1 zone and the Village R5 zone to determine the suitability of the existing minimum lot sizes in each of these zones.	Manager of Regulatory & Planning Services	Ensure the Lot size review is completed by 31 December 2020. A Report will be provided to Council by February 2021. The Department of Planning Gateway application is made by 30 June 2021 if required.

CS 2.1.3 Prepare a revised Glen Innes Severn LEP and lodged it via the Department of Planning's gateway process.

Code	Action	Responsibility	Operational Plan Target
CS 2.1.3.2	Complete the review of the 2007 Glen Innes Severn Land Use Strategy to assist in the review of the Glen Innes Severn Local Environmental Plan (LEP) 2012.	Manager of Regulatory & Planning Services	A review of the 2007 Land Use Strategy is completed by 30 June 2021.

CS 3 Ensure community service levels meet the need of a diverse community with a focus on inclusion of youth, children and families, people who are older and people with a disability.

CS 3.1 Advocate for family violence support including a women's refuge service.

CS 3.1.2 Maintain support for local initiatives relating to domestic violence.

Code	Action	Responsibility	Operational Plan Target
CS 3.1.2.5	Maintain support for local initiatives relating to domestic violence.	Manager of Community Services	Manager of Community Services to continue support through direct liaison with local Police, attendance at meetings of the Safe in Our Town Committee and the Community Drug Action Team. Review the Safe in Our Town HELP Flyer, print and include the flyer in 100 New Resident Packs by June 2021.

CS 3.3 Advocate for and continue to develop a network of youth facilities across the community.

CS 3.3.1 Work with young people and Council's Youth Worker to develop a program and ideas to address youth needs and issues in the LGA.

Code	Action	Responsibility	Operational Plan Target
CS 3.3.1.4	Collaborate with all youth network partners to explore opportunities to collaboratively engage youth in new activities of their choice, to enhance resilience, respect, team spirit, inclusion, social interaction and friendships.	Manager of Community Services	To ensure there are increased numbers of youth engaged in safe and respectful positive learning and social experiences across the Local Government Area (LGA) by 2021. Manager of Community Services will investigate definitive programs and learnings that can be delivered to youth within the LGA and will continue to support youth through attendance at the Youth Advisory Committee Meetings.
CS 3.3.1.5	Continue to build on the operations of The Youth Booth by working collaboratively and proactively with the Youth Worker and youth attendees.	Manager of Community Services	Develop a clearly defined structure and agreed boundaries between all parties involved with The Youth Booth which is revised quarterly in consultation with those parties and reported back to Council.

CS 3.5 Advocate for the extension and improvement of Children and Family Services, including early intervention programs and coordination between Council, school run services and parenting programs.

CS 3.5.2 Hold a free annual Family Picnic Day which delivers a day of fun, education, food, information, inclusion, equality and healthy activities through collaborative partnerships - to promote family participation and social interactions to all community members.

Code	Action	Responsibility	Operational Plan Target
CS 3.5.2.4	Plan, coordinate and facilitate the Family Picnic Day through collaborative partnerships - to promote family participation and social interactions to all community members.	Manager of Community Services	A Family Picnic Day is held no later than 30 April 2021 which is free to the whole community and promotes participation of the family unit. The day is inclusive, educational and has food and fun activities for everyone.

CS 3.5.3 Advocate for and collaborate with other community organisations to encourage attendance at parenting programs to improve skills and resilience, potentially offering a trial session at the Pool House.

Code	Action	Responsibility	Operational Plan Target
CS 3.5.3.4	Work collaboratively with local organisations including Glen Innes Family and Youth Support, Hunter New England Health and the Benevolent Society to gauge skills required and arrange and promote a parenting program at the Pool House to be delivered by Centacare.	Manager of Community Services	A minimum of two (2) parenting programs are organised that provide the opportunity for parents to further develop their parenting skills and family well-being. These are to be conducted at The Pool House by 31 May 2021.

CS 3.5.4 Participate and support the Northern Tableland Cooperative Library Services Agreement on an ongoing basis.

Code	Action	Responsibility	Operational Plan Target
CS 3.5.4.2	Support the Northern Tableland Cooperative Library Services (NTCLS) network through their meetings, initiatives, resource transfers and staff training.	Manager Library & Learning Centre	Attend two (2) NTCLS meetings and transfer resources in September 2020 and March 2021.

CS 3.7 Complete actions within the Disability Inclusion Action Plan 2017/21.

CS 3.7.01 Promote a welcoming and inclusive community that strengthens positive attitudes and behaviours towards people of all abilities.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.1.7	Continue to support the Community Access Committee by attendance at meetings and promote positive outcomes on Council's website, social media, and in person.	Manager of Community Services	Manager of Community Services to continue support of people with all abilities through attendance at the Community Access Committee meetings. Promote community acceptance and values of each person as a unique individual, who are not defined by their ability, through Council's social media and websites.
CS 3.7.1.8	Maintain Council's mobility brochure to assist with information about accessibility to venues in Glen Innes.	Manager of Community Services	Review Council's mobility brochure in conjunction with the Community Access Committee and update the information available on Council's website by 31 May 2021.

CS 3.7.02 Advocate for law enforcement staff to police community areas to ensure disability parking and bus zones are being used appropriately.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.2.4	Have regular contact with law enforcement staff to police community areas to ensure accessible vehicle and bus parking zones are being used appropriately.	Manager of Community Services	Maintain regular communication with local parking enforcement agencies to ensure that accessible parking zones are readily available for the purpose which they are intended. Trends will be reported back to Council via the Community Access Committee.

CS 3.7.05 Provide left and right hand unisex toilets with access to people of all abilities.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.5.4	Ensure that new ablution facilities that are erected within the LGA make provision for left and right hand unisex toilets to cater for people of all abilities.	Manager of Community Services	All new ablution facilities that are erected within the LGA during the year will make provision for left and right hand unisex toilets.

CS 3.7.07 Explore the feasibility of establishing a covered bus and vehicle set down point in Grey Street to support people requiring mobility assistance to transfer under cover.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.7.1	Investigate the feasibility of a covered bus and vehicle set down point in Grey Street suitable for people who need mobility assistance.	Manager of Community Services	The feasibility of a covered vehicle and bus set down point in Grey Street Glen Innes is completed and should a positive outcome be received the project will be completed by 30 June 2021.

CS 3.7.08 Advocate for a supportive community that creates opportunities for learning and employment for people of all abilities.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.8.4	Promote and advocate for the employment of people of all abilities throughout the community.	Manager of Community Services	Increased numbers throughout the Local Government Area (LGA) are aware of the possibilities for employment of people with a disability. The Manager of Community Services advocates for same by face to face, social media, and engagement with local committees.

CS 3.7.09 Explore and promote opportunities for an informed and engaged community, where people of all abilities can keep abreast of electronic information, share their opinion and participate in community and democratic processes.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.9.4	Purchase an electronic system that will enable printed information on Council's website to be spoken aloud.	Manager of Community Services	Council's website and the new Community Services website are both set up to assist in navigation by people that are blind. Using their own familiar software a blind person can click on an article and it will be read aloud. This makes the purchase of new software redundant.

CS 3.7.10 Review the Glen Innes CBD zone for inclusive accessibility requirements.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.10.2	Review the Glen Innes CBD zone for inclusive accessibility requirements.	Technical Services Engineer	The Glen Innes CBD is compliant with inclusive accessibility best practice guidelines by June 2021.

CS 3.7.11 Facilitate and/or identify a diverse range of activities that are inclusive of people who are older and people who have a disability.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.11.4	Review the list of diverse activities available locally for people of all abilities and add or remove according to continuing suitability of the activity.	Manager of Community Services	Community activities are reviewed and promoted to be inclusive of people of all abilities via websites, social media and other available forums.

CS 3.7.12 Support people who are older, people who have a disability and children and families receiving services from Council to maintain independence and choice within budgetary limits, whilst achieving their goals.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.12.4	Audit budgets regularly and obtain feedback from consumers about their experiences, goal achievements and the degree of choice available to them.	Manager of Community Services	Ensure budgetary compliance is met. Further ensure that customers feel they are directly involved in determining a level of service provision which assists them to live independently and respects their individuality and dignity.

CS 3.8 Work with the community to address drug and alcohol issues.

CS 3.8.1 Play a more proactive role in the Community Drug Action Team (CDAT), including promotion to increase membership, whilst continuing to add and review relevant information on Council's website and have more local activities.

Code	Action	Responsibility	Operational Plan Target
CS 3.8.1.4	Two (2) or more community services staff regularly attend Community Drug Action Team (CDAT) meetings and seek funding for local activities to increase awareness and prevention of drug and alcohol use in the Local Government Area.	Manager of Community Services	Local CDAT activities reflect an increased awareness of the risks associated with drug and alcohol use.

CS 4 Promote transport accessibility, between villages and towns, particularly for vulnerable groups.

CS 4.1 Advocate for increased transport services within the LGA.

CS 4.1.3 Provide information to the community on the transport services available.

Code	Action	Responsibility	Operational Plan Target
CS 4.1.3.4	Provide information on the transport options between villages and towns and ensure that this transport is accessible and promoted to vulnerable groups.	Manager of Community Services	Information will be made available to the community through Council's website, social media and other information forums.

CS 4.1.7 Provide a Country Link Booking Service for residents of the LGA through the Visitor Information Centre.

Code	Action	Responsibility	Operational Plan Target
CS 4.1.7.4	Continue to provide a TrainLink Booking Service for residents of the LGA through the Visitor Information Centre.	Manager of Economic Development	Provide a TrainLink booking system at the Visitor Information Centre and such service has less than two (2) complaints per year regarding the CountryLink booking service.

CS 5 Celebrate and encourage community committees (volunteerism).

CS 5.1 Promote partnerships between the community and Council in achieving this objective.

CS 5.1.1 Provide annual training workshops for volunteers on Council Community Committees and where possible extend invitations to other Non-Council Community Committees.

Code	Action	Responsibility	Operational Plan Target
CS 5.1.1.4	Provide annual training workshops for volunteers on Council Community Committees and where possible extend invitations to other Non-Council Community Committees.	Director of Corporate & Community Services	One (1) workshop is delivered providing topical and relevant training to Council Community Committee volunteers. Where possible, collaboration with GLENRAC will take place and invitations extended to other Non-Council Community Committees / Groups.

CS 5.1.2 Provide a Grants Officer on a permanent part-time basis.

Code	Action	Responsibility	Operational Plan Target
CS 5.1.2.8	Provide a Permanent Part-Time Grants Officer.	Manager of Economic Development	Ensure a Grants Officer working a minimum of three (3) days per week, remains a permanent funded position within Council's Organisational Structure.
CS 5.1.2.9	A monthly report is provided to Council so as to inform Council of the progress of grants applied for and the success of such applications.	Grants Officer	A monthly report will be delivered to Council outlining successful, pending and unsuccessful grant applications.

CS 5.1.3 Identify and communicate opportunities for grants by providing a regular grants newsletter to Community Groups.

Code	Action	Responsibility	Operational Plan Target
CS 5.1.3.4	Distribute a grants newsletter to relevant community groups and organisations	Grants Officer	Deliver a minimum of 10 'Bid Blast' Newsletters per year to 355 Committees, MANEX, Council Managers, Glen Innes Highlands (GIH) Website, GIH and Glen Innes Severn Council social communication channels. Ensure grant approvals are featured in the Council Resident Newsletter.

CS 6 Promote community spirit and foster pride.

CS 6.1 Promote community events, including family oriented entertainment, culture and arts.

CS 6.1.3 Provide a dedicated Christmas tree for Grey Street, Glen Innes and undertake a review of the purchase of suitable, cost effective other Christmas decorations.

Code	Action	Responsibility	Operational Plan Target
CS 6.1.3.5	Provide a dedicated Christmas tree and decorations for Grey Street, Glen Innes.	Manager of Economic Development	Ensure the Christmas Tree and Decorations for Grey Street, Glen Innes installed by 30 November 2020.
CS 6.1.3.6	Provide a dedicated Christmas tree Planting in RSL Park, Emmaville and Apex Park, Deepwater so as to allow for a future use decorated tree.	Manager of Recreation & Open Spaces	Two (2) advanced deodar (pine) trees are installed by 30 November 2020 in a location as agreed by the respective beautification committees.

CS 7 To have a safe community.

CS 7.1 Provide safe community spaces.

CS 7.1.4 Provide an effective regulatory service by way of suitably qualified and trained staff.

Code	Action	Responsibility	Operational Plan Target
CS 7.1.4.4	Provide an effective regulatory service by way of suitably qualified and trained staff.	Manager of Regulatory & Planning Services	Ensure all regulatory service staff attend at least one (1) training and / or conference relevant to their industry per year. Ensure that 90% of customer service requests are responded to within 48 hours of receipt of request.

CS 7.1.5 Provide a Category Two (2) service in accordance with the NSW Food Authorities Food Regulation Partnership.

Code	Action	Responsibility	Operational Plan Target
CS 7.1.5.6	Council continues to provide a Category Two (2) service in accordance with the NSW Food Authorities Food Regulation Partnership.	Manager of Regulatory & Planning Services	Ensure that 95% of food businesses are inspected annually. Following these inspections ensure that 100% of food businesses with non-compliance are followed up and re-inspected within legislative timeframes. Further that Scores on Doors certificates are issued to 100% of participating food businesses.

CS 8 To have a healthy community.

CS 8.1 Encourage the community to be more physically active.

CS 8.1.1 Encourage local gyms / fitness providers to promote better health / fitness initiatives.

Code	Action	Responsibility	Operational Plan Target
CS 8.1.1.4	Approach local gyms / fitness providers asking for their participation to collaborate with Council to provide dance / fitness classes to the community.	Director of Corporate & Community Services	Council were successful in receiving \$5,500 from the Empowering our Communities Grant Funding to organise and provide free dance / fitness classes to the community. Council will collaborate with local gym / fitness providers and dance instructors to facilitate these classes prior to June 2021.

CS 8.1.4 Encourage, assist and work with community groups to increase awareness of childhood obesity.

Code	Action	Responsibility	Operational Plan Target
CS 8.1.4.4	Approach and collaborate with external groups to increase the awareness of healthy food and fitness options for children.	Director of Corporate & Community Services	In collaboration with external agencies, two (2) information fliers or pamphlets are distributed about healthy food / fitness options for children by 30 June 2021.

CS 8.1.5 Promote regular messages regarding the value of team sports within the community.

Code	Action	Responsibility	Operational Plan Target
CS 8.1.5.4	Promote regular messages regarding the value of sport within the community.	Manager of Recreation & Open Spaces	Ensure at least two (2) media releases are issued highlighting the physical and mental benefits of sport. Provide two (2) social media posts highlighting the physical and mental benefits of sport.

CS 8.1.6 Support and provide Life Choices - Support Services' current healthy lifestyle programs.

Code	Action	Responsibility	Operational Plan Target
CS 8.1.6.4	Continue to offer the same level of healthy lifestyle programs in 2020/2021.	Manager of Community Services	Life Choices – Support Services will continue to maintain or increase the number of Healthy Lifestyle classes currently available to the community.

Economic Development

OBJECTIVE: FACILITATE A GROWING LOCAL ECONOMY BY CONTINUING TO SUPPORT AN ATTRACTIVE BUSINESS CLIMATE.

ED 1 Facilitate market and business opportunities.

ED 1.1 Update the existing GISC Economic Development Strategy to reflect the current economic climate and opportunities (understanding gaps in the market and opportunities).

ED 1.1.1 Undertake a review of the current Economic Development Strategy to ensure Council is capitalising on economic development opportunities in the LGA.

Code	Action	Responsibility	Operational Plan Target
ED 1.1.1.2	Commence implementation of the Economic Development Strategy and Action Plan	Manager of Economic Development	Develop associated business cases or feasibility studies to enable implementation of 2020/2021 Action Plan projects or initiatives. Facilitate the final implementation model for place-based economic development. Conduct research, design and development projects linked to the Economic Development Strategy and Action Plan.

ED 1.2 Maintain the Significant Development Committee as an important gateway to listen to and welcome new business proposals.

ED 1.2.1 Provide an internal development pathway to facilitate development.

Code	Action	Responsibility	Operational Plan Target
ED 1.2.1.4	Provide an internal development pathway to facilitate development.	Manager of Regulatory & Planning Services	Continue to provide a Significant Development Committee which meets as required so as to provide developmental facilitation for potential developers. Provide a weekly Development Assessment Unit meeting opportunity for applicants to discuss potential development applications.

ED 1.3 Review tourism opportunities and promotion with a particular focus on strengthening accessibility and providing incentives to draw visitors into the Glen Innes Highlands.

ED 1.3.1 Provide a well resourced Tourism and Events section, acknowledging the Visitor Information Centre as the vital hub for tourism.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.1.15	Provide a well resourced Tourism and Events section, acknowledging the Visitor Information Centre as the vital hub for tourism.	Manager of Economic Development	Maintain staffing levels of a minimum of 3.8 Full Time Equivalent (FTE) staff members. Continue to maintain accreditation under the NSW Accredited Visitor Information Centre Network scheme.
ED 1.3.1.16	Maintain a clean and pleasant atmosphere at the Visitor Information Centre by ensuring that the washrooms, toilets, building and garden are maintained to a high standard.	Manager of Economic Development	Aim for no more than two (2) written complaints to Council regarding the facility per year.
ED 1.3.1.17	Continue to utilise volunteers to assist with staffing of the Visitor Information Centre.	Manager of Economic Development	Ensure a minimum of six (6) volunteers are available on a roster to assist with the manning of the Visitor Information Centre.
ED 1.3.1.18	Provide regular updates on Tourism and Events to the Glen Innes Highlands Visitor Association (GIVHA) and communicate any opportunities, initiatives or collaboration to attract the Visitor Economy.	Manager of Economic Development	Continue to provide an Executive Forum on a monthly basis for GIHVA and Business in Glen (BIG) to liaise with Council. Attend GIHVA Committee meetings if appointed as the nominated Council representative. Provide updates on Visitor Economy strategies, initiatives, programs and activity on a quarterly basis at the Executive Forum.

ED 1.3.2 Provide an annual budget allocation to promote the visitor economy to the LGA.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.2.7	Ensure the Glen Innes Highlands brand provides inspiration and information on VISITING Glen Innes Highlands.	Manager of Economic Development	Provide an allocation of \$130,000 in the 2020/2021 Operational Budget for Marketing and Promotional activity including: Continue to update and develop content and initiatives to encourage people to visit Glen Innes Highlands through all available marketing channels and programs of activity; Develop a Tourism Packages Platform and increase visitation.
ED 1.3.2.8	Provide opportunities for local businesses and subscribers to leverage Glen Innes Highlands information, activity and opportunities.	Manager of Economic Development	Continue the Business Engagement Program to regularly sent Economic Development E-newsletters and Glen Innes Highlands E-newsletters to relevant databases and subscribers. Utilise all other relevant communication channels to update the business community on activity and opportunities. Create a solution to ensure the community have direct access to Council information as well as to facilitate improved perceptions of Council through delivery of a bespoke communication solution aligned to and demonstrating Council values.

ED 1.3.5 Optimise the number of travellers on the New England Highway turning into the Glen Innes CBD by pursuing the establishment of a roundabout at the intersection of Church and Bourke Streets.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.5.3	Apply to NSW RMS for a works authorisation deed for safety upgrades at Bourke and Church Streets.	Manager of Infrastructure Delivery	An application to NSW RMS for a works authorisation deed for the construction of traffic control measures at Bourke and Church Streets is lodged by June 2021, including the design and costings for the project.

ED 1.3.7 Monitor the New England and Gwydir Highway traffic numbers to provide perspective regarding the potential business flow.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.7.4	Arrange collection of traffic counts on the Gwydir Highway and New England Highway at fixed locations, to supplement periodic vehicle counts published on the RMS online Traffic Volume Viewer.	Senior Design Officer	Obtain traffic count data on highway approaches to Glen Innes by December 2020 and update this information on an annual basis into the future.

ED 1.4 Advocate for the decentralisation of State Government agencies including the Roads and Maritime Services and Department of Primary Industries.

ED 1.4.1 Advocate to the State and Federal Members of Parliament for further decentralisation of Government departments.

Code	Action	Responsibility	Operational Plan Target
ED 1.4.1.4	Advocate and lobby the local State and Federal Members of Parliament for the decentralisation of Government departments to the LGA.	General Manager	One (1) new Government service function is relocated to Glen Innes by 2021.

ED 1.5 Actively support the establishment of a Flight School at the Glen Innes Airport.

ED 1.5.1 Actively support the establishment of a Flight School at the Glen Innes Airport.

Code	Action	Responsibility	Operational Plan Target
ED 1.5.1.4	Actively support the establishment of a Flight School at the Glen Innes Airport by working in close collaboration with an external organisation.	Director Development, Planning & Regulatory Services	Stage One (1) of the Glen Innes Flight School has commenced by 2021.

ED 2 Develop a strong brand for Glen Innes Severn Highlands.

ED 2.1 Support and promote the new Glen Innes Highlands destination branding.

ED 2.1.1 Adopt an economic development brand.

Code	Action	Responsibility	Operational Plan Target
ED 2.1.1.4	Ensure the Glen Innes Highlands brand provides inspiration and information on INVESTING in Glen Innes Highlands.	Manager of Economic Development	Provide an allocation of \$25,000 in the 2020/2021 Operational budget for the purposes of marketing and promotion. Continue to update and develop content and initiatives to encourage people to invest to Glen Innes Highlands through all available marketing channels and programs of activity.

ED 3 Facilitate growth and support business development.

ED 3.1 Be responsive and proactive to business interest/receptive to innovation and relocation.

ED 3.1.1 Support "Business in Glen" and the "Glen Innes Severn Tourist Association" to ensure a consistent approach to encouraging development within the LGA, and to provide for a regular discussion opportunity with Council staff.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.1.7	Provide opportunity for financial support to BIG and GIIVA to encourage member-benefits aligned to Council Economic Development Strategy.	Manager of Economic Development	Consolidate relevant policies (Event Prioritisation Policy, Business Incentive Fund and other financial allocations) to create a combined 'Economic Development Support Fund' for business and community to apply for financial support. Ensure that the policy criteria for funding supports local economic outcomes aligned with the Economic Development Strategy and Action Plan.
ED 3.1.1.8	Provide information on Economic Development to Business in Glen (BIG) and communicate any opportunities and initiatives for collaboration to drive the Local Economy to relevant businesses / services.	Manager of Economic Development	Continue to host an Executive Forum on a monthly basis for GIHVA and BIG to liaise with Council. Attend BIG Committee meetings if appointed as the nominated Council representative. Provide updates on Economic Development strategies, initiatives, programmes as requested by invitation to BIG committee meetings.

ED 3.1.2 Provide incentives to encourage new business to the LGA and assist existing business to expand.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.2.4	Provide incentives to encourage new business to the Local Government Area (LGA) and assist existing business to expand.	Manager of Economic Development	Transfer the outstanding Operational Budget allocation of \$72,000 for the Business Incentive Fund into an 'Economic Development Support Fund.' Reserve any unspent funds so as to increase the fund to a maximum of \$200,000. Consolidate relevant policies (Event Prioritisation Policy, Business Incentive Fund and other financial allocations) to create a combined 'Economic Development Support Fund' for business and community to apply for financial support. Ensure that the policy criteria for funding supports local economic outcomes aligned with the Economic Development Strategy and Action Plan.

ED 3.1.4 Hold "Development Assessment Unit" meetings with developers to provide them with an opportunity to discuss their developments with key Council staff before the actual Development Applications are lodged.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.4.7	Provide the opportunity for a weekly Development Assessment Unit meeting to provide developers with the opportunity to discuss proposed developments prior to the lodgement of a Development Application.	Manager of Regulatory & Planning Services	Development Assessment Unit Meetings are held for 100% of all requests to meet from customers and developers.
ED 3.1.4.8	Promote Council's Development Assessment Unit as an opportunity for applicants to discuss proposed developments prior to the lodgement of a Development Application.	Manager of Regulatory & Planning Services	Development Assessment Unit Meeting Flyers are available constantly at both Town Hall and Church Street Reception. Development Assessment Unit Meetings are promoted utilising a mix of Council's available media platforms four (4) times per year.

ED 3.1.5 Provide a Planning and Accreditation Service.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.5.4	Maintain a minimum service level of 2.5 Full Time Equivalent (FTE) Accredited Building Surveyors and one (1) FTE Town Planner within the organisational structure.	Manager of Regulatory & Planning Services	Ensure the (2.5) FTE Accredited Building Surveyors and one (1) FTE Town Planner continue to be fully funded positions within Council's Organisational Structure. Council's Accredited Building Surveyors and Town Planner continue membership with the relevant Building Accreditation Scheme and Planning Institute respectively.

ED 3.1.6 Advocate for a passenger air service, including charter flights, to bigger centres from the Glen Innes airport.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.6.4	Advocate for a passenger air service, also including the possibility of charter flights, to bigger centres from the Glen Innes Airport.	General Manager	A passenger air service, possibly chartered flights, is available from Glen Innes to larger centres by 2021.

ED 4 Recognise and support the agricultural sector as the most significant local industry within the LGA.

ED 4.1 Have a particular focus on the maintenance and renewal of Council's rural local roads network.

ED 4.1.1 Develop and maintain advanced Asset Management Plans for the local road network.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.1.4	Develop and maintain advanced Asset Management Plans for public transport infrastructure, integrated with Council's Long Term Financial Plan.	Technical Services Engineer	An updated Transport Infrastructure Asset Management Plan is further developed and refined by 30 June 2021.

ED 4.1.2 Maintain a routine inspections program for the road network.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.2.4	Coordinate periodic inspections of Council's road network to identify defects and prioritise repairs using a risk management approach, and for the purpose of monitoring changes in the condition of network assets.	Manager of Infrastructure Delivery	Periodic inspections of the road and footpath networks are completed and defects are prioritised for repair according to the relevant risk inspection plan timetable.

ED 4.1.3 Manage the maintenance and renewal of the rural sealed road network according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.3.7	Organise and implement the re-sealing and heavy patch program for Council's sealed road assets.	Manager of Infrastructure Delivery	The 2020/2021 sealed roads heavy patching and resealing program is fully expended by 31 May 2021.
ED 4.1.3.8	Organise and implement a rehabilitation program for Council's road infrastructure to maintain and improve the road user's experience.	Manager of Infrastructure Delivery	Ensure the capital works projects funded by the Glen Innes Aggregates' business unit profits are completed by 31 May 2021.

ED 4.1.4 Manage the maintenance and renewal of the rural unsealed road network according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.4.4	Maintain a network of roads that provide optimum access for livestock freight movements.	Manager of Infrastructure Delivery	Ensure the Old Grafton Road Bridge over the Mann River is replaced by February 2021.

ED 4.1.5 Manage the maintenance and renewal of the rural road drainage network according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.5.5	Maintain rural drainage network using a dedicated team comprising three (3) staff, two (2) backhoes and a tip truck.	Manager of Integrated Water Services	Ensure the drainage maintenance expenditure provision is 90% expended by 31 May 2021.

Infrastructure Management

OBJECTIVE: AS A PRIORITY, PROVIDE ADEQUATE INFRASTRUCTURE AND FACILITIES FOR THE EXISTING AND FUTURE POPULATION.

IM 1 Ensure there are optimal services.

IM 1.1 Continue to engage with the community through established Community Committees to ensure their needs are understood.

IM 1.1.1 Support the existing Roads Committee and Access Committee.

Code	Action	Responsibility	Operational Plan Target
IM 1.1.1.4	Facilitate the function of the Roads Consultative Committee.	Personal Assistant	Roads Consultative Committee meetings are held as determined by the committee on a quarterly basis.

IM 1.1.2 Support the existing Open Spaces Committee, Glen Innes and District Sports Council, Cemetery Committee, Australian Standing Stones Management Board, Emmaville and Deepwater Village Beautification Committees, and Emmaville Mining Museum committees.

Code	Action	Responsibility	Operational Plan Target
IM 1.1.2.7	Attend the monthly Australian Standing Stones Management Board (ASSMB) meetings.	Director Development, Planning & Regulatory Services	Council appointed staff attend 90% of scheduled ASSMB meetings.
IM 1.1.2.8	Council's delegate attends the Open Spaces, Glen Innes and District Sports Council, Glen Innes Severn Cemetery Committee, Emmaville and Deepwater Beautification Committee Meetings.	Manager of Recreation & Open Spaces	Council's Delegate attends 90% of scheduled meetings of the Open Spaces, Glen Innes and District Sports Council, Glen Innes Severn Cemetery Committee, Emmaville and Deepwater Beautification Committees by June 2021.

IM 1.2 Ensure there is timely response and clear communication regarding infrastructure customer service requests.

IM 1.2.1 Maintain an up to date register of customer requests.

Code	Action	Responsibility	Operational Plan Target
IM 1.2.1.4	Maintain customer requests for Infrastructure issues in a managed register and respond in a timely manner.	Personal Assistant	Ensure 90% of customer requests are completed within priority timeframes.

IM 1.3 Maintain appropriate levels of service across the LGA.

IM 1.3.01 Implement Capital Roads infrastructure works according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.1.4	Implement and complete the Capital Works Program for the 2020/2021 financial year.	Manager of Infrastructure Delivery	The Capital Roads Infrastructure program is 90% completed within budget by 31 May 2021.

IM 1.3.02 Implement Capital Bridge infrastructure works according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.2.3	Implement and complete all planned Capital Bridge Infrastructure works for the 2020/2021 financial year.	Manager of Infrastructure Delivery	The capital works program for bridges is completed within budget by 31 May 2021.

IM 1.3.03 Implement maintenance infrastructure works according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.3.4	Review the performance of maintenance works against the adopted levels of service and identify areas for improvement. Monitor and track progress of maintenance works.	Manager of Infrastructure Delivery	Maintenance grading and other activities are completed in accordance with the "Roads Hierarchy" and service level agreements. The unsealed roads maintenance budget is 90% expended by 31 May 2021.

IM 1.3.04 Manage water functions according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.4.4	Manage water functions according to adopted service levels.	Manager of Integrated Water Services	Achieve 100% compliance with Australian Drinking Water Guideline Standards.

IM 1.3.05 Manage wastewater functions according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.5.4	Operate the Glen Innes Sewer system in accordance with Environmental Protection Authority (EPA) licence conditions.	Manager of Integrated Water Services	Achieve 100% compliance with the conditions of EPA licence number 576.

IM 1.3.06 Provide adequate plant and fleet levels for excellence in service delivery.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.6.4	Manage the acquisition, maintenance and disposal of plant and fleet assets in accordance with Council policies and procedures, and adopted capital and operational budgets.	Technical Services Engineer	Internal plant rates are set at adequate levels to ensure sustainable funding for the plant renewal program. The procurement of Plant and Fleet items identified in the annual Operational Plan is completed by 31 March 2021 within budget parameters.

IM 1.3.07 Maintain an engineering oversight and customer service delivery function.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.7.4	Maintain a full complement of staff in the Department of Infrastructure Services' adopted structure.	Director of Infrastructure Services	All positions within the Infrastructure Services department are filled with competent and capable staff - with a particular focus on providing excellent customer service.

IM 1.3.08 Oversee Emergency Services within the LGA.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.8.8	Coordinate and provide administrative support for three (3) Local Emergency Management Committee meetings each year.	Technical Services Coordinator	Three (3) Local Emergency Management Meetings are held by 30 June 2021.
IM 1.3.8.9	Provide support for the NSW Rural Fire Service (RFS) and State Emergency Service (SES) in accordance with legislative requirements and service level agreements.	Technical Services Coordinator	Two (2) service level meetings are held with the NSW Rural Fire Service by 31 May 2021.

IM 1.3.10 Improve the amenity of the Emmaville Caravan Park and develop a works program.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.10.2	Provision of Solar lighting and Picnic Facilities within the vicinity of the Emmaville Caravan Park and Aquatic Centre.	Manager of Recreation & Open Spaces	Installed solar lighting, electric BBQ, shelter and picnic table near the Emmaville caravan park for use by the public and park visitors.

IM 1.3.11 Deliver on the action plan of the Strategic Marketing Plan for branch libraries at Deepwater, Emmaville and Glencoe.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.11.4	Continue to survey the community for feedback on current and future services needs and satisfaction levels.	Manager Library & Learning Centre	Branch library users' satisfaction levels remain above 75% in all customer satisfaction surveys.

IM 1.3.12 Maintain and/or further develop advanced Asset Management Plans across all asset classes.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.12.3	Develop and maintain advanced Asset Management Plans across all asset classes, integrated with Council's Long Term Financial Plan.	Technical Services Engineer	Asset Management Plans are updated for all asset categories by 30 June 2021 and progress toward the International Infrastructure Management Manual's definition of advanced asset management, as follows: "Asset management which employs predictive modelling, risk management and optimised decision making techniques to establish asset lifecycle treatment options and related long term cash flow predictions."

IM 1.4 Advocate for reliable telecommunications infrastructure across the LGA.

IM 1.4.1 Submit mobile black spot funding applications when the opportunity arises.

Code	Action	Responsibility	Operational Plan Target
IM 1.4.1.4	Review mobile telephone coverage and competition within the local government area, develop proposals, and submit applications for telecommunications Infrastructure funding under the Australian Government's Mobile Black Spots Program.	Technical Services Engineer	Applications are submitted for mobile black spot locations under each round of any applicable funding programs as may be offered during 2020/2021.

IM 2 Continue to systematically reduce the infrastructure backlog.

IM 2.1 Pursue and deliver the Fit for the Future Action Plan.

IM 2.1.2 Identify and investigate opportunities for Council to supplement its Own Source Revenue.

Code	Action	Responsibility	Operational Plan Target
IM 2.1.2.4	Identify and investigate opportunities for Council to extend its Own Source Revenue when preparing the 2021/2022 Annual Fees and Charges as part of the Annual Operational Plan and Budgeting process.	Director of Corporate & Community Services	At least one (1) additional revenue stream is identified, investigated and included in the 2021/2022 Draft Annual Operational Plan and Budget in March 2021.

IM 2.1.3 Target annual asset renewal expenditure to ensure the infrastructure backlog is addressed within the next 10 to 15 years.

Code	Action	Responsibility	Operational Plan Target
IM 2.1.3.7	Target annual asset renewal expenditure to ensure the Infrastructure backlog is addressed within the next 10 years.	Chief Financial Officer	The amount of funding annually spent on asset renewal is higher than the required one (1) to one (1) ratio - to ensure a backlog reduction over time.
IM 2.1.3.8	Ensure Operating Surpluses are sufficient to address Infrastructure backlog requirements.	Chief Financial Officer	The Long Term Financial Plan is reviewed and updated as part of the 2021/2022 Operational Plan and Budgeting process by 31 March 2021. Operating surpluses are adequate to assist with the funding of the backlog requirements.

IM 2.2 Set and communicate the delivery of annual infrastructure backlog targets.

IM 2.2.1 Develop and implement an Infrastructure Backlog Management Plan.

Code	Action	Responsibility	Operational Plan Target
IM 2.2.1.3	Develop and implement an 'Infrastructure Backlog Management Plan'.	Technical Services Engineer	The Infrastructure Backlog Management Plan is reviewed in conjunction with Asset Management Plans, and informs the preparation of the annual capital works budget.

IM 2.2.2 Continue to achieve annual operating surpluses sufficient to meet the reduction in infrastructure backlog targets.

Code	Action	Responsibility	Operational Plan Target
IM 2.2.2.4	Continue to achieve annual operating surpluses sufficient to meet the reduction in Infrastructure backlog targets, as determined by the Infrastructure Backlog Management Plan.	Chief Financial Officer	The 2021/2022 draft Operational Plan and Budget, clearly identifies a surplus that is sufficient to meet the reduction target in the Infrastructure Backlog Management Plan.

IM 3 Ensure proper management of infrastructure and assets.

IM 3.1: Optimise the management of assets, with a focus on Council's road network and drainage.

IM 3.1.2 Provide a supply of affordable and optimal gravel for the sheeting of unsealed roads.

Code	Action	Responsibility	Operational Plan Target
IM 3.1.2.4	Maintain adequate supplies of unsealed road gravel at various locations around the local government area to facilitate gravel road re-sheeting.	Quarry Manager	High quality gravel is stockpiled in sufficient quantities around the local government area to maintain constant availability for unsealed road re-sheeting.

IM 3.1.3 Return an annual profit from Glen Innes Aggregates to provide additional funding for the ongoing management of the local road network.

Code	Action	Responsibility	Operational Plan Target
IM 3.1.3.4	Return a profit of at least \$500,000 from the Glen Innes Aggregates business unit to provide funding for ongoing management of the road network.	Quarry Manager	The annual profits of Glen Innes Aggregates are equal to or greater than \$500,000.

IM 3.2 Develop and implement best operational practices, including the empowerment of staff to take ownership of outcomes.

IM 3.2.1 Develop and maintain a culture of community stewardship among field staff.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.1.4	Maintain regular meetings with team leaders to discuss working standards and expectations.	Manager of Infrastructure Delivery	Road works staff are taking ownership and pride in their work, which is supported by feedback from Roads Committee members and a reduction in customer service requests and complaints.

IM 3.2.2 Implement best practice techniques for road management.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.2.7	Unsealed roads that are not remaining in a satisfactory condition between grades are prioritised for gravel re-sheeting.	Manager of Infrastructure Delivery	The unsealed road re-sheeting budget is 90% expended by 31 May 2021.
IM 3.2.2.8	The quality standards for maintenance staff are internally audited and maintained at best practice.	Manager of Infrastructure Delivery	A "best practice" procedure is utilised by maintenance staff. At least 95% of pothole repairs meet internal best practice standards.

IM 3.2.3 Implement a street lighting maintenance program within Glen Innes and the villages.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.3.4	Manage the maintenance, renewal and upgrade of street lighting assets in accordance with service level agreements and operational plan budgets.	Technical Services Engineer	Street lighting is provided to public areas in accordance with service level agreements and the annual operational budget.

IM 3.2.4 Implement the Asset Management Plan for carparks.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.4.4	Complete planned maintenance on car parks for the 2020/2021 financial year.	Manager of Infrastructure Delivery	Council owned car parks are inspected and routine maintenance is performed on a quarterly basis.

IM 3.2.5 Implement the Asset Management Plan for footpaths.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.5.4	Complete all planned maintenance and capital works involving footpaths for the 2020/2021 financial year.	Manager of Infrastructure Delivery	All maintenance and renewal of footpaths is completed within budget by 31 May 2021.

IM 3.2.6 Implement the Asset Management Plan for bridges.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.6.4	Complete all works identified in the asset management plan for bridges in the 2020/21 financial year.	Manager of Infrastructure Delivery	All bridge works identified in the capital works program are completed by 31 May 2021.

IM 3.4 Complete the upgrade of Grey Street between Meade and Ferguson Streets.

IM 3.4.2 Complete the refurbishment of all Grey Street roundabouts.

Code	Action	Responsibility	Operational Plan Target
IM 3.4.2.4	Complete the refurbishment of all Grey Street roundabouts.	Manager of Infrastructure Delivery	Continue to work on the aesthetic refurbishments of the Grey Street roundabouts.

IM 4 Strive for adequate funding for infrastructure and assets.

IM 4.1 Optimise funding and service delivery.

IM 4.1.2 Consider implementing a "Special Rate Variation" if surpluses generated do not provide sufficient funds to meet the community's expectations.

Code	Action	Responsibility	Operational Plan Target
IM 4.1.2.4	Determine the ability of Council to meet service levels expected of the community particularly in the area of roads maintenance and renewal.	Chief Financial Officer	The Long Term Financial Plan (LTFP) is reviewed and updated as part of the 2021/2022 Operational Plan and Budgeting process by March 2021.

IM 4.2 Advocate for more external funding from both State and Federal Governments.

IM 4.2.1 Pursue grant funding opportunities as they become available.

Code	Action	Responsibility	Operational Plan Target
IM 4.2.1.4	Council's Grants officer pursues grant funding opportunities as they become available.	Manager of Economic Development	A grants report is included in the Director of Development, Planning and Regulatory Services' monthly Council report.

IM 5 Ensure proper freight transport planning.

IM 5.1 Optimise the road network for freight access to adopted service levels.

IM 5.1.1 Identify key heavy transport routes within the LGA and also those connecting the area externally, including key works and pinch points that need to be addressed.

Code	Action	Responsibility	Operational Plan Target
IM 5.1.1.3	National Heavy Vehicle Regulator requests for approval of over-mass and over-dimension vehicles are processed in a timely manner.	Technical Services Engineer	National Heavy Vehicle Regulator requests for approval of over-mass and over-dimension vehicles are processed within 21 days of receipt.

Environment Heritage

OBJECTIVE: MANAGE THE NATURAL VALUES OF OUR LOCAL AREA AND CONSERVE OUR HERITAGE TO ENSURE THAT IT IS ENJOYED BY THE COMMUNITY, VISITORS AND FUTURE GENERATIONS.

EH 1 Continue to be a leader in environmental sustainability.

EH 1.1 Maintain road side environmental areas.

EH 1.1.2 Continue to maintain environmental weed control on "High Conservation Value" roadsides.

Code	Action	Responsibility	Operational Plan Target
EH 1.1.2.4	Maintain environmental weed control on 10 kilometres of "High Conservation Value" roadsides.	Manager of Regulatory & Planning Services	Ten (10) kilometres of 'High Conservation Value' roadsides are treated for environmental weed invasion by 30 June 2021.

EH 1.2 Develop a Waste Management Strategy with a particular focus on green waste and promoting industry accepted best recycling practices.

EH 1.2.3 Decrease contamination levels in existing recycling to an acceptable industry standard.

Code	Action	Responsibility	Operational Plan Target
EH 1.2.3.7	Decrease contamination levels in existing recycling to an acceptable industry standard of eight percent (8%) by 30 June 2021.	Manager of Regulatory & Planning Services	In collaboration with relevant internal and external stakeholders and the community, reduce contamination rates in recycling to eight percent (8%) by 30 June 2021.
EH 1.2.3.8	Collaborate with JR Richards and Sons to identify areas within the Local Government Area where high levels of recycling contamination exists and provide a stronger education and enforcement presence within these areas.	Manager of Regulatory & Planning Services	JR Richards and Sons provide monthly updates identifying high levels of recycling contamination within the Glen Innes LGA. Council's Waste and Environmental Management Officer in collaboration with Council's Ranger undertake education and enforcement, within the LGA detailed to be of high recycling contamination every month, after receiving the report from JR Richards and Sons with aim to reduce recycling contamination rates.

EH 1.2.4 Develop and promote a waste education and a recycling program within the LGA.

Code	Action	Responsibility	Operational Plan Target
EH 1.2.4.3	Develop a Waste Management Strategy incorporating future landfill and recycling requirements within the LGA that is adopted by Council by 30 June 2021.	Manager of Regulatory & Planning Services	A consultant is engaged to commence work on the Waste Management Strategy in collaboration with the Manager of Planning and Regulatory Services and Waste and Environmental Health Officer by 31 August 2020. A Draft Waste Management Strategy, including community consultation completed by 28 February 2021. The Draft Waste Management Strategy is put to Council for consideration by 30 April 2021. Ensure the Waste Management Strategy adopted by Council by 30 June 2021.

EH 1.4 Promote energy efficiency and the use of renewable resources across Council facilities and assets.

EH 1.4.2 Investigate Council fleet vehicles that are suitable for replacement with hybrid and/or electric vehicles.

Code	Action	Responsibility	Operational Plan Target
EH 1.4.2.6	Consider the acquisition of hybrid and/or electric vehicles for Council's vehicle fleet, subject to effectiveness and a review of life-cycle costs, and within available resources.	Technical Services Engineer	Electric vehicles are considered during all light vehicle renewals in accordance with Council's plant and fleet policy.

EH 1.4.4 Continue to monitor and audit energy use across Council facilities.

Code	Action	Responsibility	Operational Plan Target
EH 1.4.4.4	Monitor the energy consumption of all Council's major buildings and facilities so as to report the cost benefit of renewable energy installed on Council facilities.	Manager of Regulatory & Planning Services	Implement actions from the adopted Renewable Energy Action Plan.

EH 2 Support conservation efforts in relation to heritage.

EH 2.2 Better utilise existing heritage grant budget provisions and advocate for additional funding and/or supplement funding from Council's funds.

EH 2.2.1 Provide/lobby for additional heritage funding for the upgrade of heritage facades in the Glen Innes CBD.

Code	Action	Responsibility	Operational Plan Target
EH 2.2.1.7	Continue to provide heritage funding for the upgrade of heritage facades in the Glen Innes CBD.	Manager of Regulatory & Planning Services	A provision of \$20,000 is included in the 2020/2021 Operational Plan for the Local Heritage Assistance Fund with the priority of the fund being for the restoration of heritage facades in the CBD. Ensure a minimum of two (2) CBD heritage restoration projects are approved by 30 June 2021.

EH 2.3 Monitor the built environment around existing heritage places.

EH 2.3.1 Ensure that an adequate number of planning and compliance staff are employed by Council.

Code	Action	Responsibility	Operational Plan Target
EH 2.3.1.4	Ensure all works undertaken on heritage items are carried out in accordance with the provisions of the NSW Planning Legislation and the Glen Innes Severn Local Environmental Plan 2012.	Manager of Regulatory & Planning Services	Ensure 100% of all applications related to works on heritage items are referred to Council's Consultant Heritage Advisor to ensure compliance with NSW Planning Legislation and the Glen Innes Severn Local Environmental Plan (as amended).

EH 3 Improve opportunities for passive recreation around our natural and heritage assets.

EH 3.1 Improve signage for the benefit of the local community and visitors.

EH 3.1.1 Develop a five (5) year strategy to ensure that all signage is appropriate to promote the visitor economy.

Code	Action	Responsibility	Operational Plan Target
EH 3.1.1.4	Implement Council's adopted five (5) year signage strategy so as to ensure that all signage in the LGA is appropriate to promote the visitor economy.	Manager of Economic Development	Complete the 2020/2021 Signage Renewal Program by June 2021.

EH 3.2 Advocate for the development of a rail trail to promote pedestrian and cycle connectivity.

EH 3.2.1 Engage with the community and the New England Rail Trail Group (Guyra) to undertake a review of the feasibility, cost and economic benefit to develop a rail trail in the LGA.

Code	Action	Responsibility	Operational Plan Target
EH 3.2.1.4	Engage with Armidale Regional Council, the community and the New England Rail Trail Group (Guyra) to advocate for the Rail Trail.	Manager of Economic Development	Provide an allocation of \$25,000 in the 2020/2021 Operational Plan for the purposes of supporting the further development of the project. Support Armidale Regional Council in developing the Business Case for the Rail Trail through attending joint meetings as required.

EH 4 Work with existing organisations to enhance the environment.

EH 4.1 Identify opportunities to collaborate with local and regional environmentally focused organisations.

EH 4.1.1 Maintain membership of GLENRAC.

Code	Action	Responsibility	Operational Plan Target
EH 4.1.1.3	Council maintains suitable representation on GLENRAC so as to ensure Council has input into environmental initiatives in the Local Government Area (LGA).	Director Development, Planning & Regulatory Services	Waste and Environmental Management Officer attends 90% of GLENRAC meetings.

EH 5 Further pursue the creation of innovative public art attractions and the establishment of an artistic culture and ambiance within Glen Innes.

EH 5.1 Liaise and work with the Glen Innes arts community to establish a Master Plan for future public art locations and themes.

EH 5.1.1 Continue membership and support of Arts North West.

Code	Action	Responsibility	Operational Plan Target
EH 5.1.1.4	Continue financial membership and support of Arts North West, ensuring that Council continues to be represented on the Board of Arts North West.	Director of Corporate & Community Services	Council pays its annual contribution to Arts North West (ANW) by 31 August 2020. Council's representative attends and participates in the ANW Strategic Advisory Committee meetings.

EH 5.1.2 Provide annual monetary provisions for public art projects.

Code	Action	Responsibility	Operational Plan Target
EH 5.1.2.4	Provide an annual allocation of \$50,000 for public art projects in the 2020/2021 Operational Plan.	Director Development, Planning & Regulatory Services	A budget allocation of \$50,000 is provided in the 2020/2021 Operational Plan for public art projects.

EH 6 Improve the entrances to Glen Innes and villages that are representative of its proud and environmentally conscious community.

EH 6.1 Provide for the necessary budgetary provisions to upgrade and maintain all the entrances to Glen Innes and for villages beautification.

EH 6.1.1 Develop entrance landscape plans for the four (4) main approaches to Glen Innes.

Code	Action	Responsibility	Operational Plan Target
EH 6.1.1.4	Implement the adopted entrance landscape and maintenance plans for the four (4) main approaches to Glen Innes.	Manager of Recreation & Open Spaces	Liaise with RMS to assist with the Northern entrance mowing and drainage to Glen Innes. Implement the removal of tree guards and replanting of missing trees on the Eastern approach to Glen Innes.

EH 6.1.2 Further develop the beautification plans for Emmaville and Deepwater.

Code	Action	Responsibility	Operational Plan Target
EH 6.1.2.9	Complete the implementation of the 2020/2021 Beautification Program as adopted by the Emmaville Beautification Committee.	Manager of Recreation & Open Spaces	Provide an electric BBQ at Emmaville Lookout.
EH 6.1.2.10	Complete the implementation of the 2020/2021 Beautification Program as adopted by the Deepwater Beautification Committee.	Manager of Recreation & Open Spaces	Ensure shade provisions are made for the playground at the Deepwater Oval.

Council Sustainability, Transparency and Communication

OBJECTIVE: CONTINUE TO BE A SUSTAINABLE AND INDEPENDENT COUNCIL, AND FOSTER TRANSPARENCY THROUGH CLEAR COMMUNICATION WITH BOTH INTERNAL AND EXTERNAL CUSTOMERS.

STC 1 Continue to improve Council communication with the community, including celebrating successes and achievements.

STC 1.1 Consistently communicate the role of Council to the community (i.e. what Council does and does not do).

STC 1.1.1 Provide regular, timely media releases on topical issues as they arise to ensure the community is informed.

Code	Action	Responsibility	Operational Plan Target
STC 1.1.1.4	Provide regular, timely media releases on topical issues as they arise to ensure the community is well informed.	Media & Communications Officer	Provide regular and accurate media releases about topical issues to media outlets in a timely manner in line with Council's Media Policy.

STC 1.1.2 Provide four (4) quarterly resident newsletters per year.

Code	Action	Responsibility	Operational Plan Target
STC 1.1.2.4	Provide four (4) quarterly resident newsletters during the year.	Executive Assistant	Provide at least quarterly resident newsletters that address topical issues in a clear and succinct manner, and if the dissemination of information warrants bi-monthly distribution it be considered on its merits.

STC 1.2 Provide clear messaging of Council's achievements, strategic objectives and actions.

STC 1.2.1 Provide access to the Community Strategic Plan, Delivery Program, Annual Operational Plan and Budget (along with associated resourcing documents) on Council's website for viewing or downloading by the public.

Code	Action	Responsibility	Operational Plan Target
STC 1.2.1.4	Provide access to the Community Strategic Plan, Delivery Program and Annual Operational Plan and Budget (along with associated resourcing documents) on Council's website for viewing or downloading by the public.	Director of Corporate & Community Services	The Community Strategic Plan, Delivery Program, Annual Operational Plan and budget documents, along with the associated resourcing documents, are always readily available on Council's website.

STC 1.2.2 Provide quarterly updates to the community on progress against the Delivery Program and Annual Operational Plan objectives and actions, and report on Council's achievements.

Code	Action	Responsibility	Operational Plan Target
STC 1.2.2.4	Provide bi-annual updates to the community on its progress against the Delivery Program and annual Operational Plan objectives and actions, as well as report on Council's achievements.	Director of Corporate & Community Services	Bi-annual progress reports will be provided in the Council Business Paper in the February and August 2021. Media releases highlighting Council's progress and achievements are also distributed to various media outlets.

STC 1.3 Further develop social media as a key messaging platform, supported by Council's website.

STC 1.3.1 Focus increasingly on using social media as a communication tool with the community for Council announcements.

Code	Action	Responsibility	Operational Plan Target
STC 1.3.1.4	Focus on using Council's Facebook site as a communication tool to update the community.	Media & Communications Officer	Council's Facebook page is continuously used as a platform to share and disseminate noteworthy information about Council's actions and functions. All posts are completed in an accurate and timely fashion.

STC 1.4 Provide greater transparency around rates, revenue and expenditure including detail on where the funds are spent (urban, village and rural).

STC 1.4.1 Mail an information pamphlet to residents as part of the annual Operational Plan development process.

Code	Action	Responsibility	Operational Plan Target
STC 1.4.1.4	Mail an information pamphlet to residents as part of the annual Operational Plan process, communicating points of interest from the 2021/2022 Operational Plan and Budget.	Director of Corporate & Community Services	An information pamphlet is mailed to all residents as part of the community consultation phase of the 2021/2022 Operational Plan and Budget during May 2021.

STC 1.4.2 Provide information about Council's revenue raised and expenses made in urban, rural and village areas as part of a quarterly resident newsletter.

Code	Action	Responsibility	Operational Plan Target
STC 1.4.2.4	Provide information about Council's 2020/2021 revenue raised and expenses made in urban, rural and village areas as part of a quarterly resident newsletter.	Director of Corporate & Community Services	A resident newsletter addresses a breakdown of the revenue and expenditure amounts in the Budget and where monies are being spent within the Local Government Area (LGA).

STC 1.7 Strive for excellence in all customer service areas.

STC 1.7.2 Upgrade ICT systems and associated procedures to streamline and further improve internal and external customer service, in accordance with actions set out in Council's ICT Strategic Plan.

Code	Action	Responsibility	Operational Plan Target
STC 1.7.2.24	Maintain an Information Communications Technology (ICT) helpdesk support service that is responsive to Council's and employees' needs.	Manager of Administration and Human Resources	Support requests are dealt with responsively and within acceptable timeframes. Support staff are knowledgeable and helpful. All problems are solved in accordance with the Service Level Agreement. Service is cost effective for Council and the community.
STC 1.7.2.25	Upgrade / replace all desktop computers, mobile ICT devices and associated equipment in accordance with identified needs.	Manager of Administration and Human Resources	The main order for new equipment is placed by Feb 2021, in line with Council's lease term. ICT desktop equipment is up-to-date, reliable and meets customers' requirements.

Code	Action	Responsibility	Operational Plan Target
STC 1.7.2.26	Organise and deliver end user security training to all staff who use computers and mobile ICT equipment, as part of Council's annual Corporate Training Plan. (Enterprise Risk Management)	Manager of Administration and Human Resources	ICT security training is delivered to all affected staff (31 October 2020). Staff are aware of expectations and standards that impact on the use of ICT systems. Staff with computer access are fully trained in and aware of everyday security issues and what they need to do to maintain security (e.g. not sharing passwords).
STC 1.7.2.27	Upgrade ICT security services to improve the remote, centralised monitoring of risks and incidents and enhance Council's ability to respond to security risks. (Enterprise Risk Management)	Manager of Administration and Human Resources	The remote monitoring software and systems are installed, configured and working as intended (30 September 2020). Council's ability to detect and respond to threats and incidents is enhanced, improving data and network security.
STC 1.7.2.28	Conduct an assessment of Council's ICT security risks and vulnerabilities and develop a cyber security strategy to address all identified issues and provide for continuous improvement. (Enterprise Risk Management)	Manager of Administration and Human Resources	The cyber security strategy engagement is completed, including information gathering and analysis, stakeholder workshops, strategy development and presentation (30 November 2020). The strategy informs Council's cyber security decision-making and strategic direction, enhancing data and network security processes.
STC 1.7.2.29	Implement two (2) Factor authentication for Remote Desktop Services (RDS) and Office 365 users. (Enterprise Risk Management)	Manager of Administration and Human Resources	Ensure two (2) Factor authentication is implemented and rolled out across the organisation in a staged process, based on risk assessment and mitigation (31 October 2020). Staff are trained in its use and advantages (30 November 2020). The security target systems and data is significantly enhanced, reducing the probability of security breaches.
STC 1.7.2.30	Develop a digital reference library to provide internal computer and mobile device users with resources and guidance to solve common ICT issues.	Manager of Administration and Human Resources	Computer and mobile device users are consulted and / or surveyed to ascertain their priorities for assistance (31 January 2021). Resources are developed in accordance with identified priorities and are uploaded to the Intranet / Teams platforms or other suitable locations (30 April 2021). The resources cover most common ICT issues and questions and provide a convenient means for users to access information.

STC 2 Ensure ongoing organisational sustainability.

STC 2.1 Continue to be a financially sustainable and independent Council.

STC 2.1.01 Ensure that the Long Term Financial Plan includes all identified savings and revenue and expenditure increases and identifies a profit before and after capital items.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.1.7	Ensure that the Long Term Financial Plan (LTFP) is annually reviewed and updated to include all identified savings and revenue increases and has an operating profit before and after capital items.	Director of Corporate & Community Services	The LTFP is reviewed and updated during the budget preparation process in March 2021 to include all identified savings and revenue and expenditure increases and continues to identify healthy profits before and after capital items.
STC 2.1.1.8	Review the Long Term Financial Plan to include all identified savings and revenue increases and identifies an operating profit before and after capital items for each year.	Chief Financial Officer	The Long Term Financial Plan is reviewed and updated as part of the 2021/2022 Operational Plan and Budgeting process in March 2021.

STC 2.1.02 Pay Water and Sewer Dividends to the General Fund through increased Water and Sewer charges (by approximately five percent (5%) per annum) and in accordance with Best Practice Guidelines.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.2.4	Dividends from the water and sewer funds are transferred to the General fund in compliance with NSW Best Practice Guidelines.	Director of Infrastructure Services	Dividends from the water and sewer funds are transferred to the general fund in compliance with NSW Best Practice Guidelines.

STC 2.1.03 Pay Debt Guarantee Fees from the Water, Sewer and Quarry Funds to the General Fund in accordance with National Competition Principles and best practise guidelines.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.3.4	Ensure maximum allowable water and sewer dividends are transferred to the General Fund and that the Integrated Water Cycle Management Plan (IWCM) and Best Practice Requirements are completed.	Chief Financial Officer	The 2021/2022 Budget is prepared in such a way to ensure that the maximum allowable water and sewer dividends will be able to be transferred to the General Fund.

STC 2.1.04 Ensure that fees and charges are set based on cost recovery where allowable and reasonably affordable.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.4.4	Review fees and charges annually as part of the Operational Plan and Budget process to ensure that they are set based on cost recovery where allowable and reasonably affordable.	Chief Financial Officer	Fees and charges are reviewed by March 2021 as part of the 2021/2022 Budget preparation process to ensure full cost recovery where possible.

STC 2.1.05 Budget for ongoing capital expenditure over and above the required amount to continue addressing the infrastructure backlog.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.5.4	Ensure that the amount budgeted each year for capital expenditure is such that it addresses the Infrastructure backlog.	Chief Financial Officer	Capital (asset renewal) expenditure within the 2021/2022 Budget is budgeted for in accordance with the 10 year Infrastructure Backlog Management Plan, in order to continue addressing the Infrastructure backlog systematically.

STC 2.1.06 Use the Local Infrastructure Renewal Scheme funding of \$5million to address the entire bridge infrastructure backlog and \$1million in road infrastructure backlog.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.6.3	Allocate the budget for future bridge capital works in accordance with the funding guidelines for the Local Infrastructure Renewals Scheme (LIRS).	Director of Infrastructure Services	A budget is developed for bridge capital projects in 2021/2022 by 28 February 2021.

STC 2.1.07 Review the existing financial accounting software and investigate potential alternative software solutions to ensure that the finance system meets requirements in respect of organisational reporting and asset management.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.7.3	Finalise the purchase and implementation of Council's new integrated computer management system.	Director of Corporate & Community Services	The implementation of the new computer system is commenced by 1 December 2020. The new computer system will replace a number of individual applications to give a whole of Council integrated computer management system. This new system aims to provide more efficient processes, improve access to data, ensure timely reporting and update processes as per the auditor's recommendations. Ensure that the system be ready to go live from 1 June 2021.

STC 2.1.10 Strengthen working relationships and cooperation with neighbouring councils by understanding opportunities associated with the proposed New England Joint Organisation (NEJO) in terms of (1) Regional Strategic Planning and Priority Setting, (2) Intergovernmental Collaboration, and (3) Regional Leadership, and potentially (4) Strategic Capacity Building, (5) Shared Service Delivery and (6) Other Functions.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.10.4	Regularly attend meetings of and participate in the New England Joint Organisation's functions with the view of identifying opportunities for potential cost savings for Council and better regional collaboration and advocacy.	General Manager	The Mayor and General Manager annually actively participate in the discussions and identified projects of NEJO.

STC 2.1.11 Strengthen working relationships and cooperation with neighbouring councils by maintaining and nurturing relationships with State and Federal Government agencies, NEGOC/NEJO member councils, and Northern Inland Regional Development Australia (RDANI).

Code	Action	Responsibility	Operational Plan Target
STC 2.1.11.4	Attend meetings of and participate in the activities of the New England Joint Organisation on a regular basis; through which contact with Government Agencies and Regional Development Australia within the regional context will be maintained.	General Manager	The Mayor and General Manager annually actively participate in the discussions and identified projects of NEJO.

STC 2.1.12 Be a leading NSW Council with regard to procurement strategies and processes.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.12.4	Ensure that Council and the Procurement Committee are well informed of Local Government Procurement (LGP) initiatives and maintain close relationships with Local Government Procurement staff.	Director of Corporate & Community Services	Manex, Finance and purchasing staff keep abreast with LGP initiatives. Maintain close relationships with LGP staff and have up to date procurement knowledge.

STC 2.1.13 Implement Council's Enterprise Risk Management System.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.13.4	Provide ongoing training and support to staff in the use of the Pulse Enterprise Risk Management system to promote the effective use of the system.	Director of Corporate & Community Services	Risks within the Enterprise Risk Management System are being reviewed when they become due by the relevant staff. Staff are able to identify and pro-actively address risks and opportunities, as well as protecting the interests of creating value for stakeholders.

STC 2.1.14 Ensure the External Audit mechanism is ready for implementation when made compulsory.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.14.4	Complete all documentation and work necessary as required by the Office of Local Government to establish an Audit, Risk and Improvement Committee (ARIC).	Director of Corporate & Community Services	That an Audit Risk and Improvement Committee is established by 1 October 2020.

STC 2.1.15 Pursue the strategic and operational actions within the Work Health and Safety Plan to further improve Council's WHS standards and ensure a safe and productive work environment.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.15.18	Review hazards associated with the use, storage and disposal of hazardous chemicals / dangerous goods and ensure these risks are controlled, in accordance with Safe Work Australia's Code of Practice "Managing Risks of Hazardous Chemicals in the Workplace". (WHS Management Plan)	Manager of Administration and Human Resources	Ensure chemicals and dangerous goods are identified and recorded at all worksites (31 August 2020). Further, that procedures are in place to ensure that risks associated with chemical / dangerous goods use are controlled (30 September 2020). Ensure all affected workers are trained and aware of these procedures (18 December 2020). Aim for an Audit compliance rate of 100%.
STC 2.1.15.19	Review the procedures to control potential hazards associated with the introduction of new electrical equipment into the workplace. (WHS Management Plan)	Manager of Administration and Human Resources	Procedures for the control of hazards associated with new electrical devices are reviewed and updated in accordance with the relevant Australian Standard (31 December 2020). Equipment is tested and tagged and records are kept in accordance with the Standard. Ensure all equipment is safe and fit for the purpose.
STC 2.1.15.20	Review Council's event management procedures to ensure that they meet relevant standards and guidelines, such as StateWide Mutual's Event Management – a Local Government Guide. (WHS Management Plan)	Manager of Administration and Human Resources	A proforma event management plan is in place that addresses all common hazards associated with the holding of events and procedures are developed to ensure that corrective actions from event debriefs are systematically implemented (31 December 2020). Council's management of events is in accordance with relevant guidelines and WHS due diligence requirements.
STC 2.1.15.21	Review and update Council's systems for the issue, use and maintenance of personal protective equipment (PPE), including reviewing existing policies and procedures, developing an accessible PPE register, and providing training for staff in the correct use and care of PPE. (WHS Management Plan)	Manager of Administration and Human Resources	Council's PPE Policy and Procedures are reviewed to ensure that PPE is suitable for the nature of the work and associated hazards, fits well and is comfortable, is maintained, repaired and replaced to keep it in good condition, and is worn and used when necessary (31 August 2020). Council's SafeHold online system and/or Intranet are updated to include a PPE register where information can be uploaded and easily accessed by workers (30 September 2020). Training is provided for staff in the correct use and care of PPE (30 April 2021).

STC 2.1.16 Pursue the strategic and operational actions within the Records Strategic / Operational Plan to further improve Council's record keeping procedures and achieve compliance with required standards.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.16.11	Provide an effective records management service, including the effective management of electronic and hard copy records and the provision of timely and knowledgeable service to customers. (Records Strategic / Operational Plan)	Manager of Administration and Human Resources	Council's principal records keeping systems are reliable, accessible, up-to-date and meet current record keeping standards. Customers are provided with assistance in a timely, helpful and informative manner.
STC 2.1.16.12	Finalise the upgrade of Council's ECM records management system to the latest release and deliver in house training on the new version to all ECM users. (Records Strategic / Operational Plan)	Manager of Administration and Human Resources	The ECM upgrade is finalised (31 August 2020). Staff are advised of changes, training resources are developed and training is delivered to all staff (31 December 2020). The new version supports the organisation's recordkeeping responsibilities and goals, is user friendly and enhances the efficiency of recordkeeping practices.
STC 2.1.16.13	Conduct an audit of Council's hardcopy records kept in all locations and develop a plan / strategy to manage such records in the future. (Records Management / Operational Plan)	Manager of Administration and Human Resources	All hardcopy records are identified across the organisation (30 November 2020). A central register is developed to record the details of identified records (28 February 2021). Procedures are developed for the ongoing management of all hardcopy records, including security and access, records disposal and options for future storage (30 June 2021).

STC 2.2 Pursue the attraction of external grants (in addition to FAGs, R2R or block grant funding) in order to improve services, infrastructure and initiatives otherwise not attainable.

STC 2.2.1 Seek funding opportunities to assist in offsetting annual Operational Plan expenditure.

Code	Action	Responsibility	Operational Plan Target
STC 2.2.1.4	Council's Grants officer seeks funding opportunities to assist in offsetting annual Operational Plan expenditure.	Grants Officer	Ensure a Monthly report is delivered to Council outlining successful, pending and unsuccessful grant applications.

STC 3 Attract, retain and value a highly skilled and committed workforce.

STC 3.1 Engage and empower staff to develop ownership and responsibility for outcomes with a 'can do' attitude.

STC 3.1.1 Undertake two (2) "all of staff" meetings annually where information from Manex members can be relayed to the full staff complement.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.1.4	Undertake two (2) "all of staff" meetings during the year, where information from Manex members is relayed to the full staff complement.	Director of Corporate & Community Services	Two (2) "all of staff" meetings are held prior to 30 June 2021.

STC 3.1.2 Distribute six (6) bi-monthly staff newsletters each year with topical information about current projects and new/departing staff members.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.2.4	Distribute six (6) informative bi-monthly staff newsletters each with topical information about current / upcoming projects and new or departing staff members.	Media & Communications Officer	Distribute six (6) informative bi-monthly staff newsletters each with topical information about current / upcoming projects and new or departing staff members.

STC 3.1.3 Pursue the strategic and operational actions within the Workforce Plan to further establish Council as an employer of choice.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.3.26	Establish a pool of Aboriginal people who are available for work experience / voluntary work and paid casual employment within Council's workforce by identifying employment opportunities and filling positions through local Aboriginal organisations and employment agencies. (Aboriginal Employment Strategy)	Manager of Administration and Human Resources	Opportunities for voluntary / casual employment opportunities for Aboriginal people are identified and documented (30 September 2020). Recruitment action is commenced, and advertisements placed for expressions of interest in identified positions (31 October 2020). Names of successful candidates are distributed to all Council staff responsible for engaging casuals / volunteers (30 November 2020). The number of Aboriginal people employed by Council meets or exceeds the proportion of people in the LGA identifying as Aboriginal.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.3.27	Provide appropriate training to all employees who participate in selection panels, to ensure that they are knowledgeable and skilled in merit based employment principles and practices. (EEO Management Plan)	Manager of Administration and Human Resources	External training is provided to regular panel members and supervisors (30 September 2020). Basic in house training is provided to all other potential panel members (31 October 2020). Members of selection panels demonstrate a good understanding of merit based employment principles and are able to fulfill their responsibilities as panel members.
STC 3.1.3.28	Review the strategies and actions used by Council to promote increased employment of women in leadership roles and non-traditional roles, in accordance with the National Framework for Women in Local Government "the Way Forward" and other resources. (EEO Management Plan)	Manager of Administration and Human Resources	Existing strategies are reviewed for their effectiveness and updated to address any gaps that may exist (28 February 2021). Council's initiatives in this area are effective in supporting and increasing the participation of women in decision making and non-traditional roles.
STC 3.1.3.29	Review the results and findings from Council's 2019/2020 employee engagement survey, implementing agreed initiatives and using the data to improve Council's workforce policies and programs. (Workforce Plan)	Manager of Administration and Human Resources	The survey findings are reviewed and changes / initiatives consulted on and agreed (31 August 2020). Policies and programs are updated where necessary or desirable (30 November 2020). The survey findings and initiatives inform the organisation's talent management and development, performance improvement and other initiatives. Employees are committed to the organisation's goals and values, motivated to contribute to its success and at the same time are able to enhance their sense of well-being.
STC 3.1.3.30	Implement and review the approved staff well-being program (efficiency, effectiveness and appropriateness), ensuring that the program is informed by critical WHS, workers compensation, injury management and well-being issues and focused on education and awareness. (Workforce Plan)	Manager of Administration and Human Resources	The approved well-being program is implemented and rolled out to all staff (31 July 2020). A well-being pulse survey is completed within 12 months of the introduction of the program to test its value and contribution (31 May 2021). A well-being program status report is submitted to Manex annually in June (30 June 2021). The well-being program is focused on education and awareness of critical well-being risks. Workforce members demonstrate an increased understanding of critical health and well-being risk.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.3.31	Review Council's internal communications hierarchy to ensure that the most appropriate information sources communicate with internal stakeholders at the right time and that internal communication supports effective decision-making, planning and action. (Workforce Plan)	Manager of Administration and Human Resources	The internal communication plan is reviewed to ensure its effectiveness (31 March 2021). The plan supports organisation decision-making, planning and action, ensuring that knowledge, information, decisions, priorities and feedback inform timely, considered responses to change, operational management, continuous improvement, risk management and resource allocation.
STC 3.1.3.32	Conduct a skills audit(s) to determine whether Council has the right mix of skills among its employees to maintain a healthy and growing organisation, particularly identifying those skills / knowledge sets that are likely to be lost through retirement and require transfer and retention. (Mature Age Workforce Program)	Manager of Administration and Human Resources	The skills / knowledge audit is completed and the information gained is recorded so that it is retained and is available for use by the organisation (30 November 2020). As far as is practicable, there is a suitable pool of skilled internal applicants when key positions are vacated.
STC 3.1.3.33	Review systems and procedures to address any potential impacts on Council's capability to deliver services that may be caused through the retirement of older employees, ensuring the transfer of critical knowledge, skills and experience to other staff prior to exit. (Mature Age Workforce Program)	Manager of Administration and Human Resources	Existing systems and procedures are reviewed and improved to ensure, as far as is practicable, that critical corporate knowledge is retained (31 March 2021). Knowledge and skills are retained and transferred to continuing employees through knowledge transfer based training and mentoring, job shadowing, job-sharing, knowledge mapping, team based work practices and other initiatives.
STC 3.1.3.34	Develop a database of standard job profiles for all position descriptions for use with the Omnia pre-employment assessment system, to improve the convenience, accuracy and value of assessments in determining the suitability of candidates. (Workforce Plan)	Manager of Administration and Human Resources	Position descriptions are identified and prioritised (30 September 2020). Standard job profiles are developed for all key positions and are added to a central database, ready for use in the event of a vacancy (30 April 2021). The profiles and assessments provide a deeper understanding of how each candidate's personality, preferences and motivators will affect their performance in particular roles, allowing for more accurate selection.

STC 3.1.4 Implement the new staff performance management system with an emphasis on achieving Council's strategic and operational goals, and achieving excellence in customer service.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.4.5	Identify and evaluate possible alternatives to Council's current job evaluation system, to potentially enhance the efficiency, flexibility and accuracy of job evaluations. (Workforce Plan)	Manager of Administration and Human Resources	Job evaluation systems suitable for Local Government are identified and evaluated for their suitability and potential advantages over Council's existing system (30 November 2020). A report is prepared to show the relative merits and disadvantages of each system, for consideration by the Staff Consultative Committee and Manex (11 December 2020). If approved, the new system enhances the efficiency, flexibility and accuracy of job evaluations.

STC 3.2 Instill with staff the culture to deliver quality work the first time; for things to be done once and done right – acknowledging the impact of budgetary constraints on this policy direction.

STC 3.2.1 Provide ample professional development opportunities for staff to further develop into a competent and dynamic workforce with career path opportunities.

Code	Action	Responsibility	Operational Plan Target
STC 3.2.1.4	Review annual training plans to ensure training programs meet operational needs.	Manager of Administration and Human Resources	Training plans are reviewed and in place by 31 March 21. All staff have opportunities for suitable professional development.

STC 3.2.2 Introduce regular Quality Audits across community services to ensure compliance with all standards in order to meet funding and support requirements.

Code	Action	Responsibility	Operational Plan Target
STC 3.2.2.4	Conduct audits regularly to ensure compliance with all standards, funding and support requirements are being met.	Manager of Community Services	Ensure six (6) internal audits are conducted across community services by 30 June 2021. External Audit Assessors are also engaged in accordance with relevant funding and support requirements to ensure compliance with standards.

STC 3.2.3 Improve the quality and quantity of work completed by the Directorate of Infrastructure Services teams by holding them accountable.

Code	Action	Responsibility	Operational Plan Target
STC 3.2.3.5	Improve the quality and quantity of work being completed by the Infrastructure Services department by holding work teams accountable for their actions.	Director of Infrastructure Services	Both the quality and quantity of road works increase and such improvements are supported by the feedback received from Roads Committee members.

STC 5 Optimise the use of Council's main administrative buildings.

STC 5.1 Explore options relating to the potential consolidation of the administration offices and the redevelopment of the Town Hall.

STC 5.1.1 Investigate the upgrade and refurbishment of the Town Hall, maximising the existing office space and the potential of co-locating the Church Street Office to the Town Hall Office.

Code	Action	Responsibility	Operational Plan Target
STC 5.1.1.4	Engage external consultants to formalise detailed Plans to refurbish the Town Hall Offices to enable co-location of the Church Street Office staff within Town Hall.	Director Development, Planning & Regulatory Services	Consider all available options for the co-location of Council staff with a preferred option being adopted by December 2020.

3 FINANCIALS

3.1 Rating and Revenue Policy Statement 2020/21

Council's Revenue Policy aims for:

- **Equity of application;**
- **Ease and economy of assessment;**
- **Simplicity in understanding.**

3.1.1 Rates

Council has adopted the 2.6% general rate income increase which reflects the increase in permissible income as approved by the **Independent Pricing and Regulatory Tribunal (IPART)** for the 2020/21 financial year. The 2.6% increase yields approximately \$182,265 additional income to Council.

The revenue from each of the differential categories has increased by approximately 2.6%.

The proposed rating structure has differential rates for the categories of Farmland, Residential, Business and Mining properties, and the Residential and Business properties have further differentials based on the different sub-categories of residential and business properties.

There are two (2) components to the rates – a Minimum Rate (or Base Rate in the case of the Farmland category) and an Ad Valorem (or rate in the dollar) Rate applied to the land valuation of the properties.

The amount of income collected from the base rate, in the case of the Farmland category cannot be more than 50% of the income collected from that category. For Council, the figure sits at around 13.46%.

Council has determined ordinary rates in accordance with Section 537 of the *Local Government Act 1993*, and these are set out in the following pages. No Special Rates as per Section 552 of the *Local Government Act 1993* are proposed.

Pensioner Rebates

In accordance with the mandatory pensioner concessions (under Section 575 of the *Local Government Act 1993*), pensioner rebates will be granted as follows:

- 50% of ordinary rates and waste management charges up to a \$250.00 maximum rebate. (This is apportioned between rates and waste management charges on a pro-rata basis);
- 50% of annual water charges up to a maximum \$87.50 rebate;
- 50% of annual sewer charges up to a maximum \$87.50 rebate.

Please refer to Council's Rates – Pensioner Concession Policy for further details.

Categorisation of land for the purposes of ordinary rates

Council determines rating categories for rating purpose in accordance with Sections 514 to 529 of the *Local Government Act 1993*, and the *Local Government (General Regulation) 2005*.

The Act only allows four (4) available categories of rateable land: residential, business, farmland and mining; Council has rateable land in each of these categories. As noted within Section 514 of the Act, land falls within the “business” category if it cannot be categorised as farmland, residential or mining. The main land uses that will fall within the “business” category are commercial and industrial.

Council will use the plans approved under a development application or building application as a basis for determining the initial categorisation of a property, unless other more relevant information is available. The ratepayer will be advised through the issue of an annual or supplementary rate notice.

- Farmland Category Definition (Section 515 of the Act)

Land used generally for primary production. The dominant use of the land must be for the business or industry of grazing, dairying, the growing of crops or other purposes defined in the Act. The activities must have a significant and commercial purpose or character and be engaged in for the purpose of profit on a continuous or repetitive basis.

- Residential Category Definition (Section 516 of the Act)

Land is to be categorised as residential if it is a parcel of rateable land valued as one (1) assessment and:

- (a) its dominant use is for residential accommodation (otherwise than as a hotel, motel, guest house, backpacker hostel or nursing home or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the regulations); or
- (b) in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes.

Council has further sub-categorised rateable land within this category as follows:

- Residential – Non-Urban (Land which is not within a Centre of Population);
- Residential – Deepwater;
- Residential – Emmaville;
- Residential – Glencoe;
- Residential – Red Range;
- Residential – Wellingrove;
- Residential – Glen Innes.

- **Business Category Definition (Section 518 of the Act)**

Rateable land that cannot be categorised as either farmland or residential (Field Survey conducted in 1990).

Council has further sub-categorised rateable land within this category as follows:

- Business – Non-Urban (Land which is not within a Centre of Population);
- Business – Deepwater;
- Business – Emmaville;
- Business – Glencoe;
- Business – Red Range;
- Business – Wellingrove;
- Business – Glen Innes.

- **Mining Category Definition (Section 517 of the Act)**

Land is to be categorised as mining if it is a parcel of rateable land valued as one (1) assessment and its dominant use is for a coal mine or metalliferous mine.

Change to Category for Rating Purpose

A review of the categorisation of land for rating purposes may arise in response to a ratepayer request (application), or because Council elects to review one (1) or a number of parcels of land because it believes that the current categorisation may be incorrect. Council may request further information and/or access to inspect the property to assist with making this determination.

Applications for “Change in Categorisation of Land for Rating purposes” must be made on the approved form that can be found on Council’s website. If approved, the change in category will take effect from the date of application or the issue date of the “Final Occupation Certificate” (which ever is most applicable), and the current year’s rates will be adjusted accordingly.

The ratepayer will be formally advised in writing of the outcome and, where applicable, will receive an annual or supplementary rates notice.

Debt Recovery and Financial Hardship

The *Local Government Act 1993* and the *Local Government (General Regulation) 2005* require Council to assist in effective and efficient collection of the rates and annual charges due to Council, while being responsive and supportive to those ratepayers who are suffering genuine financial hardship.

When is a debt recoverable and what actions may be taken to recover the debt?

Rates and charges will be deemed overdue when the due date for instalment has passed, and payment has not been received.

Where an instalment is not paid within 14 days of being due, Council may commence recovery action, either directly or via its debt recovery agent.

Council's recovery action options will generally include a reminder, through verbal or written correspondence. If payment is still not received, then a final demand will be issued. Failing resolution, Council may commence legal recovery action to recover the overdue rate and charges in accordance with Section 695 of the *Local Government Act 1993*, and any costs incurred in this regard will be recoverable from the ratepayer.

Payment Arrangements

To assist in recovery of the overdue amount, the Council and a ratepayer may at any time agree to a payment arrangement whereby regular scheduled payments pay off the debt, in accordance with Section 564 of the *Local Government Act 1993*. The arrangement must be formally approved by Council or its debt recovery agent.

Payment arrangements must include any legal or interest charges that will or already have occurred due to the rates being overdue.

Council will generally seek an arrangement whereby the overdue debt is paid within 90 days from the original due date (being the instalment due date).

If the payments are not made in accordance with the agreed payment arrangement, Council may commence recovery action at any time seven (7) days after the payment due date.

Interest on Overdue Rates

Interest is charged on all overdue rates and annual charges in accordance with Section 566(3) of the *Local Government Act 1993*. The maximum rate of interest payable on overdue rates and charges for the period 1 July 2020 to 31 December 2020 (inclusive) will be 0.0% per annum and that the maximum rate of interest payable on overdue rates and charges for the period 1 January 2021 to 30 June 2021 (inclusive) will be 7.0% per annum (7.5% for 2019/20).

The interest rate has been set at 0.0% for the first half of the 2020-21 financial year in response to the financial impacts faced by the community as a result of the COVID-19 Pandemic.

Ratepayers subject to genuine Financial Hardship

While ratepayers are required to pay their annual rate and charges to support Local Government operations, Council is mindful of the need to support ratepayers who suffer genuine financial hardship.

The pensioner rebate described above generally covers those in greatest need of support; however, there will still be ratepayers whose financial circumstances for a specific period of time render them unable to meet their obligations as they fall due.

To address these situations, ratepayers are able to apply for consideration of extended payment terms, by completing a “Financial Hardship” application form which is available on Council’s website.

Options for eligible ratepayers may include:

- a) a short term deferment for paying their current rates and charges; or
- b) longer term arrangement plans for arrears owed, with current instalments being paid as they become due.

Provided that an approved hardship repayment plan is maintained, Council can consider reducing or waiving interest on overdue rates in accordance with Sections 564 and 567 of the *Local Government Act 1993*.

Financial Hardship as a result of valuation changes

Section 601 of the *Local Government Act 1993*, specifically caters for ratepayers who may suffer financial hardship arising from an increased rate levy due to changes in the valuation of their property.

Ratepayers in this position would also complete the “Financial Hardship Application” form, however, the evaluation of any such application will be considered in light of the valuation change and subsequent rate increase.

ESTIMATED RATE DIFFERENTIALS AND INCOME 2020/21

SCHEDULE No. 2 (a) CALCULATION OF THE 2020/2021 NOTIONAL GENERAL INCOME YIELD. 2020-2021 as at 1 July 2020					
Particulars		No. of Assessments	Notional Land Value	Total Ad Valorem & Base Amounts	Notional General Income
Farmland Rates		1,027	1,008,090,468	3,180,994.38	3,180,994.25
Farmland					
Cents in the Dollar	0.002730643	1,027	1,008,090,468	2,752,735.25	3,180,994.25
Base Amount	417.00	1,027		428,259.00	
Percentage of Income from Base Amount				13.46%	
Residential Rates		3,777	231,382,815	4.00	3,300,054.45
Residential - Non-Urban					
Cents in the Dollar	0.007700277	543	83,564,900	643,472.89	813,550.89
Minimum Amount	554.00	307	11,949,645	170,078.00	
Residential - Deepwater					
Cents in the Dollar	0.010046361	8	632,600	6,355.33	113,831.33
Minimum Amount	554.00	194	5,262,370	107,476.00	
Residential - Dundee					
Cents in the Dollar	0.004572312	1	135,000	617.26	12,251.26
Minimum Amount	554.00	21	466,020	11,634.00	
Residential - Emmaville					
Cents in the Dollar	0.008127454	2	155,400	1,263.01	94,335.01
Minimum Amount	554.00	168	3,151,810	93,072.00	
Residential - Glencoe					
Cents in the Dollar	0.006316691	0	0	0.00	26,592.00
Minimum Amount	554.00	48	1,514,900	26,592.00	
Residential - Red Range					
Cents in the Dollar	0.006330617	0	0	0.00	21,606.00
Minimum Amount	554.00	39	1,307,600	21,606.00	
Residential - Wellingrove					
Cents in the Dollar	0.009199744	0	0	0.00	3,324.00
Minimum Amount	554.00	6	205,000	3,324.00	
Residential - Glen Innes					
Cents in the Dollar	0.017811087	2,241	118,333,150	2,107,641.97	2,214,563.97
Minimum Amount	554.00	193	4,704,420	106,922.00	
Residential - Glen Innes (Postponed)					
Cents in the Dollar	0.017811087	6	0	0.00	0.00
Minimum Amount	0.00	0		0.00	
Business Rates		390	35,316,257	706,056.78	706,056.77
Business - Non-Urban					
Cents in the Dollar	0.017374802	41	10,173,100	176,755.60	184,511.60
Minimum Amount	554.00	14	177,350	7,756.00	
Business - Deepwater					
Cents in the Dollar	0.014185713	5	346,000	4,908.26	19,866.26
Minimum Amount	554.00	27	427,120	14,958.00	
Business - Dundee					
Cents in the Dollar	0.012835117	0	0	0.00	0.00
Minimum Amount	554.00	0	0	0.00	
Business - Emmaville					
Cents in the Dollar	0.015102922	1	41,700	629.79	7,277.79
Minimum Amount	554.00	12	173,180	6,648.00	
Business - Glencoe					
Cents in the Dollar	0.012839085	1	65,000	834.54	3,050.54
Minimum Amount	554.00	4	95,680	2,216.00	
Business - Red Range					
Cents in the Dollar	0.031940258	1	17,900	571.73	1,679.73
Minimum Amount	554.00	2	2,000	1,108.00	
Business - Wellingrove					
Cents in the Dollar	0.057136928	1	10,000	571.37	1,125.37
Minimum Amount	554.00	1	3,200	554.00	
Business - Glen Innes					
Cents in the Dollar	0.020366829	257	23,361,687	475,803.48	488,545.48
Minimum Amount	554.00	23	422,340	12,742.00	
Mine Rates		1	13,100	323.00	323.00
Mine					
Cents in the Dollar	0.006815805	0	0	0.00	323.00
Minimum Amount	323.00	1	13,100	323.00	
Total Ad Valorem Rates		4,129	1,244,926,905	6,172,160.48	
Total Minimum Amounts		1,060	29,875,735	1,015,268.00	
Total - General Rates		5,189	1,274,802,640	7,187,428.48	7,187,428.48
Base Date of Land Valuation.					1st July, 2016
Total Rateable Land Valuation in respect of General Rates.					1,274,802,640

* Minor variations in income when multiplying the rate in the dollar by the valuation are due to rounding

ESTIMATED RATE DIFFERENTIALS AND INCOME 2020/21 (Continued)

SCHEDULE No. 3				
TOTAL PERMISSABLE INCOME FOR 2020/21				
Total Notional General Income - 2019 /2020				7,010,210
				<hr/>
				7,010,210
Add: 2019 / 2020 Catch-Up / (Excess) - As per 2019/20 Rating Return				0
				<hr/>
				7,010,210
				0
Rate Peg	2.60%	x	7,010,210	182,265
				<hr/>
Total Permissible General Income - 2020/ 2021				7,192,476
Less: Notional General Income Yield - 2020/ 2021				-7,187,428
				<hr/>
Available Catch-up / (Excess) on and from 1st July, 2021				5,047
				<hr/>

3.1.2 Water Services Fees and Charges

Council implements best practice pricing standards for Water Services as determined by the Minister for the **Department of Water and Energy (DWE)** for Glen Innes. The basis of recovering the costs of supplying water under best practice guidelines is as follows:

A water availability charge of \$345.00 per connected water meter (for a standard size 20mm water meter) is intended to represent a contribution to the costs of providing the infrastructure. It is a requirement that at least 50% of water revenue must be generated from water usage charges. Therefore, 50% of revenue should be raised from the water availability charge. The water availability charge of \$345.00 is also assessed under Section 501 (1) of the *Local Government Act 1993*, as amended, for properties within 225 metres of a water pipe.

- With regard to best practice pricing, the water availability charge mentioned above is to be charged per metered connection, rather than per assessment, and is related to the size of the water meter as follows:

METER CONNECTION	2019/20	2020/21
Unconnected	\$337	\$345
20mm	\$337	\$345
25mm	\$399	\$409
32mm	\$465	\$477
40mm	\$600	\$615
50mm	\$998	\$1023
80mm	\$2,397	\$2,457
100mm	\$4,000	\$4,100
150mm	\$8,497	\$8,709
200mm	\$16,995	\$17,420

- The supply of water at both Glen Innes and Deepwater shall be charged to residential customers by measure of metered water consumption and shall be charged at the rate of \$2.59 per kilolitre. For every kilolitre of metered water consumed exceeding 450 kilolitres, \$3.97 per kilolitre will be charged.
- The supply of water at Emmaville shall be charged to customers by measure of metered water consumption and shall be charged at the rate of \$1.22 per kilolitre. Such rate shall only apply to those customers currently connected to the Emmaville system.
- The supply of water for Council Sporting Fields shall be charged by measure of metered water consumption and shall be charged at the rate of \$0.47 per kilolitre.

- Water will be charged to commercial and non-rateable customers by measure of metered water consumption and will be charged at the rate of \$2.59 per kilolitre, excepting the rate applicable to those Emmaville customers currently connected to the Emmaville system.
- Water from standpipe/overhead fill points will be charged at the rate of \$3.00 per kilolitre.
- Council has identified its water supply service as a Category Two (2) Business and operates this in accordance with the *Competitive Neutrality Guidelines 1997*.
- The **Water Supply and Sewerage Development Servicing Plan (DSP)** details the contributions that are required to be paid by developers towards the provision of water supply and sewerage infrastructure. These contributions are levied under the *Water Management Act 2000*. A copy of the DSP is available on Council's website.

3.1.3 Sewerage Services Fees and Charges

RESIDENTIAL SEWERAGE - Glen Innes

An annual sewerage availability charge of \$572.00 per assessment (unconnected - \$430.00) is intended to represent a contribution towards the cost of providing and maintaining the infrastructure.

Residential properties discharging septic tank effluent into the sewerage system will also be charged an annual sewerage availability charge of \$572.00 per connection.

RESIDENTIAL SEWERAGE – Deepwater

An annual sewerage availability charge of \$457.00 per connection (unconnected - \$343.00) is intended to represent a contribution towards the cost of providing the infrastructure.

Residential properties discharging septic tank effluent into the sewerage system will also be charged an annual sewerage availability charge of \$457.00 per connection.

COMMERCIAL AND NON-RATEABLE SEWERAGE - Glen Innes and Deepwater

Sewerage and trade waste prices are calculated in accordance with the NSW Government's Best Practice Management of Water and Sewerage Guidelines 2007.

SEWERAGE

In accordance with best practice pricing standards, commercial and non-rateable properties will incur a sewerage access charge proportional to the customer's water connection diameter, plus a nominal charge per kilolitre for sewerage discharge, calculated hereunder:

$$\text{Annual non-residential sewerage bill}^* = \text{SDF} \times (\text{AC} + \text{C} \times \text{UC})$$

Where:

SDF	Sewer Discharge Factor (dependent on the type of business, assumed to be 0.95 unless stated otherwise within the Council's <i>Trade Waste Policy</i>). This factor may be reduced upon evidence from the customer of reduced discharge to the sewerage system.
C	Customer's annual water consumption.
UC	Sewer usage charge (\$1.21/kL).
AC	Access Charge.

Water Connection (mm)	Access Charge 2019/20	Access Charge 2020/21
Unoccupied	\$224.00	\$230.00
20	\$224.00	\$230.00
25	\$347.00	\$356.00
32	\$574.00	\$588.00
40	\$898.00	\$920.00
50	\$1,401.00	\$1,436.00
80	\$3,589.00	\$3,679.00
100	\$5,597.00	\$5,737.00
150	\$12,972.00	\$13,296.00
200	\$22,726.00	\$23,294.00

Commercial and non-rateable customers discharging septic tank effluent to the sewerage system will be charged as detailed above.

TRADE WASTE

The Liquid Trade Waste fees and charges are calculated in accordance with the *Glen Innes Severn Council Liquid Trade Waste Regulation Policy*.

The fees and charges for 2020-21 are set out below:

Trade Waste Application Fee ##	2019-20	2020-21
Category 1 Discharger	Nil	Nil
Category 2 Discharger	\$116.00	\$118.00
Category 3 Discharger	\$213.00	\$217.00

Trade Waste Approval Renewal Fee (5 years) ##	2019-20	2020-21
Category 1 Discharger	Nil	Nil
Category 2 Discharger	\$61.00	\$62.00
Category 3 Discharger	\$105.00	\$107.00
Change of Ownership (no change to conditions of Trade Waste approval)	\$24.00	\$24.00
Re-inspection Fee	\$90.00	\$92.00
Non-compliance penalty	\$196.00	\$199.00

Annual Trade Waste Fee ##	2019-20	2020-21
Category 1 Discharger	\$ 99.00	\$101.00
Category 2 Discharger	\$196.00	\$200.00
Large Discharger	\$699.00	\$711.00
Industrial Discharger	\$699.00	\$711.00
Re-inspection Fee	\$93.00	\$95.00

Trade Waste Usage Charges ##	2019-20	2020-21
Category 1 Discharger with appropriate equipment#	Nil	Nil
Category 1 Discharger without appropriate pre-treatment	\$1.82/kL	\$1.85/kL
Category 2 Discharger with appropriate pre-treatment	\$1.82/kL	\$1.85/kL
Category 2 Discharger without appropriate pre-treatment	\$16.83/kL	\$17.12/kL
Food Waste Disposal Charge	\$30.46 per bed	\$30.98 per bed
Non-compliance pH charge (k value)	\$0.45	\$0.46
Value of coefficient K in equation 3 of Liquid Trade Waste Policy	\$0.46	\$0.47

Excess Mass Charges ##		
Substance	2019-20 Price/kg	2020-21 Price/kg
Aluminium	\$0.81	\$0.82
Ammonia* (as N)	\$3.29	\$3.35
Arsenic	\$82.61	\$84.01
Barium	\$41.30	\$42.00
Biochemical oxygen demand* (BOD)	\$0.81	\$0.82
Boron	\$0.81	\$0.82
Bromine	\$16.52	\$16.80
Cadmium	\$382.33	\$388.83
Chloride	No charge	No Charge
Chlorinated hydrocarbons	\$41.30	\$42.00
Chlorinated phenolics	\$1,652.25	\$1,680.34
Chlorine	\$1.68	\$1.71
Chromium	\$29.26	\$29.76
Cobalt	\$16.83	\$17.12
Copper	\$16.83	\$17.12
Cyanide	\$82.61	\$84.01
Fluoride	\$4.12	\$4.19
Formaldehyde	\$1.68	\$1.71
Oil and Grease* (Total O&G)	\$1.51	\$1.54
Herbicides/defoliants	\$826.79	\$840.85
Iron	\$1.69	\$1.72
Lead	\$41.30	\$42.00
Lithium	\$8.26	\$8.40
Manganese	\$8.26	\$8.40
Mercaptans	\$82.61	\$84.01
Mercury	\$2,754.15	\$2,800.97
Methylene blue active substances (MBAS)	\$0.81	\$0.82
Molybdenum	\$0.81	\$0.82
Nickel	\$27.54	\$28.01
Nitrogen* (Total Kjeldahl Nitrogen – Ammonia) as N	\$0.23	\$0.23
Organoarsenic compounds	\$827.33	\$841.39

Excess Mass Charges ## (continued)		
Substance	2019-20 Price/kg	2020-21 Price/kg
Pesticides general (excludes organochlorines and organophosphates)	\$827.33	\$841.39
Petroleum hydrocarbons (non-flammable)	\$2.76	\$2.81
Phenolic compounds (non-chlorinated)	\$8.26	\$8.40
Phosphorous* (Total P)	\$1.68	\$1.71
Polynuclear aromatic hydrocarbons	\$16.83	\$17.12
Selenium	\$58.14	\$59.13
Silver	\$1.53	\$1.56
Sulphate* (SO ₄)	\$0.20	\$0.20
Sulphide	\$1.68	\$1.71
Sulphite	\$1.81	\$1.84
Suspended Solids* (SS)	\$1.03	\$1.05
Thiosulphate	\$0.31	\$0.32
Tin	\$8.08	\$8.22
Total dissolved solids* (TDS)	\$0.07	\$0.07
Uranium	\$8.08	\$8.22
Zinc	\$16.34	\$16.62

These fees and charges will increase annually according to the Consumer Price Index for Sydney for the twelve-month period ending in September of the preceding year (1.7%).

Council has identified its sewerage supply service as a Category Two (2) Business and operates this in accordance with the *Competitive Neutrality Guidelines 1997*.

TANKED WASTE

Licence to discharge trucked septic waste (via designated manhole Wilson Park) \$32 per month.

3.1.4 Domestic Waste Management Charges (DWMC)

Section 496 of the *Local Government Act 1993* requires Council to recover the full cost of providing the Domestic Waste Management Service:

(1) A council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.

Every dwelling in a strata lot or company titled unit is to be taken as a separate parcel and levied a separate DWMC [Section 518A].

Similarly, the form of a charge may be expressed as the number of individual units or dwellings forming part of that assessment [Section 540]. For example, a block of units with 10 residential premises (flats, bedsits etc.) may be owned by one (1) ratepayer subject to a single rates assessment, but the DWMC charge would be for 10 dwellings, that is 10 DWMC's.

Council retains the right to determine the most suitable means of providing the service particularly in terms of the bin size and type and frequency of collection to suit particular properties and localities mindful of efficiencies and practicalities.

For Glencoe and vicinity, the 240 litre fortnightly recycling service is substituted with a 360 litre monthly recycling service.

New 240 litre bins will only be sold for recycling or domestic garbage with prior Council approval and payment of any additional service charges.

Schedule of Fees for Waste Management

Description	2019-20	2020-21
Waste Management Facility Charge (all rateable properties) to assist in covering the cost of Council's waste management facilities and other environmental initiatives	\$70	\$72
Standard – one (1) 140 litre waste and one (1) 240 litre recycling bin per assessment	\$315	\$325
Additional standard waste service per assessment	\$160	\$165
Large – one (1) 240 litre waste and one (1) 240 litre recycling bin per assessment	\$430	\$445
Additional Large Service per Assessment	\$230	\$240
Vacant Land within Scavenging Area	\$140	\$145
New 140 litre Bin*	\$95	\$95
New 240 litre Bin*	\$95	\$95
New 360 litre Bin*	\$150	\$150
Delivery – New Bin*	Nil included in new bin price	Nil included in new bin price
Bin Exchange (to swap bin sizes, bin must be tidy and fully functional)*	\$52	\$52

*Includes GST

3.1.5 Drainage Service Charges

Council maintains networks of urban stormwater drainage assets in Glen Innes, Emmaville and Deepwater.

Under Section 501 of the *Local Government Act 1993*, an annual drainage charge may be levied on land that is within the basin that is served or proposed to be served by those drainage works.

Council has resolved to levy a charge of \$100 per assessment for all assessments upon which a drainage charge may be levied for all properties in the Local Government Area.

3.1.6 Schedule of Fees for Glen Innes Aggregates

RETAIL PRICE LIST 2020/21	Price per tonne excluding GST	GST	GST Inclusive
PRODUCTS			
<u>Unprocessed</u>			
Overburden	\$6.82	\$0.68	\$7.50
Select fill	\$14.09	\$1.41	\$15.50
<u>Aggregates</u>			
Crusher dust	\$21.82	\$2.18	\$24.00
Crusher dust <3mm	\$30.45	\$3.05	\$33.50
5mm Aggregate	\$41.82	\$4.18	\$46.00
7mm Aggregate	\$36.82	\$3.68	\$40.50
10mm Aggregate	\$35.00	\$3.50	\$38.50
14mm Aggregate	\$34.09	\$3.41	\$37.50
20mm Aggregate	\$31.36	\$3.14	\$34.50
Pre-coated Aggregate	Bulk-order customers only		
Sand and Aggregate Mix	\$46.36	\$4.64	\$51.00
<u>Roadbase</u>			
20mm Scalps (non spec)	\$21.82	\$2.18	\$24.00
40mm Scalps (non spec)	\$21.82	\$2.18	\$24.00
DGB 20 (RMS spec)	\$35.45	\$3.55	\$39.00
MB 20 (RMS spec)	\$35.45	\$3.55	\$39.00
DGS 20mm (RMS spec)	\$27.73	\$2.77	\$30.50
DGS 40mm (RMS spec)	\$27.73	\$2.77	\$30.50
Crosby's Pit 40mm Road Base (ex bin + loading costs)	\$15.45	\$1.55	\$17.00
McCoskers Pit 40mm Road Base (ex bin + loading costs)	\$14.55	\$1.45	\$16.00
Deepwater Pit 40mm Road Base (ex bin + loading costs)	\$15.45	\$1.55	\$17.00
<u>Broken Rock</u>			
Quarry rock – ex-pit	\$19.55	\$1.95	\$21.50
Gabion	\$27.73	\$2.77	\$30.50
150mm – 250mm Drainage Rock	\$27.73	\$2.77	\$30.50
60mm < Drainage Rock	\$27.73	\$2.77	\$30.50
Granite	\$29.55	\$2.95	\$32.50
Prices shown are for cash or low-volume sales. Bulk-order customers will be provided with quotations for supply of product and delivery if required. Please contact the Quarry Manager to discuss your requirements, or if you require a special quarry product not shown above.			

DELIVERY	Price excluding GST	GST	GST Inclusive
12 Tonne Tipper - in town	\$46.36	\$4.64	\$51.00
12 Tonne Tipper - out of town per km	\$5.91	\$0.59	\$6.50
Truck and Dog and B-Double	By quotation		
Weighbridge Ticket	\$27.73	\$2.77	\$30.50

PRIVATE PLANT HIRE RATES	Price per hour excluding GST	GST	GST Inclusive
Dozer - Komatsu D65	\$194.09	\$19.41	\$213.50
Excavator (30T)	\$194.09	\$19.41	\$213.50
Truck – 12 Tonne Bogie Axle Tipper	\$110.00	\$11.00	\$121.00
Truck – 30 Tonne Tipper with Dog Trailer	\$150.00	\$15.00	\$165.00

3.1.7 Schedule of Private Plant Hire Rates

Rates proposed to be charged for the carrying out by Council of work on private land:

	2019/20		2020/21	
Backhoe - JCB 3CX, Komatsu WB93	\$144 per hour		\$146 per hour	
Bitumen Patching Truck & 2 Men - potholes	\$375 per hour		\$381 per hour	
Bitumen Patching Truck & 2 Men - spraying	By Quotation		By Quotation	
Excavator (20T)	\$214 per hour		\$218 per hour	
Forklift	\$106 per hour	Plus \$23.00 attachments	\$108 per hour	Plus \$23.00 attachments
Grader - JD 670, Volvo G930, Cat 12H	\$203 per hour		\$206 per hour	
Industrial Outfront or Zero-Turn Mower	\$109 per hour		\$111 per hour	
Loader (12T) – Komatsu WA250	\$152 per hour		\$155 per hour	
Prime Mover with Quad-Axle Low Loader	\$4.70 per kilometre		\$4.76 per kilometre	
Roller (Broons)	\$57 per hour	Plus towing tractor	\$58 per hour	Plus towing tractor
Roller (SP 11t Vibrating) – Dynapac CA302	\$170 per hour		\$173 per hour	
Roller (SP 16t Multi-tyre) - Ammann AP240	\$170 per hour		\$173 per hour	
Skid Steer Loader	\$133 per hour		\$135 per hour	
Street Sweeper	\$192 per hour		\$195 per hour	
Tractor (>100kW) - John Deer Tractor 7930	\$156 per hour	Plus \$21.00 attachments	\$159 per hour	Plus \$22.00 attachments
Tractor (75-99kW) - NH TS115	\$147 per hour	Plus \$21.00 attachments	\$149 per hour	Plus \$22.00 attachments
Tractor (50-74kW) - NH TD85, JD6110	\$137 per hour	Plus \$21.00 attachments	\$139 per hour	Plus \$22.00 attachments
Water Cart - Hino/Fuso (12,900-15,000L)	\$148 per hour		\$151 per hour	
Wood Chipper & Truck, 2 operators	\$286 per hour		\$291 per hour	
	2019/20		2020/21	
General Utility	\$23 + \$0.98 per kilometre, minimum charge \$78		\$24 + \$1 per kilometre, minimum charge \$79	
Truck – 3-4 Tonne Single Axle Tray	\$22 + \$109 per hour		\$23 + \$111 per hour	
Truck – 6 Tonne Single Axle Tray	\$22 + \$114 per hour		\$23 + \$116 per hour	
Truck – 9 Tonne Single Axle Tipper	\$22 + \$134 per hour		\$23 + \$136 per hour	
	2019/20		2020/21	
Labourer	By Quotation		By Quotation	
Plant Operator (including transport utility only)	\$64 per hour		\$65 per hour	
Minor Hand Plant ⁵	\$73.00 per ½ day	Plus operator & consumables	\$75 per ½ day	Plus operator & consumables
Traffic Control Signs/Devices for private works and private hire	\$30.50 administration charge plus \$11 per day per sign/device.	By quotation for hire in excess of \$250 or for public and non-profit events. Full replacement cost will be charged for items not returned.	\$31 administration charge plus \$11 per day per sign/device.	By quotation for hire in excess of \$250 or for public and non-profit events. Full replacement cost will be charged for items not returned.
	Witches hats/Bollards \$5 per day		Witches hats/Bollards \$5 per day	

NOTES:

1. All rates are comprehensive and include one (1) operator and hand tools, but excluding attachments, unless otherwise stated.
2. A surcharge will apply for all activities undertaken outside normal working hours (including operator rostered days-off).
3. A minimum charge of one (1) hour applies for all plant; it is then charged in half hourly increments.
4. Plant will not be 'Dry Hired' without specific council approval (Director of Infrastructure Services).
5. Council's small plant (e.g. chainsaws, mowers, cement mixers etc.) are not available for private use.
6. Plant hours shall include the time of travel to and from the place of hire. Travel costs will be cheaper if the plant is already working in the vicinity.
7. Operator travel time will be an additional charge for plant hired for use outside of the Council's Local Government Area.
8. Plant and equipment will only be hired where it is surplus to council's operational requirements.
9. The listed hire rates may be discounted at the discretion of the Director of Infrastructure Services, where any proposed hire will have benefits to Council and have no detrimental impact on Council's service delivery, notwithstanding that discounted rates shall not be less than Council's internal plant hire rates.

3.1.8 Other Fees and Charges

FACTORS INFLUENCING REVENUE AND PRICING

The following factors may influence Council's proposed pricing of the goods, services and facilities.

Community Service Obligations

Council's community service obligation is a fundamental consideration when determining a pricing policy for community services and facilities. Council's community service obligation is reflected in the proposed pricing structure for the hire and use of services and facilities such as the Town Hall, Community Centres, the Visitors Information Centre, public swimming pools, libraries, parks, gardens, sporting and recreation fields and facilities.

Full Cost Recovery

The principle of full cost recovery is the recovery of all direct and indirect costs involved in the provision of a service.

User-Pays

The User-Pays principle involves pricing the provision of goods, services and facilities, which require the user/consumer to pay the actual cost of the service provided. Full, partial or zero cost recovery describes how the aggregate level of revenue derived from a service relates to its fully absorbed or 'true cost'.

The pricing policy applied to a particular service is guided by Council's motivation for being involved in the service. The following table notes each circumstance by which Council is involved in a service and describes the policy principle or basis.

The table below provides a legend of the motive and pricing principle relating to the Other Fees and Charges listed in the following pages:

Pricing Principle and Motive legend:

Code	Motive	Pricing Principal
A	Public Goods and the Exclusion Principle	Council services may be provided free of charge in those circumstances where it is impossible or impractical to exclude users who for various reasons do not have the ability to pay.
B	Legislation or Regulations	Include fees and charges which are set by external bodies through legislation or regulations.
C	Subsidised Goods and Services	Fees may be discounted to a level below the cost of a service if full cost recovery would prevent or discourage its consumption and the service is regarded as having particular merit to the welfare and well-being of the community (hence creating a community service obligation); provided the cost of the discount does not exceed the estimated benefit.

Code	Motive	Pricing Principal
D	User-Pays/Full Cost Recovery/Natural Monopoly	The User-Pays principle involves pricing the provision of goods, services and facilities, which require the user/consumer to pay the actual cost of the service provided. This cost may be estimated or calculated to ensure that the aggregate level of revenue derived from a service relates to its fully absorbed or 'true cost'. Further, where Council has a monopoly over the production of a good or service, prices should be set at a level to fully recover costs unless there are explicit community service obligations or equity objectives.
E	Set by Agreement	The setting of prices by agreement will affect agreements such as leases, licenses and any other agreements to occupy or use Council facilities. Generally, these agreements will specify that prices increase by the Consumer Price Index on an annual basis

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
CORPORATE AND GOVERNANCE INCOME				
Interest on Debtor accounts.	7.50%	7.00%	Set in accordance with Section 566(3) of the Local Govt. Act 1993.	NO
Section 603 Certificates (Outstanding Rates & Charges)	80.00	85.00	B	NO
Urgency Fee - Section 603 Certificate	148.00	148.00	D	NO
Property Enquiries – Verbal	Free	Free	A	
Property Enquiries – Written	41.00	41.00	C	NO
Overdue Account contact Fee		16.50		YES
Dishonour Administration Fee				
Cheque Payments (per payment)	25.00	25.00	D	NO
Admin Charge (Staff) re Road Toll follow up	50.00	50.00	D	YES
Photocopying (Black and White)				
A4 (single sided)	1.00	1.00	D	YES
A4 (double sided)	1.00	1.00	D	YES
A3 (single sided)	2.00	2.00	D	YES
A3 (double sided)	2.00	2.00	D	YES
Photocopying (Colour)				
A4 (single sided)	2.00	2.00	D	YES
A4 (double sided)	2.00	2.00	D	YES
A3 (single sided)	4.00	4.00	D	YES
A3 (double sided)	4.00	4.00	D	YES
Laminating				
Card	1.00	1.00		YES
A4 (per page)	4.00	4.00	D	YES
A3 (per page)	6.00	6.00	D	YES
Large Quantities (sales exceeding 20).	By Quotation	By Quotation	D	YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Rating Information				
Extracts of valuation	50.00	50.00	D	NO
Other enquiries of rating staff (per hour) First 15 Minutes Free	55.00	55.00	D	NO
Copy of Rates & Water Notices	11.50	11.50	D	NO
Copy of Rates for bushfire affected residents		Waived	D	YES
Copy of Rates & Water Notices and receipts	20.00	20.00	D	NO
Refund Processing Fee - Relates to customers request for refunds on overpayments of Rates and Water (first request no charge)	20.00	20.00		Will include GST if overpayment included GST
Government Information (Public Access) Act				
Application Fee	30.00	30.00	B	NO
Processing Fee – per hour	30.00	30.00	B	NO
Review Fee – (internal)	40.00	40.00	B	NO
Holder of a Commonwealth Health Benefit Card is entitled to half fees and charges.	Half fee	Half fee	C	NO
Work involved in dealing with an application.	By quotation	By quotation	A	NO
GIS Mapping				
GIS Specialist		\$60 per hour	D	Yes
Permanent Road Closure Application Administration Fee – Non Refundable.	Actual costs + admin. Fee	Actual costs + admin. Fee	D	NO
Standard Deed Preparation Fee (Prepared by Council)	100.00	100.00	C	YES
Standard Deed Preparation Fee (Prepared by Solicitor or Agent)	Invoice Cost	Invoice Cost	C	YES
COMPANION ANIMAL REGISTRATION CHARGES				
Lifetime Registration				
Non de-sexed dog or cat (even if owned by pensioner)	210.00	210.00	B	NO
De-sexed dog or cat	58.00	58.00	B	NO
De-sexed dog or cat – owned by pensioner	25.00	25.00	B	NO
Non de-sexed dog or cat – owned by registered breeder	58.00	58.00	B	NO
Non de-sexed cat or dog under 6 months	58.00	58.00	B	NO
Desexed dog or cat sold by eligible pnd/shelter	29.00	29.00	B	NO
Late fee - where registration is not paid within 28 days of required registration date	16.00	16.00	B	NO

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
STOCK IMPOUNDING CONTROL CHARGES				
<i>Fee for Loss or Damage (Applies to council/private property)</i>				
Horse, Ass, Mule, Cow, Camel, Alpaca (per head)	22.00	22.00	D	NO
Sheep. (per head)	10.00	10.00	D	NO
Goat, Pig. (per head)	22.00	22.00	D	NO
<i>Transport of animals to pound</i>				
Cartage cost	\$50 + Actual Cost	\$50 + Actual Cost	D	NO
Walking of animals to pound	\$38 + (staff hourly rate x 1.5)	\$38 + (staff hourly rate x 1.5)	D	NO
Muster stray stock - per hour	146.00	146.00	D	NO
<i>Sustenance</i>				
Sheep and Goats per head per day	5.00	5.00	D	NO
Cattle and Horses per head per day	33.00	33.00	D	NO
<i>Other Charges</i>				
Veterinary costs	actual cost + 41.00/call	actual cost + 41.00/call	D	NO
<i>Notification</i>				
By post	17.50	17.50	D	NO
By messenger	15.50+ 95c/km	15.50+ 95c/km	D	NO
Advertising Costs	37.50 + actual cost	37.50 + actual cost	D	NO
IMPOUNDING - VEHICLES				
Impounding Fee - Vehicles	148.00	151.00	D	NO
Transporting other articles to pound – (cars, trolleys etc)	actual cost + 38	actual cost + 38	D	NO
<i>Notification</i>				
Advertising Costs	Advertising costs +38 per advert	Advertising costs +38 per advert	D	NO

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
COMPANION ANIMAL POUND CHARGES				
Animal Pound Charges				
Surrender/destruction fee	70.00	20.00	D	NO
First seizure/release of animal	55.00	26.00	D	NO
Repeat seizures/releases within 12 months	110.00	112.00	D	NO
Sustenance fee (including boarding) per day - including day impounded and day released	25.00	25.00	D	NO
Out of Hours release fee + actual other costs	117 + other costs	119 + other costs	D	NO
Sundry Animal Charges				
Microchip fee	48.00	48.00	D	YES
Hire of Barking Dog Collar and Animal Trap Hire (Refundable Deposit)	25.00	25.00	C	YES
Cost of Barking Dog Collar if not returned or damaged when hired	250.00	250.00	C	YES
Compliance Certificate – Dangerous/Restricted Dog Enclosure	150.00	150.00	cl. 25 Companion Animals Regn 2008	NO
Collar and Sign Package – Dangerous/Restricted Dog	150.00	150.00	D	YES
ENVIRONMENTAL CHARGES				
Water Analysis				
General Water Analysis	By Quotation	By Quotation	D	NO
Swimming Pool Water Analysis	By Quotation	By Quotation	D	NO
Administration Fees				
Prevention Notice issued under section 96 of Env Ops Act 1997. Clause 99 of Regns.	535.00	535.00	B	NO
Clean Up Notice issued under section 91 of the Env Ops Act 1997. Clause 99 of Regns	535.00	535.00	B	NO
LOCAL APPROVALS				
Part A - Install a Structure	81.00	82.00	D	NO
Part B - Approval to carry out water supply, sewerage and/or storm water drainage works including inspections	204.00	207.00	D	NO
Part C - Approval to install, construct or alter an on-site sewerage system including inspection	204.00	207.00	D	NO
Part F - Operate a Caravan Park	81.00	82.00	D	NO

FEES AND CHARGES 2020/21				
DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Part F - Install solid fuel heating device (where not exempt under local approvals policy)	81.00	82.00	D	NO
Part F - install or operate amusement device (under 14 rpm exempt)	51.00	52.00	D	NO
Part F - Use of a Standing Vehicle or any Article for the purpose of selling any article in a public place	81.00	82.00	D	NO
Part D, E, F - Miscellaneous Approvals	81.00	82.00	D	NO
Annual Approval Fee (High Risk Onsite Sewerage Management System)	87.00	88.00	D	NO
Inspection Fee (High Risk Onsite Sewerage Management System)	127.00	129.00	D	NO
PUBLIC HEALTH				
Food Outlet Inspections				
First Inspection	100.00	100.00	D	NO
Subsequent Inspection Charge	50.00	50.00	D	NO
Annual Administration Charge	200.00	200.00	D	NO
Administration Fee for Not for Profit organisations (Food outlet)	No Charge	No Charge	A	NO
Inspection - if satisfactory	No Charge	No Charge	C	NO
Other Outlets				
Hairdresser/Beauty Salon/Skin Penetration Premises Inspection	100.00	100.00	D	NO
Hairdresser/Beauty Salon/Skin Penetration Premises Inspection in conjunction with trade waste inspection	No Charge	No Charge		NO
Registration of Skin Penetration Premises	80.00	80.00	D	NO
OUTSTANDING ORDERS & NOTICES INFORMATION				
<i>Environmental Planning & Assessment Act s. 10.7(5)</i>			A	NO
<i>Per certificate</i>	85.00	85.00	A	NO
<i>Per certificate requiring inspection</i>	140.00	140.00	A	NO
<i>Certificate as to outstanding Notices and Orders issued under the Local Government Act (section 735A) Please Note: Related to any outstanding notice, order, direction or demand but only to those matters issued under the Local Government Act. It specifically excludes those outstanding.</i>	95.00	95.00	B	NO
<i>Per certificate</i>	90.00	90.00	A	NO
<i>Per certificate requiring inspection</i>	140.00	140.00	A	NO
<i>Noxious Weeds Act - Provision of section 64 certificate</i>	87.00	88.00	A	NO

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
WASTE MANAGEMENT CONTROL				
<i>Disposal of Waste Materials</i>				
Sorted Domestic Waste (Recyclables separated minimum of 1/3 recycling required, not including green waste)	Free	Free	A	YES
Recyclables separated including metal	Free	Free	A	YES
Unsorted Waste up to 500 kg	25.00 per load	25.00 per load	A	YES
Unsorted waste over 500 kg charged at tonne rate	76.00/tonne	77.00/tonne	A	YES
Green Waste up to 500 kg	10.00	10.00	C	YES
Green waste over 500 kg charged at tonne rate	50.00/tonne	50.00/tonne	A	YES
Privet (Subject to prior notification to and approval by Council.)	Free	Free	A	YES
Clean Fill - Soil	Free	Free	A	YES
White goods certified as de-gassed	Free	Free	D	YES
White goods if not certified de-gassed	50.00	50.00	D	YES
Local Registered Charities – disposal of unwanted goods – unsorted (sorted 1/3 recyclables – free)	60.00/ Truck Load	60.00/ Truck Load	A	YES
Local Registered Charities – Council collection & disposal of unwanted goods	By Quotation	By Quotation	A	YES
Asbestos Waste - Glen Innes Waste Depot ONLY	150.00/tonne (Min \$75)	150.00/tonne (Min \$75)	C	YES
Disposable asbestos bag (includes bag & bag/content disposal)	27.00	27.00	C	YES
Builders Rubble (Concrete, Brick, Blocks, Pavers, Tiles only) per tonne	41.00/tonne	42.00/tonne	C	YES
E waste (deferment of charge subject to recycling options available)	Free	Free	C	YES
Drillers Waste per tonne	75.00	75.00	C	YES
Processed Construction and Demolition waste.	Not for public sale	Not for public sale	C	YES
<i>Disposal of Tyres - per tyre</i>				
Motor Cycle Tyres	6.00	6.00	C	YES
Passenger car Tyres	8.00	8.00	C	YES
Truck Tyres - small (15' to 16' rim)	28.00	28.00	C	YES
Truck Tyres - large	81.00	82.00	C	YES
Tractor Tyres	181.00	184.00	C	YES
Tyres on rim will be charged at double the relevant charge.				
Please note: Tyres will not be accepted from commercial operators.				

FEES AND CHARGES 2020/21				
DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Sundry Items				
Please Note: Bulk waste from other Local Government Authorities is subject to approval.	By Quotation	By Quotation	D	YES
RENTALS, LEASES AND ANNUAL FEES				
Commercial Leases				
Air Services Australia Non-Direction Beacon lease at Aerodrome	As per lease (CPI)	As per lease (CPI)	E	YES
Service Station, Cnr Church and Bourke Streets, Glen Innes	As per lease (CPI)	As per lease (CPI)	E	YES
Crofters Cottage	As per lease (CPI)	As per lease (CPI)	E	YES
1st Floor, Visitors Centre, Church Street, Glen Innes	As per lease (CPI)	As per lease (CPI)	E	YES
Ground Floor, Visitors Centre, Church Street, Glen Innes	As per lease (CPI)	As per lease (CPI)	E	YES
Town Hall Tea and Coffee Shop	As per lease (CPI)	As per lease (CPI)	E	YES
Lease of Hanger	As per lease (CPI)	As per lease (CPI)	E	YES
Lease of Land for Hanger	As per lease (CPI)	As per lease (CPI)	E	YES
Recycling Centre	As per lease (CPI)	As per lease (CPI)	E	YES
Martins Lookout (1)	As per lease (CPI)	As per lease (CPI)	E	YES
Martins Lookout (2)	As per lease (CPI)	As per lease (CPI)	E	YES
Private lease of land for Hangers	As per lease (CPI)	As per lease (CPI)	E	YES
Lease of GI Aerodrome Land	As per lease (CPI)	As per lease (CPI)	E	YES
Glen Innes Aggregates Off Stream Storage - Grazing Lease	As per lease (CPI)	As per lease (CPI)	E	YES
Glen Innes Aggregates Off Stream Storage - Storage Lease	As per lease (CPI)	As per lease (CPI)	E	YES
Lease of Wattle Vale	As per lease (CPI)	As per lease (CPI)	E	YES
All other leases	As per lease (CPI)	As per lease (CPI)	E	YES
TOWN PLANNING				
Development Applications				
Dwelling House Estimated Cost Less than or equal to \$100,000 (CI 247)	455.00	455.00	B	NO
Development NOT INVOLVING the erection of a building, carrying out of a work, subdivision of land or demolition of a building or work (CI 250)	285.00	285.00	B	NO
Up to \$5,000	110.00	110.00	B	NO
\$5,001 to \$50,000	\$170.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of estimated cost.	\$170.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of estimated cost.	B	NO

FEES AND CHARGES 2020/21				
DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
\$50,001 to \$250,000	\$352.00 plus an additional \$3.64 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$50,000.	\$352.00 plus an additional \$3.64 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$50,000.	B	NO
\$250,001 to \$500,000	\$1,160.00 plus an additional \$2.34 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$250,000.	\$1,160.00 plus an additional \$2.34 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$250,000.	B	NO
\$500,001 to \$1,000,000	\$1,745.00 plus an additional \$1.64 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$500,000.	\$1,745.00 plus an additional \$1.64 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$500,000.	B	NO
\$1,000,001 to \$10,000,000	\$2,615.00 plus an additional \$1.44 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$1,000,000.	\$2,615.00 plus an additional \$1.44 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$1,000,000.	B	NO
More than \$10,000,000	\$15,875.00 plus an additional \$1.19 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$10,000,000.	\$15,875.00 plus an additional \$1.19 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$10,000,000.	B	NO
<i>Refund of Fees paid on Development Application(s)</i>				
Application withdrawn prior to assessment	90% of DA fee paid refunded	90% of DA fee paid refunded	B	NO
Application withdrawn after assessment and prior to determination	25% of DA fee paid refunded	25% of DA fee paid refunded	B	NO
<i>Refund of Fees paid on Construction Certificate</i>				
Application withdrawn prior to determination of DA	100% of CC fee paid refunded	100% of CC fee paid refunded	B	NO
Application withdrawn after assessment and prior to determination	Refund of all inspection fees	Refund of all inspection fees	B	NO

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Application for modification of consent for local development (Clause 258)				
Minor Amendment to DA s.96(1)	Max 71.00	Max 71.00	B	NO
Dwelling House Estimated Cost Less than or equal to \$250,000	190.00	190.00	B	NO
Amendment to DA s.4(55) - Minimal environmental impact (Clause 1)	645.00 or 50% of the original DA whichever is the lesser	645.00 or 50% of the original DA whichever is the lesser	B	NO
Major Amendment to DA s.4(55) Not of minimal environmental impact (Clause 2) See below:				
Up to \$5,000	55.00	55.00		NO
\$5,001 to \$250,000	\$85.00 plus an additional \$1.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost.	\$85.00 plus an additional \$1.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost.	B	NO
\$250,001 to \$500,000	\$500.00 plus an additional \$0.85 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$250,000.	\$500.00 plus an additional \$0.85 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$250,000.	B	NO
\$500,001 to \$1,000,000	\$712.00 plus an additional \$0.50 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$500,000.	\$712.00 plus an additional \$0.50 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$500,000.	B	NO
\$1,000,001 to \$10,000,000	\$987.00 plus an additional \$0.40 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$1,000,000.	\$987.00 plus an additional \$0.40 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$1,000,000.	B	NO

FEES AND CHARGES 2020/21				
DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
More than \$10,000,000	\$4,737.00 plus an additional \$0.27 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$10,000,000.	\$4,737.00 plus an additional \$0.27 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$10,000,000.	B	NO
Issue of Section 10.7 Planning Certificate (Previous 149 Certificate).				
Minimum Certificate pursuant to section 10.7 (2) of the <i>Environmental Planning & Assessment Act 1979</i> .	53.00	53.00	B	NO
Additional Fee for urgent provision of section 10.7 (2) Certificate	110.00	110.00	D	NO
Additional information provided pursuant to section 10.7 (5) of the <i>Environmental Planning & Assessment Act 1979</i> .	80.00	80.00	B	NO
Additional Fee for urgent provision of section 10.7 (5) Certificate	110.00	110.00	D	NO
Review of Development Consent pursuant to s.8.2 of the Act				
Dwelling House Estimated Cost Less than or equal to \$100,000 (CI 257)	190.00	190.00	B	NO
Development NOT INVOLVING the erection of a building, the carrying out of a work or demolition of a work or building (CI 257)	50% of the fee for the original DA	50% of the fee for the original DA		NO
Up to \$5,000	55.00	55.00	B	NO
\$5,001 to \$250,000	\$85.00, plus an additional \$1.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost.	\$85.00, plus an additional \$1.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost.	B	NO
\$250,001 to \$500,000	\$500.00, plus an additional \$0.85 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceed \$250,000.	\$500.00, plus an additional \$0.85 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceed \$250,000.	B	NO
\$500,001 to \$1,000,000	\$712.00, plus an additional \$0.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$500,000.	\$712.00, plus an additional \$0.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$500,000.	B	NO

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
\$1,000,001 to \$10,000,000	\$987.00, plus an additional \$0.40 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$1,000,000.	\$987.00, plus an additional \$0.40 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$1,000,000.	B	NO
More than \$10,000,000	\$4,737.00, plus an additional \$0.27 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$10,000,000.	\$4,737.00, plus an additional \$0.27 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$10,000,000.	B	NO
Subdivision Fees				
New Road	\$665.00 plus \$65.00 per additional lot	\$665.00 plus \$65.00 per additional lot	B	NO
No New Road (Min \$330.00)	\$330.00 plus \$53.00 per additional lot	\$330.00 plus \$53.00 per additional lot	B	NO
Strata	\$330.00 plus \$65.00 per additional lot	\$330.00 plus \$65.00 per additional lot	B	NO
Subdivision Certificate/Linen release fee	225.00	225.00	D	NO
Planning Proposal (Min \$2,480.00)	\$2,480.00 plus costs and staff time at \$70.00 per hour	\$2,480.00 plus costs and staff time at \$70.00 per hour	D	NO
Developer Contributions				
s. 7.12 (Previously 94A) – where the estimated cost of the development is between \$100,001 and \$200,000 (in accordance with Council's policy)	0.5% of development cost	0.5% of development cost	D	NO
s. 7.12 – where the estimated cost of the development is in excess of \$200,000 (in accordance with Council's policy)	1.0% of development cost	1.0% of development cost	D	NO
Advertising Fee (per application)	320.00	320.00	B	NO
Neighbour Notification Fee	80.00	80.00	D	NO
Designated development (advertising fee) (Clause 252 (1) (a))	2,200.00	2,200.00	B	NO
Prohibited development (advertising fee) (Clause 252 (1) (c))	1,105.00	1,105.00	B	NO

FEES AND CHARGES 2020/21				
DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
CEMETERY				
Burial				
Plot (each).	445.00	453.00	D	YES
Burial - Normal Working Days	661.00	672.00	D	YES
Burial - Saturdays	985.00	1002.00	D	YES
Children's Section (under 1.1m) Under 5	212.00	216.00	D	YES
Reception of Ashes for Burial	164.00	167.00	D	YES
Re-opening, closing vault	164.00	167.00	D	YES
Perpetual Care - lawn cemetery (payable at time of burial)	862.00	877.00	D	YES
Perpetual Care - monumental cemetery (payable at time of burial)	1,745.00	1775.00	D	YES
Burial where Hand Digging is required (Old Sections).	840.00	854.00	D	YES
Burial - Villages - additional charge for machinery transport	301.00	306.00	D	YES
Exhumation	857.00	872.00	D	YES
Tombs and Monuments				
Application to erect a tomb or monument	116.00	118.00	D	NO
Niches, Columbarium				
Reservation in columbarium	254.00	258.00	D	YES
Interment & Plaque (at time of interment) or replacement plaque	cost of plaque + 126.00	128.00		YES
Cancellation of Lease - Administration Fee	45.00	46.00	D	YES
Sale of Cemetery Record Book	38.00	39.00	D	NO
Application for Private Burial (includes inspection)	370.00	376.00	D	NO
Records - Search and supply	48.00	49.00	D	NO
SWIM CENTRES				
All books of tickets and family passes include entry to Glen Innes and Emmaville swim centres				
Turnstile Admissions				
Adults, Seniors & Children under 16	4.00	4.00	C	YES
Children under four (4)	Free	Free	A	
Spectators & Carers	2.50	2.50	C	YES
School Groups and/or Carnivals (teachers free)	2.50	2.50	C	YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Season Tickets				
Family – Full Season (No Further discounts)	300.00	300.00	C	YES
Family – Half Season (No Further discounts)	150.00	150.00	C	YES
Individual Season Pass	160.00	160.00	C	YES
Individual Half Season Pass	80.00	80.00	C	YES
Pool Hire: Sole use				
School Groups - learn to swim	\$2.50 per child plus \$30 per hour (teachers free)	\$2.50 per child plus \$30 per hour (teachers free)	C	YES
Swimming or Triathlon club	normal entry fees plus \$30 per hour	normal entry fees plus \$30 per hour	C	YES
Private Use - Other (per hour including admission)	365.00	365.00	C	YES
Hire of Pool aid Equipment for Private Lesson Teachers per session.	5.00	5.00	C	YES
Programmes - paid in advance - excludes admission				
Aqua Aerobics - per class	7.00	7.00	C	YES
Season Pass Aqua Aerobics Classes (50 tickets)	300.00	300.00	C	YES
Swim Classes Baby Classes - 1 lesson	10.00	10.00	C	YES
Swim Classes Pre-school - 10 lessons - for one season only	110.00	110.00	C	YES
Swim Classes School Age - 10 lessons - for one season only	110.00	110.00	C	YES
SPORTSGROUNDS RENTALS				
Tennis Association (per annum)	as per lease(CPI)	as per lease(CPI)	A	YES
Rugby League - Meade Park (per annum)	as per lease(CPI)	as per lease(CPI)	A	YES
Rugby Union Park	as per lease(CPI)	as per lease(CPI)	A	YES
PARKS & RESERVES				
Mowing request outside of Normal Schedule for Ovals	111 per Hour	113 per hour	D	YES
Commercial Hire Security Bond (refundable on Conditions)	674.00	674.00	D	NO
Commercial Hire rental (per day)	\$132 + private works rates for associated services	\$134 + private works rates for associated services	D	YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
All Playing fields for Schools - Booked	Free	Free	A	YES
Rallies, weddings, private functions Administration Charge (not for profit)	49.00	50.00	C	YES
RESERVES RENTALS				
Annual Charges				
Road off Church Street	As per agreement (CPI)	As per agreement (CPI)	E	YES
Lane at Rear of Glen Innes Gasworks	As per agreement (CPI)	As per agreement (CPI)	E	YES
Part Herbert Street, near Hunter Street	As per agreement (CPI)	As per agreement (CPI)	E	YES
Part Herbert Street	As per agreement (CPI)	As per agreement (CPI)	E	YES
Wellingrove Pump Station	As per agreement (CPI)	As per agreement (CPI)	E	YES
Manns Lane Reserve - grazing	As per agreement (CPI)	As per agreement (CPI)	E	YES
Sewerage Treatment Works - West of railway line - grazing	As per agreement (CPI)	As per agreement (CPI)	E	YES
East of Railway Line - grazing	As per agreement (CPI)	As per agreement (CPI)	E	YES
Council Reserve - Red Range	As per agreement (CPI)	As per agreement (CPI)	E	YES
West Avenue Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Red Range Cemetery Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Glen Innes Cemetery Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Glencoe Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Red Range Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Section 3 Oswald St, Dundee	As per agreement (CPI)	As per agreement (CPI)	E	YES
Grazing Land at Deepwater	As per agreement (CPI)	As per agreement (CPI)	E	YES
LIBRARY & LEARNING CENTRE				
Library Charges				
Black and White Photocopying				
Photocopying - A4	0.25	0.25	C	YES
Photocopying - A3	0.35	0.35	C	YES
Colour Photocopying				
Photocopying - A4	0.30	0.30	C	YES
Photocopying - A3	0.40	0.40	C	YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Computer Printing				
Black & White - A4	0.25	0.25	C	YES
Colour - A4	0.30	0.30	C	YES
Fax				
Australia	3.30	3.30	C	YES
Australia - 10 pages +	6.40	6.40	C	YES
International	8.30	8.30	C	YES
Fax Received	0.30	0.30	C	YES
Emailing				
Email - pdf documents (per page)	0.25	0.25	C	YES
Laminating service				
A4 per page	2.10	2.10	C	YES
A3 per page	3.30	3.30	C	YES
Library - Sundry fees and charges				
Espresso Coffee	4.00	4.00	C	YES
Library Bag	2.00	2.00	C	YES
PLAYAWAY headphones	2.50	2.50	C	YES
Replacement Library Membership cards	4.20	4.20	C	NO
Inter Library Loan				
Administration Fee	7.50	7.50	C	YES
Exchange Fee	16.50	16.50	B	NO
Replacement cost of lost / damaged items	12.50 + actual cost	12.50 + actual cost	C	NO

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Conference Room – Hire per hour				
Community	20.00	20.00	D	YES
Government, Commercial/ Business	42.00	42.00	D	YES
Additional Charges:				
Equipment Hire (laptop, teleconference unit and screen) – per day				
Community	25.00	25.00	D	YES
Government, Commercial/ Business	45.00	45.00	D	YES
Administration Fee – (once off)				
Community	12.50	12.50	D	YES
Government (excl. Council and DET), Commercial/ Business	24.00	24.00	D	YES
Security Swipe card Refundable Deposit	80.00	85.00	D	NO
Security Call out.	80.00	85.00	D	YES
Cleaning Cost	40.00	40.00	D	YES
CHILDREN AND FAMILY SERVICES				
For items marked with an *, the amount of the fee to be charged by the Council for NDIS services is the maximum amount that Registered Providers can charge NDIS participants for their services as set out in the National Disability Insurance Scheme Price Guide that is published by the National Disability Insurance Agency from time to time and is applicable for the period when the services are provided.				
After School Hours Care (Includes \$1 per day transport charge for the Bus)	31.00	32.00	C	NO
After School Hours Care (Casual bookings for days not booked a week in advance)	33.00	34.00	C	NO
Vacation Care	58.00	59.00	C	NO
Vacation Care (Casual bookings for days not booked a week in advance)	61.00	62.00		NO
Late Collection Fee - applicable 10 minutes after closing time per 10 minute lot after closing time.	11.00	20.00	D	NO
External Fee Team Leader CAFS		100 per hour	D	NO
Excursions and Special Activities Cost Recovery.	Variable	Variable		
Specialised home-based assistance for a child.*	As per NDIS rates	As per NDIS rates	D	NO

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Training for carers / parents.*	As per NDIS rates	As per NDIS rates	D	NO
Specialised group early childhood interventions. *	As per NDIS rates	As per NDIS rates	D	NO
Specialised individual therapy for early childhood. *	As per NDIS rates	As per NDIS rates	D	NO
Trans-disciplinary early childhood intervention. *	As per NDIS rates	As per NDIS rates	D	NO
Financial Intermediary - set up costs.*	As per NDIS rates	As per NDIS rates	D	NO
Financial Intermediary monthly processing.*	As per NDIS rates	As per NDIS rates	D	NO
Support Connection*	As per NDIS rates	As per NDIS rates	D	NO
Coordination of Supports*	As per NDIS rates	As per NDIS rates	D	NO
Implement Behaviour Support Plan	As per NDIS rates	As per NDIS rates	D	NO
LIFE CHOICES - SUPPORT SERVICES **				
For items marked with an *, the amount of the fee to be charged by the Council for NDIS services is the maximum amount that Registered Providers can charge NDIS participants for their services as set out in the National Disability Insurance Scheme Price Guide that is published by the National Disability Insurance Agency from time to time and is applicable for the period when the services are provided.				
Attendance at Centre – per person	4.50	nil	C	YES
Meals - Centre based	12.00	10.00	D	YES
Meals - Light	8.00	8.00	D	YES
Meals - home delivered, Meals on Wheels	12.00	12.00	D	YES
Bus Transport to Life Choices	8.00	6.00	D	YES
Morning or Afternoon Tea	4.50	4.50	D	YES
Outings and Activities	At Cost	At Cost	D	YES
Bingo money (per morning session)	3.00	nil	D	YES
Hire of LC-SS Room per day or part thereof	40.00	40.00	D	YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Hire of LC-SS Room per hour or part thereof	15.00	15.00	D	YES
Exercise Programs (unfunded)	12.00	12.00	D	YES
Package Management Fee HCP per fortnight Level 1 (of funding and reduced income)	42.14	42.14	D	NO
Package Management Fee HCP per fortnight Level 2 (of funding and reduced income)	88.90	88.90	D	NO
Package Management Fee HCP per fortnight Level 3 (of funding and reduced income)	232.26	232.26	D	NO
Package Management Fee HCP per fortnight Level 4 (of funding and reduced income)	391.16	391.16	D	NO
Care Management Fee per fortnight HCP Level 1	93.00	60.00	D	NO
Care Management Fee per fortnight HCP Level 2	93.00	93.00	D	NO
Care Management Fee per fortnight HCP Level 3	139.50	139.50	D	NO
Care Management Fee per fortnight HCP Level 4	139.50	170.50	D	NO
HCP exit fee	500.00	500.00	D	NO
Clinical Assessment Registered Nurse (per hour)	80.00	80.00	D	NO
LCSS High Intensity Personal Care (per hour)	48.50	48.50	D	YES
Direct Support Worker per hour (external) + award rates after 6pm, weekends and Public Holidays	48.50	48.50	D	YES
Direct Support Worker per hour (internal) + award rates after 6pm, weekends and Public Holidays	45.00	45.00	D	YES
Administration Fee CHSP	12.50%	15.00%	D	NO
Support Facilitation per hour (internal)	62.00	62.00	D	NO
Support Facilitator per hour (external)	80.00	80.00	D	YES
Travel Costs (cents per km) (exclusive of staff time)	0.80	0.80	D	YES
Maintenance Worker per hour (external)	48.50	48.50	D	YES
Client Contributions/% of Actual cost of service			D	YES
Home Care Packages (there may be an income-tested care fee as assessed by Centrelink)	Various as assessed by Centrelink	Various as assessed by Centrelink	D	NO
Commonwealth Home Support Program (In accordance with program guidelines)	15%	15%	D	NO
Assistance to access social and recreational activities on weekdays (standard) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities finishing after 8pm weekdays (standard) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on Saturday (standard) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on Sunday (standard) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on Public Holidays (standard) (excluding Christmas Day and Good Friday).*	As per NDIS rates	As per NDIS rates	D	NO

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Assistance to access social and recreational activities on weekdays (high) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities finishing after 8pm weekdays (high) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on Saturday (high) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on Sunday (high) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on Public Holidays (high) (excluding Christmas Day and Good Friday).*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities on weekdays (1 staff to 2 participants)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities finishing after 8pm weekdays (1 staff to 2 participants)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities on Saturday (1 staff to 2 participants)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities on Sunday (1 staff to 2 participants)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities on weekdays (1 staff to 2 participants - high)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities after 8pm weekdays (1 to 2 participants - high)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities on Saturday (1:2 - high)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities on Sunday(1 staff to 2 participants -high)*	As per NDIS rates	As per NDIS rates	D	NO
Centre Based Group weekdays *	As per NDIS rates	As per NDIS rates	D	NO
Centre Based Group weekday after 6pm*	As per NDIS rates	As per NDIS rates	D	NO
Centre Based Group Saturday*	As per NDIS rates	As per NDIS rates	D	NO
Centre Based Group Sunday*	As per NDIS rates	As per NDIS rates	D	NO
Financial Intermediary -set up costs*	As per NDIS rates	As per NDIS rates	D	NO
Financial Intermediary monthly processing*	As per NDIS rates	As per NDIS rates	D	NO
Financial and Service Intermediary set up costs*	As per NDIS rates	As per NDIS rates	D	NO
Financial and Service Intermediary activities*	As per NDIS rates	As per NDIS rates	D	NO
Training in planning and plan management*	As per NDIS rates	As per NDIS rates	D	NO
Support Connection*	As per NDIS rates	As per NDIS rates	D	NO
Coordination of Supports*	As per NDIS rates	As per NDIS rates	D	NO
Yetman Outings and Activities	Various	At Cost	C	YES

FEES AND CHARGES 2020/21				
DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
YOUTH SERVICES				
Sporting or Cultural Activities	Various	At Cost	C	YES
Meals, including barbeques	Various	At Cost	C	YES
Outings and Activities	Various	At Cost	D	YES
Building Hire				
CLASS A: NOT FOR PROFIT ORGANISATIONS / EVENTS				
Local community groups and events, schools and religious / political groups.	Free	Free	A	NO
CLASS B: FOR PROFIT COMMERCIAL ORGANISATIONS / ACTIVITIES / EVENTS				
Seminars, conferences, commercial concerts, exercise classes and other profit raising events over 5 hours. (per day)	365.00	200.00	C	YES
Seminars, conferences, commercial concerts, exercise classes and other profit raising events. 5 hours or less (per hour)	30.00	30.00	C	YES
TOWN HALL HIRE - S.608				
CLASS A: NOT FOR PROFIT ORGANISATIONS / EVENTS				
Local community groups and events, schools and religious / political groups.	Free	Free	A	NO
CLASS B: PRIVATE FUNCTIONS				
Wedding receptions, anniversaries and other private functions 5 hours or less (per hour)	24.00	24.00	C	YES
Wedding receptions, anniversaries and other private functions over 5 hours (per day)	165.00	165.00	C	YES
CLASS C: FOR PROFIT COMMERCIAL ORGANISATIONS / ACTIVITIES / EVENTS				
Seminars, conferences, commercial concerts, exercise classes and other profit raising events over 5 hours. (per day)	365.00	365.00	C	YES
Seminars, conferences, commercial concerts, exercise classes and other profit raising events. 5 hours or less (per hour)	30.00	30.00	C	YES
Refundable damages / cleaning deposit (all Classes - daily hire)	260.00	260.00	D	NO
Refundable damages / cleaning deposit (all Classes - hourly hire)	130.00	130.00	D	NO
Other Charges:				
Hire of Committee Room in Town Hall Complex (including hire of adjoining kitchen)	50.00	50.00	C	YES
Note: Hourly hire rates are negotiable for longer term hire arrangements				
Town Hall Kitchen Hire	67.00	67.00	C	YES
Town Hall Cleaning Fee (all Classes - daily hire only)	90.00	90.00	C	YES
Fee for setting up Town Hall furniture	190.00	190.00	C	YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Hire of chairs (outside of Town Hall)	6.00	6.00	C	YES
Chair Refundable Damages Deposit	115.00	115.00	D	NO
Hire of Trestle Tables (outside of Town Hall) per table per day	18.00	18.00	C	YES
Trestle Table Refundable Damages Deposit (single fee)	115.00	115.00	D	NO
Piano	Free	Free	A	
Red Carpet				
Not for Profit Organisations per hire	Free	Free	C	YES
All other Users per hire	80.00	80.00	C	YES
Additional days hire (per day)	50.00	50.00	C	YES
Refundable damages / cleaning deposit for all Classes. Per Hire	125.00	125.00	C	NO
ROADS & FOOTPATHS				
Kerb & Guttering contribution (per metre) New Assets in front of properties	50% of costs	50% of costs	C	NO
Paved Paths contribution (per metre) New Assets in front of properties	25% of costs	25% of costs	C	NO
Road opening reinstatement - Concrete (per square metre)	258.00	262.00	D	NO
Road opening reinstatement - Bitumen Sealed (per square metre)	174.00	177.00	D	NO
Road opening reinstatement - Unsealed, Gravel (per square metre)	86.00	87.00	D	NO
Driveway kerb crossover - construct layback in kerb	By Quotation	By Quotation	D	YES
Bitumen reinstatement only (per square metre)	46.00	46.00	D	NO
Public gate permit – includes advertising	680.00	680.00	B	NO
Design traffic control plan	By quotation min 50.00 if standard TCP used	By quotation min 50.00 if standard TCP used	D	YES
Road Dilapidation Recovery Fee -Wind & Solar Farms	As per Agreement	As per Agreement	D	YES

FEES AND CHARGES 2020/21				
DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
STREET LIGHT CHARGES (per light)				
New England Club (One only)	At cost +20% administration charge	At cost +20% administration charge	D	YES
GI Services Club (Three)	At cost +20% administration charge	At cost +20% administration charge	D	YES
Poplar Caravan Park (One only)	At cost +20% administration charge	At cost +20% administration charge	D	YES
ENGINEERING INSPECTIONS				
<i>Fees for Development Application Works for each of the following stages (where applicable)</i>				
Road-works				
Sub-base completion	192.00	195.00	D	NO
Base completion	192.00	195.00	D	NO
Seal completion	192.00	195.00	D	NO
Defect liability period inspection or re-inspection	192.00	195.00	D	NO
Water				
Prior to Backfill	178.00	181.00	D	NO
Final completion	178.00	181.00	D	NO
Sewer			D	
Prior to Backfill	192.00	195.00	D	NO
Final completion	192.00	195.00	D	NO
Storm-water			D	
Prior to Backfill	192.00	195.00	D	NO
Final completion	192.00	195.00	D	NO
Additional inspection required by development consent.	192.00	195.00	D	NO
Re-inspection due to non compliance with construction standards.	192.00	195.00	D	NO
Road re-naming/application including advertisement.	1,224.00	1,245.00	D	NO
Street/rural addressing (include supply of addressing numbers and attaching to existing post/fence).	84.00	85.00	D	YES
Street/rural addressing (includes supply of addressing numbers for residents to affix.)	58.00	59.00	D	YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Section 138 Approval under the Roads Act, including Road Opening Permit, Road Occupancy Permit, Fence line Clearing Permit, Hazard Reduction Burn Permit (includes one pre-approval inspection & one post-work inspection and one complimentary standard traffic control plan)	168.00	171.00	D	NO
Section 138 Approval - additional inspection	58.00	59.00	D	NO
Section 138 Approval - traffic control plan (non-standard)	By quotation min 55.00	By quotation min 55.00	D	NO
Section 138 - Approval - Re-inspection due to non compliance with permit or construction standards.	74.00	75.00	D	NO
Temporary Road Closures - Road events				
Approvals under Section 144 Roads Act 1993	By quotation	By quotation	D	NO
Administration costs to temporarily close lane/road	By quotation	By quotation	D	NO
Supply and erect directional signs	By quotation	By quotation	D	YES
ECONOMIC SERVICES				
Private works				
Plant Hire and Ancillary items	See schedule	See schedule	D	YES
Supply of Sub-base Quality Gravel	By quotation	By quotation	D	YES
Undertake private works	By quotation	By quotation	D	YES
Emulsion per litre	Cost + 20%	Cost + 20%	D	YES
Surveying (Two staff, vehicle and survey equipment) – per hour	By Quotation	By Quotation	D	YES
Recycled Bridge Timber (per cubic metre) - subject to availability				
Sawn lengths 2.5m or less		900.00	D	YES
Sawn lengths 2.5m plus		1,200.00	D	YES
Round logs		50.00	D	YES

FEES AND CHARGES 2020/21				
DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
BUILDING FEES				
<i>Applications for Construction Certificates & Complying Development Certificates</i>				
Certificate less than \$5,000	153.00	155.60	D	YES
Certificates from \$5,001 to \$50,000	265.00	269.51	D	YES
Certificates from \$50,001 to \$250,000	100.00 + 4.00 every 1,000	100.00 + 4.00 every 1,000	D	YES
Certificates over \$250,000	525.00 + 2.00 for every 1,000.00	525.00 + 2.00 for every 1,000.00	D	YES
Building Certificates (Section 149D)	250.00	250.00	B	
<i>Natural Disaster (Bushfire) Building Applications</i>				
Complying Development or Construction Certificate for the replacement of a bushfire damaged building where there is no previous evidence of Council approval		250	D	Yes
Complying Development or Construction Certificate for the replacement of a bushfire damaged building where there is evidence of Council Approval, including the issuing of a Building Certificate.		Waived	D	Yes
Building Inspection Fee - for applicant lodging Complying Development or Construction Certificates		Waived	D	Yes
Occupation Certificate Fees - for applicant lodging Complying Development or Construction		Waived	D	Yes
<i>Professional Advice</i>				
Bush Fire and Flood Certificates associated with Complying Development Certificate enquiries	\$170 per Certificate	\$173 per Certificate	D	NO

FEES AND CHARGES 2020/21				
DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
<i>Sale of Copy of Building Approval</i>				
Schedule (per annum)	87.00	88.00	D	NO
Search Building Records	87.00	88.00	D	NO
<i>Building Inspection Fees/Compliance Certificates</i>				
Building Inspections/Plumbing & Drainage Inspection	132.00	134.00	D	YES
Additional inspections	153.00	156.00	D	YES
Occupation Certificate	81.00	82.00	D	YES
Compliance Certificate	81.00	82.00	D	YES
Classification Certificate	80.00	81.00	D	YES
<i>Swimming Pools Compliance Certificate (Swimming Pool Act 1992 & Swimming Pool Regns. 2008)</i>				
Registration of Swimming Pool/Spa Pool on Statewide Register by Council on behalf of owner (Clause 18D)	10.00	10.00	B	NO
Pool Exemption Fee (Clause 13)	71.00	72.00	B	NO
Swimming Pool/Spa Pool Fencing Inspection - Initial Inspection (Clause 18A)	132.00	134.00	B	NO
Swimming Pool/Spa Pool Fencing Inspection - Reinspection (Clause 18A)	102.00	100.00	B	NO
Resuscitation Charts (each)	20.00	20.00	D	NO
Copy of Drainage Diagram or Approval to Operate	61.00	62.00	D	NO
Drainage Diagram Drawing Fee - no fee will be charged if the plumber provides drainage diagrams in accordance with Council's requirements	85.00	85.00	D	NO
Lodgement of Construction/Complying Development Certificate by a Private Certifier	36.00	36.00	B	YES
SALEYARDS				
<i>Saleyard Fees (Per head)</i>				
Cattle and Bulls: Ordinary Sales (excl. special Bull Sales) – processing charge per head	8.00	8.00	D	YES
Cow and calf (sold together)	13.50	13.50	D	YES
Lamb Weighing- per pen	5.25	0.00	D	YES
Stud Bulls/Cattle: Special Sales	35.00	35.00	D	YES
Sheep and Lambs – processing charge	0.95	0.95	D	YES
Horses	15.00	15.00	D	YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
<u>USE OF FACILITIES: to be applied at Saleyards Manager's Discretion</u>				
Use of Cattle Yards as depot	2,200.00	2,200.00	D	YES
Emergency NLIS Tags (each)	25.50	25.50	D	YES
Weighbridge usage per head	4.60	4.60	D	YES
Scanning of private weighs (if required)	2.75	2.75		
Scale testing fee	By quotation	By quotation	D	YES
Burial of Large Animals (Cattle, Horses etc)	392.00	392.00	D	YES
Burial of Small Animals (Sheep etc)	100.00	100.00		
<u>Administration</u>				
Annual Advertising Sign Fee	336.00	336.00	D	YES
Annual Stock Auction Licence - Sheep & Cattle	3,512.00	3,512.00	D	NO
Annual Stock Auction Licence - Sheep only	1,771.00	1,771.00	D	NO
Saleyards Booking Fee (each occasion) - excludes holders of respective Stock Auction Licence	83.00	83.00	D	YES
Call-out during Operating Hours (urgency fee) - per hour	83.00	83.00	D	YES
Call-out after hours (excl animal welfare) – per hour	63.00	63.00	D	YES
<u>Trans-shipment</u>				
Administration Charge - Bulls	\$27.50 (inclusive of GST)	\$27.50 (inclusive of GST)	D	YES
Bulls per head (only applies to bulls not sold through Glen Innes Selling Agents Association)	17.00	17.00	D	YES
Cattle per head	4.60	4.60	D	YES
Sheep per head	0.65	0.65	D	YES
Horses per head	15.00	15.00	D	YES
Use of Crush per head	1.25	1.25	D	YES
<u>Truckwash Fees</u>				
Truck Wash – Avdata system - cents per minute	0.60	0.60	D	YES
Truck Wash – Avdata system – Minimum Charge	11.00	11.00	D	YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
WATER FUND				
METER TESTING				
Meter Test (in house)	61.00	63.00	D	NO
Manufacturer's Test (20mm & 25mm).	199.00	204.00	D	NO
Other Meters.	By Quotation	By Quotation	D	NO
Special Meter Reading Fee	74.00	76.00	D	NO
Special Meter Reading Fee - <u>Additional</u> Urgency Fee	49.00	50.00	D	NO
RETICULATION TESTING				
Instantaneous Pressure / Flow Test	205.00	210.00	D	NO
HEADWORKS CHARGE				
Water – per Equivalent Tenement (ET)	As per DSP	As per DSP	D	NO
METER INSTALLATION				
<i>Glen Innes & Deepwater</i>				
Water Meters – 20mm	810.00	830.00	D	NO
Water Meters – 25mm	1,199.00	1,229.00	D	NO
Water Meters – 32mm	1,690.00	1,732.00	D	NO
Water Meters – 40mm	2,198.00	2,253.00	D	NO
Water Meters – 50mm or larger	By Quotation		D	NO
Please note: for water meters of less than 50mm this fee only applies to water connections of less than 20metres in length. Connection requiring longer length by quotation.				
Tap on water meter	59.00	60.00	D	NO
Alter location of water meter at ratepayer request	By Quotation	By Quotation	D	NO
Disconnection (removal of water meter)	Free	Free	A	NO
Reconnection of existing meter (if same still in place)	194.00	199.00	D	NO
Water meter box	97.00	99.00	D	NO
Removal - Water Meter Restrictor	245.00	251.00	D	NO
Sale of Recycled Water	By Quotation or User Agreement	By Quotation or User Agreement	D	NO

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
SEWERAGE FUND				
PUMPING CHARGE				
Charge for Pumping into Sewer Mains - Glen Innes	562.00	576.00	D	NO
Equal to 100% of the annual sewerage availability charge				
On applicable assessments only.				
CONNECTION FEE, WHERE NO JUNCTION AVAILABLE				
Connection Fee. Note this fee only applies to connection of less than 20 metres in length. Connection requiring longer length by quotation.				
Depth of connection <1.5m	804.00	824.00	D	NO
Depth of connection 1.5m - 2.0m	1,611.00	1,651.00	D	NO
Depth of connection <2.0m	By quotation	By quotation	D	NO
Inspection Fee, at sale of property.	106.00	109.00	D	YES
HEADWORKS CHARGE				
Sewer – per Equivalent Tenement (ET)	As per DSP	As per DSP	D	NO
OTHER - SEWER				
Sewer Camera with operator	\$92 per hour	\$94 per hour	D	YES
ECONOMIC DEVELOPMENT				
Conference & Corporate Events Income		By Quotation		YES
Glen Innes Highlands Online Packages Commission		By Quotation		YES
Glen Innes Highlands Advertising Sales		By Quotation		YES
VISITOR INFORMATION CENTRE				
Countrylink TrainLink Booking Fee	5.00	5.00	C	YES
Countrylink Booking - Ticket Change Fee	5.00	5.00	C	YES
Event and Accommodation Commission Fee	5%-10%	5%-10%	C	YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
COMMUNITY COMMITTEES				
AUSTRALIAN CELTIC FESTIVAL				
<i>Australian Celtic Festival Sponsorship</i>				
Sponsor – Entertainment	By Quotation	By Quotation	C	YES
<i>Australian Celtic Festival Sundry Income</i>				
General two (2) day pass				
Standard		60.00		YES
New England High Country Resident		35.00		YES
Commercial Coach - Tour - 15 + group		45.00		YES
Visiting friends and Relatives		40.00		YES
Concession		50.00		YES
General One (1) day pass				
Standard		40.00		YES
New England High Country Resident		25.00		YES
Commercial Coach - Tour - 15 + group		30.00		YES
Visiting friends and Relatives		25.00		YES
Concession		25.00		YES
Early Bird Two (2) day pass				
Standard		51.00		YES
New England High Country Resident		30.00		YES
Commercial Coach - Tour - 15 + group		38.00		YES
Visiting friends and Relatives		34.00		YES
Concession		43.00		YES
Early Bird One (1) day pass				
Standard		34.00		YES
New England High Country Resident		21.00		YES
Commercial Coach - Tour - 15 + group		25.00		YES
Visiting friends and Relatives		21.00		YES
Concession		21.00		YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
Thursday Night 100K Welcome - No Meal	15.00	15.00	C	YES
Thursday Night 100K Welcome - No Meal - Concession Expires 4th May 2018	12.50	12.50		YES
Friday Night Function Festival Site - Per Adult & Children Over 12y	10.00 - 20.00	10.00 - 20.00	C	YES
Friday Night Function Town Hall Ceilidh - (Donated to Red Cross)	Gold Coin	Gold Coin		NO
Saturday Function Festival Site for those attendees who do not have a Weekend or Saturday Pass - Per adult	0.00 - 30.00	0.00 - 30.00	C	YES
Saturday Function Off Site - Per Adult & Children Over 12y	10.00 - 30.00	10.00 - 30.00	C	YES
Friends of the Festival Event	10.00 - 60.00	10.00 - 60.00		YES
Trader Site Fees - Premium Powered Site 10m x 6m *Allowance 100amps	800.00	800.00	C	YES
Trader Site Fees- Premium Non Powered Site 10m x 6m	700.00	700.00	C	YES
Trader Site Fees - Powered Site 6m x 4m Allowance 15amps	280.00	280.00	C	YES
Trader Site Fees - Powered Site 6m x 4m Allowance 25amps	300.00	300.00		YES
Trader Site Fees - Corner Powered Site 6m x 4m Allowance 15amps	300.00	300.00	C	YES
Trader Site Fees - Corner Powered Site 6m x 4m Allowance 20amps	320.00	320.00		YES
Trader Site Fees - Unpowered Site 6m x 4m	200.00	200.00		YES
Trader Site Fees - Corner Unpowered Site 6m x 4m	220.00	220.00		YES
Trader Site Fees - Powered Site 4m x 4m Allowance 20amps	200.00	200.00		YES
Trader Site Fees - Corner Powered Site 4m x 4m Allowance 20amps	220.00	220.00		YES
Trader Site Fees - Unpowered Site 4m x 4m	150.00	150.00	C	YES
Trader Site Fees - Clan/ASSMB Unpowered Site 4m x 4m	Free	Free		
Trader Site Fees - Clan Unpowered Site 3m x 3m (inc 3 passes)	Free	Free		
Trader Site Fees - Children's Activity (Maximum of 2 Sites Allocated)	Free	Free		
Trader Site Deposit	Full fee on Booking. Non refundable after 28th February 2019 if selected to attend. All applications from 1st March 2019 100% of site fee on application - Non Refundable after 31st March 2019 if selected to attend.	Full fee on Booking. Non refundable after 28th February 2019 if selected to attend. All applications from 1st March 2019 100% of site fee on application - Non Refundable after 31st March 2019 if selected to attend.		YES
Trader corner unpowered 4x4 site		170.00		YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
MINERAMA				
Inside Traders (New Pavillion) - Per Table	80.00	80.00	C	YES
Inside Traders (Old Pavillion) - Per Table	60.00	60.00	C	YES
Outside Traders - Powered - 8m x 5m - for Festival Period	100.00	100.00	C	YES
Outside Traders - Powered - 4m x 5m (half) for Festival Period	50.00	50.00	C	YES
Showground Workshop Fees		53.00	C	YES
Booking Fees		2.00	C	YES
Fossicking Field Trips - Per Day - Adult	25.00	25.00	C	YES
Fossicking Field Trips - Per Day - 5 years and under	Free	Free	A	YES
Fossicking Field Trips - Per Day - Under 16 years	10.00	10.00	C	YES
Commission to Landholders for Fossicking Trips - Adult	10.00	10.00	C	YES
Commission to Landholders for Fossicking Trips - Child	5.00	5.00	C	YES
AUSTRALIAN STANDING STONES MANAGEMENT BOARD				
Installation of plaque on Celtic Family Wall	At Cost	At Cost	C	YES
EMMAVILLE WAR MEMORIAL HALL				
Full Hall including Kitchen and Supper Room	90.00	90.00	C	YES
Fitness Classes (per session)	10.00	10.00		
Kitchen and Supper Room	60.00	60.00	C	YES
Meetings (day)	25.00	25.00	C	YES
Meetings (night)	33.00	33.00	C	YES
Preschool	30.00	30.00	C	YES
Children's Party	30.00	30.00	C	YES
Funeral Gathering	30.00	30.00	C	YES
Refundable Security Deposit for Children's Parties & Funerals	20.00	40.00	C	NO
Library Hire	772.50	772.50	C	YES

FEES AND CHARGES 2020/21

DESCRIPTION	2019/20 Fee Amount Incl. GST (where applicable)	2020/21 Fee Amount Incl. GST (where applicable)	Pricing Principle	GST
	\$			YES/NO
PINKETT RECREATION RESERVE COMMITTEE				
<i>Hall Hire</i>				
Day or Night - General Usage	165.00	165.00	D	YES
Membership	1.00	1.00	D	YES
Stationery Reimbursement	200.00	200.00	D	YES
Refundable Security Deposit	200.00	200.00	D	NO
GLENCOE COMMUNITY HALL				
Federal/State Government Elections - per 1/2 Day	50.00	50.00	C	YES
Federal/State Government Elections - per Day	100.00	100.00		
Camp-draft Committee - per Annum	100.00	100.00	C	YES
Uniting Church - per Annum	100.00	100.00	C	YES
General Public - per 1/2 Day	50.00	50.00	C	YES
General Public - per Day	100.00	100.00		
Playgroup -per Annum	100.00	100.00	C	YES
Not for Profit Organisations and Events	100.00	Free of Charge	A	YES
Refundable Cleaning Deposit		20.00	A	NO
Community Services (e.g Tai Chi) - per Annum	100.00	100.00	A	YES
EMMAVILLE MINING MUSEUM				
Entry Fee (Donation)	2.00	2.00	D	NO
Research - per hour charge	30.00	30.00	D	YES
Photocopying (per Council's Fees)	see Corporate & Governance section	see Corporate & Governance section	D	YES
Faxes (per Council's Fees)	see Corporate & Governance section	see Corporate & Governance section	D	YES
SPORTS COUNCIL				
Annual membership fee	55.00	55.00	C	YES
GLEN ELGIN				
Hire of Ground per day (includes fuel for the generator and gas)	330.00	330.00	D	YES



2020/21

Operational Budget

GLEN INNES SEVERN COUNCIL

BUDGET HIGHLIGHTS 2020/21

Roads Snapshot (Maintenance and Capital Works)	\$ 7,917,050
Comprised of:	
- Capital Works (Renewal and New on priority roads)	\$ 5,158,663
- Sealed Rural Roads Maintenance	\$ 398,976
- Sealed Urban Roads Maintenance	\$ 338,872
- Regional Roads Maintenance	\$ 97,876
- Unsealed Urban Roads Maintenance	\$ 29,878
- Unsealed Rural Roads Maintenance	\$ 1,892,785
 Bridges Snapshot (Maintenance and Capital Works)	 \$ 2,318,426
Comprised of:	
- Local Infrastructure Renewal Scheme Bridge Renewals	\$ 2,250,000
- Bridge Maintenance	\$ 68,426
 OTHER HIGHLIGHTS	
Income	\$ 2,425,929
Comprised of:	
- Bald Knob Road funding	\$ 380,000
- Quarry Water Storage upgrade	\$ 243,000
- Local Heritage Assistance	\$ 7,000
- COVID-19 Transport Grant	\$ 872,429
- Community Recovery Grant	\$ 220,000
- Heritage Advisor	\$ 3,500
- Bridges Grant	\$ 700,000
 Expenditure	 \$ 2,420,962
Comprised of:	
- New Finance System (phase 1)	\$ 604,000
- Install Walking and Cycling Tracks	\$ 50,000
- Public Art Projects	\$ 50,000
- Cemetery Upgrade	\$ 200,000
- Upgrade Signage	\$ 50,000
- Stormwater Drainage	\$ 145,000
- COVID-19 Transport Grant Capital Expenditure	\$ 872,429
- Community Recovery Program	\$ 220,000
- Allocation for Youth Services	\$ 123,533
- Mobile Camera	\$ 25,000
- Parks & Gardens Emmaville	\$ 81,000

OPERATION PLAN BUDGET SUMMARY	Budget Summary			Budget Summary				
	PROPOSED REVENUE			PROPOSED EXPENDITURE				
	Revenue Budget	Revenue Budget	Variance	Expenditure Budget	Expenditure Budget	Variance	Budget Total	Budget Total
	2019/20	2020/21		2019/20	2020/21		2019/20	2020/21
	\$	\$	\$	\$	\$	\$	\$	\$
FUNCTION								
General Purpose Revenues	9,961,004	9,945,564	(15,440)	25,000	34,511	9,511	9,936,004	9,911,053
Governance	75,000	188,859	113,859	770,006	737,678	(32,328)	(695,006)	(548,819)
Administration	2,869,196	3,321,191	451,995	6,920,224	7,743,378	823,154	(4,051,028)	(4,422,187)
Public Order and Safety	633,600	356,124	(277,476)	928,110	1,041,592	113,482	(294,510)	(685,468)
Health	23,956	18,573	(5,383)	255,051	225,013	(30,038)	(231,095)	(206,440)
Housing and Community Amenities	2,569,678	2,607,855	38,177	1,991,358	2,092,389	101,031	578,320	515,466
Recreation and Culture	804,838	255,662	(549,176)	2,144,127	2,183,279	39,152	(1,339,289)	(1,927,617)
Mining, Manufacturing and Construction	78,550	60,303	(18,247)	133,840	128,721	(5,119)	(55,290)	(68,418)
Glen Innes Aggregates	3,288,872	3,519,466	230,594	2,788,872	3,019,466	230,594	500,000	500,000
Transport and Communication	4,289,544	6,159,403	1,869,859	6,431,014	6,830,986	399,972	(2,141,470)	(671,583)
Community Services and Education	3,540,029	2,981,036	(558,993)	3,874,051	3,113,125	(760,926)	(334,022)	(132,089)
Economic Affairs	3,884,211	824,839	(3,059,372)	1,872,102	1,989,977	117,875	2,012,109	(1,165,138)
Committees of Council - Section 355	-	-	-	10,000	10,000	-	(10,000)	(10,000)
Water Supplies	2,702,985	2,877,685	174,700	2,018,095	2,033,188	15,094	684,890	844,497
Sewer Supplies	1,793,949	1,904,958	111,009	1,364,726	1,560,317	195,591	429,223	344,641
Total	36,515,412	35,021,519	(1,493,893)	31,526,575	32,743,621	1,217,046	4,988,838	2,277,898

Budget Summary		2019/20	2020/21
Operating Profit		4,988,838	2,277,898
Add Back Non Cash Items:			
Depreciation		5,390,820	6,427,380
Provision for Rehabilitation Costs (Town Waste Amortisation)		279,042	284,065
Provision for Bad and Doubtful Debts		10,200	10,200
Amount Available for Non Operating Items		10,668,900	8,999,543
Non Operating Expenditure			
Existing Loan Principal Repayments		1,524,350	1,596,288
New Loan Principal Repayments		87,094	87,094
New Lease Principle Payments			342,962
Capital Expenditure (By Funding Source)		14,430,014	12,217,780
- General Fund		2,501,545	2,715,639
- GIA Surplus		497,173	407,024
- Roads to Recovery Grants		766,743	1,308,000
- Regional Roads Grants		590,000	728,000
- Bridge Renewal Program Grant and S7.11 Contributions		1,822,000	1,400,000
- Local Infrastructure Renewals Loans Scheme		570,000	850,000
- General Fund & Plant Funded Plant and Equipment Purchases		759,135	850,000
- Stormwater Drainage Funds		120,000	145,000
- Sewer Fund		440,000	471,056
- Water Fund		540,000	801,665
- Waste Fund		250,000	284,065
- General Fund		2,535,760	981,902
- Other Grants and Contributions		3,037,658	1,275,429
Total Non Operating Expenditure		16,041,458	13,901,163
Position after Non Operating Expenditure	-	5,372,558	- 4,901,620
Funded from Net Restricted Cash Movements detailed below:			
Add: Drawdown on Restricted Cash			
Local Infrastructure Renewal Loans Scheme Funding		570,000	850,000
Sewer Fund		440,000	471,056
Water Fund		540,000	801,665
Waste Fund		250,000	284,065
Drainage Funds		120,000	145,000
New Loan Funds		1,000,000	1,000,000
Drawing of Investments		207,907	-
Infrastructure/Plant Funds		759,135	28,923
Glen Innes Aggregates		497,173	407,024
LIRS Externally Restricted		911,000	250,000
Town Hall Redevelopment/Relocation		1,350,000	
Destination NSW: Infrastructure, Marketing and ACF		15,420	
Bushfire Grant			85,640
Sports Field Reserve			106,000
Bridge Renewal Program not spent in 2019/20			450,000
Roads to Recovery (Morven Road)			190,898
Infrastructure Reserve			1,029,639
Bushfire Grant - Planning Consultancy			50,000
Wellness Budget			8,000
CAFS undercover walkway			15,000
New Computer System		607,000	604,000
Total Drawdowns on Restricted Cash		7,267,635	6,776,910
Variance		1,895,077	1,875,290
Less: Additions to Restricted Cash			
Water Fund		572,490	447,676
Sewer Fund		271,415	164,512
Developer Contributions		182,244	170,246
Waste Fund		670,476	343,552
Drainage		188,705	256,962
Infrastructure Backlog Reserve			483,532
Total Additions to Restricted Cash		1,885,329	1,866,480
Net Position		9,748	8,810

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
GOVERNANCE				
GOVERNANCE REVENUES				
White Rock		183,859		
Sapphire Wind Farm		5,000		
TOTAL GOVERNANCE REVENUES		188,859		
GOVERNANCE EXPENSES				
Staff Review Expenses	Staff Review Expenses		11,500	11,500
Councillor Training Costs	Councillor Training Costs		25,000	25,000
Auditor's Remuneration	Auditor's Remuneration		60,000	60,000
Internal Audit	Internal Audit		39,000	39,000
Mayor & Deputy Mayor Allowance	Mayor & Deputy Mayor Allowance		52,127	52,127
Councillors' Allowances	Councillors' Allowances		62,312	62,312
Councillors' Expenses			17,000	
	Conferences Training and Seminars			5,000
	Internet & Telephone			2,000
	Travelling Allowance			10,000
Meetings Expenses			21,500	
	Council Meetings and Workshops			3,000
	Civic Receptions and Mayoral Banquets			2,000
	Public Engagement Expenses			1,000
	Streaming/Archiving and Indexing Service			15,500
Mayoral Expenses			15,100	
	Conferences, Training and Seminars			5,000
	Travel Allowance			10,000
	Telephone Expenses			100
Insurance			35,330	
	Councillors and Officers Liability			30,708
	Personal Accident & Corporate Travel			4,622
Contributions & Donations			229,059	
	Pre-Approved Donations			700
	Mayoral Donations			3,000
	Non Pre Approved Donations			28,000
	Sapphire Wind Farm			5,000
	White Rock			183,859
	Staff Functions and Christmas Party			5,500
	Staff Service Awards			3,000
Governance Compliance Expenses			17,750	
	Delegations and Legislative Review			2,750
	Risk, Audit and Compliance Expenditure			15,000
Web Page & Maintenance Costs			5,000	
	Web Page Maintenance Annual Fee			5,000
Memberships & Subscriptions			27,000	27,000
New England Joint Organisation of Council	New England Joint Organisation of Council		17,000	17,000
Audit, Risk & Improvement Committee			29,000	
	Contractor Expenses			24,000
	Travel Allowance			5,000
Election Expenses (Build Reserve)			19,000	19,000
IPRF documents	IPRF Documents		50,000	50,000
Civic Collections - Art	Civic Collections - Art		5,000	5,000
GOVERNANCE EXPENSES			737,678	737,678
GOVERNANCE		188,859	737,678	737,678

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
ADMINISTRATION				
CORPORATE & COMMUNITY SERVICES				
ADMINISTRATION EXPENSES				
Legal Costs			20,000	
	Legal Costs - Town Planning			10,000
	Legal Costs - Property			10,000
Insurance - Public Liability	Insurance - Public Liability		143,000	143,000
Insurance - Other			13,891	
	Insurance - Casual Hirers			3,991
	Insurance - Carriers Liability			1,755
	Insurance - Property Other			2,743
	Insurance - Crime			5,402
Insurance Excess Non M/Vehicle	Insurance Excess Non M/Vehicle		5,100	5,100
Electricity	Electricity		15,725	15,725
Telephone Costs	Telephone Costs		100,000	100,000
Annual Rates & Charges			13,239	
	Annual Rates and Charges			10,239
	Water Consumption Charges			3,000
Advertising	Advertising		37,250	37,250
Staff Amenities	Staff Amenities		3,000	3,000
Office Equipment Maintenance & Repairs	Office Equipment Maintenance & Repairs		1,000	1,000
Cleaning Costs			31,736	
	Admin: Cleaning Expenses			2,000
Cleaning Costs - Salaries	Cleaning Costs - Salaries			29,736
Consultants Fees	Iplatinum Project Jigsaw		17,500	17,500
Meeting Expenses	Meeting Expenses		1,000	1,000
Records Disposal	Records Disposal		3,000	3,000
Depn - Admin Furn & Fittings			2,029	2,029
Depn - Admin Office Equipment			45,299	45,299
Depn - Admin Buildings			409,948	409,948
Depn - Admin Other Structures			3,529	3,529
ADMINISTRATION EXPENSES			866,246	866,246
GENERAL MANAGER'S DEPARTMENT				
Vehicle Leaseback Income		6,670		
Salaries & Wages			313,629	313,629
Staff Travelling Costs			28,000	28,000
Sick Leave			6,951	6,951
Annual Leave			27,802	27,802
Long Service Leave			10,471	10,471
Public Holidays			13,901	13,901
Superannuation			34,417	34,417
Conferences & Seminars			5,000	5,000
Team Development			20,000	20,000
Meeting Costs			10,000	10,000
Memberships & Subscription			1,000	1,000
GENERAL MANAGER'S DEPARTMENT		6,670	471,170	471,170
HUMAN RESOURCES, WHS & INFORMATION TECH				
HR, WHS, IT: Salaries and Wages	Wages & Salaries		353,644	353,644
Workers Comp Insurance	Workers Comp Insurance		153,054	153,054
Staff Recruitment Pre Employment Testing	Staff Recruitment Pre Employment Testing		18,000	18,000
Employee Assistance Program	Employee Assistance Program		5,500	5,500
Employee Wellness Program	Employee Wellness Program		15,000	15,000
Travelling Costs for Training	Travelling Costs for Training		47,404	47,404
Training Costs			207,980	
	Corporate Staff Training Costs - Org Wide			70,000

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
	Whole of Staff Meeting Costs			1,500
	Delegations			5,500
	355 Committee Training			2,500
	DIS Training Costs			11,000
	DDRS Training Costs			23,710
	CCSDOO Training			10,680
	CAFS Training Costs			1,038
	WHS Corporate Training			82,052
Relocation Costs	Relocation Costs		10,500	10,500
Advertising	Advertising		35,000	35,000
Internet Access Charges			47,500	
	Telstra Internet Services			1,500
	Telstra (New)			46,000
Telephone	Telephone		6,000	6,000
WHS Expenses			95,115	
	WHS Health Checks			15,000
	WHS Environmental Monitoring			10,500
	WHS Workplace Modifications			5,000
	WHS Drug & Alcohol Administration			6,000
	WHS Chemwatch			3,000
	WHS Safehold Management System			9,500
	WHS Immunisations			7,000
	WHS Asbestos Review Register			2,000
	WHS Safetyhub WHS Online Training System			2,100
	WHS 365 Days Injury Free Celebrations			600
	WHS - State Cover Safety Health and Wellbeing Incentive (Manual Handling Community Services)			34,415
WHS RTW Expenses			40,000	40,000
Information Communications Technology			655,090	
	Computer Maintenance (Info Council)			10,000
	Computer Maintenance (HR Module)			11,000
	Computer Maintenance (IPRF)			6,000
	Computer Maintenance (Risk Management) ERM			4,000
	Maint: Dataworks			12,200
	Maint: Civica/PCS			43,000
	Maint: Computers - General			10,000
	Network Support			150,000
	Computer Lease Payments (includes Photocopiers)			105,000
	Trend Micro/Security			16,600
	General Software Purchases			6,000
	Fibre Optic Rental Charges (Essential Energy)			17,080
	Zambezy Intranet Annual Maintenance Fees			7,500
	Ezescan Annual Maintenance Fees			2,500
	Office 365 E3 Licensing			45,000
	Cyber Security Testing			15,000
	Legislative Compliance Database			5,000
	Skype 4 Business Cloud PBX			2,700
	Azure Active Directory Premium			12,000
	2 Factor setup (Remote Desktop & Office 365)			6,525
	TCO365 Standard Calling Plan			10,500
	Q-GIS			11,000
	Web Mapping System			9,500
	Chartis Asset Management System			18,400
	Snap Send Solve			1,250
	Fleet Management Software			28,380
	VIC: GIH Hosting & Domain Registrations			300
	VIC: HIG Website Maintenance & Reporting			1,200
	VIC: EMM Hosting & Domain Registrations			100
	VIC: EMM Plugins			200
	VIC: EMM Website Maintenance & Reporting			1,200
	LCSS Computer Expenses&IT Support			18,000
	E-Notices - Forms Express			25,500
	LG Solutions Finance			20,855

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
	EFT-Sure			3,400
	ASAP Utilities			200
	Polycorn Handset Rental (36 mth term)			18,000
Memberships & Subscriptions	Memberships & Subscriptions		30,805	30,805
Security			5,800	
	Grey Street			4,200
	Church Street			1,600
HUMAN RESOURCES, WHS & INFORMATION TECH			1,726,392	1,726,392
FINANCE OPERATIONAL				
Sale of Redundant Goods		500		
LG Procurement Rebate		2,600		
Salaries and Wages			661,422	
	Finance Salaries			648,783
	Casual Finance Wages			12,639
Fringe Benefit Tax	Fringe Benefit Tax		20,000	20,000
Interest Expenses			156,364	
	Financial Loans			156,364
Bank Charges & Fees	Bank Charges & Fees		36,370	36,370
Bank Charges & Fees (NO GST)	Bank Charges & Fees (NO GST)		4,000	4,000
Financial Rounding Account	Financial Rounding Account		5	5
AustPost Bill Pay Fees	AustPost Bill Pay Fees		5,900	5,900
Legal Fees - Debtors Recovery	Legal Fees - Debtors Recovery		3,900	3,900
Contractors Expenses	Contractor Expenses		25,000	25,000
Valuation Fees	Valuation Fees		46,000	46,000
Postage and Rate Collections	Postage and Rate Collections		43,460	43,460
Electricity	Electricity		6,334	6,334
Telephone & Communication	Telephone & Communication		858	858
Annual Rates & Charges	Annual Rates & Charges		7,317	7,317
Stores & Material Written-Off	Stores & Material Written-Off		2,000	2,000
Security	Security		600	600
Memberships & Subscriptions	Memberships & Subscriptions		3,660	3,660
Bad Debtors	Bad Debtors		10,200	10,200
FINANCE OPERATIONAL		3,100	1,033,390	1,033,390
PROJECT JIGSAW				
Salaries and Wages	Salaries and Wages		130,000	130,000
Consultants			40,000	40,000
Contractors Expenses			50,000	50,000
PROJECT JIGSAW		3,100	220,000	220,000
CORPORATE & COMMUNITY SERVICES DIRECTORATE				
Vehicle Leaseback		20,280		
Salaries and Wages	Salaries and Wages		274,764	274,764
Staff Travelling Costs	Staff Travelling Costs		69,325	69,325
Staff Sick Leave	Staff Sick Leave		26,914	26,914
Staff Annual Leave	Staff Annual Leave		107,657	107,657
Staff Long Service Leave	Staff Long Service Leave		40,066	40,066
Public Holidays	Public Holidays		55,567	55,567
Accident Pay/Termination Pay	Accident Pay/Termination Pay		-	-
Superannuation	Superannuation		134,833	134,833
Staff Uniforms	Staff Uniforms		4,000	4,000
Conferences & Seminars	Conferences & Seminars		7,995	7,995
Other Staff Expenses	Other Staff Expenses		2,036	2,036
Other Events	Other Events - Operational Plan		1,000	1,000
Team Development	Team Development		5,045	5,045
External/Internal Satisfaction Survey	External/Internal Satisfaction Survey		-	
CCS DO OPERATIONAL EXPENSES		20,280	729,202	729,202

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
CORPORATE SUPPORT SERVICES REVENUES				
Property Mutual Rebate				
StateCover Workers Compensation				
StateCover WHS Incentive Pay				
Interest on Investments & Funds Available		275,000		
Interest on Quarry Loan		8,358		
Interest-Miscellaneous Debtor				
Dividend Income		66,000		
Debt Guarantee Fee		159,000		
Photocopying & Fax Fees				
Certificates-Section 603		20,000		
Urgency Fee-Sec. 603 Cert.		600		
Sundry Sales & Service NO GST		1,200		
Sundry Sales & Services		3,000		
Legal Fees-Debtors Recovery GF		2,500		
Recognition of found assets		-		
Credit Card Fees Recovered		400		
CORPORATE SUPPORT SERVICES REVENUES		536,058		-
CORPORATE SUPPORT SERVICES EXPENSES				
Administration Overheads			- 1,150,775	- 1,150,775
CORPORATE SUPPORT SERVICES EXPENSES			- 1,150,775	- 1,150,775
DEVELOPMENT & REGULATORY SERVICE DIRECTORATE				
Wages			201,336	
	Maintenance Wages			53,030
	Director Wages			148,306
Staff Travelling Costs			7,000	7,000
Sick Leave	Sick Leave		38,943	38,943
Annual Leave	Annual Leave		155,770	155,770
Long Service Leave	Long Service Leave		60,697	60,697
Other Leave	Other Leave		2,778	2,778
Public Holidays	Public Holidays		77,885	77,885
Accident Pay/Termination Pay	Accident Pay/Termination Pay		-	
Superannuation	Superannuation		212,585	212,585
Conference & Seminars	Conference & Seminars		14,750	14,750
On-Cost Overheads	On-Cost Overheads		- 548,657	- 548,657
Staff Incentives (Team Dev)	Staff Incentives (Team Dev)		1,250	1,250
Building Maintenance			193,000	
	Building Maintenance Expenses			193,000
Membership & Subscription	Membership & Subscription		2,500	2,500
DDRSS: EMPLOYMENT OVERHEADS			419,836	419,836
DIS/ENGINEERING & WORKS				
DIS/ENGINEERING & WORKS REVENUES				
Rural Address/Road Clos		-		
Section 138 Approvals		5,000		
Fines-Weight of Loads		21,000		
ENGINEERING & WORKS REVENUES		26,000		-

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
DIS/ENGINEERING EXPENSES				
Salaries & Wages			900,941	
	Director Wages			154,773
	Asset Services Staff Salaries			379,775
	Training & Meeting Wages			50,000
	Engineering Salaries			173,959
	Service Delivery Salaries			142,434
Staff Travelling Costs	Staff Travelling Costs		17,879	17,879
Sick Leave	Sick Leave		65,505	65,505
Annual Leave	Annual Leave		262,020	262,020
Long Service Leave	Long Service Leave		108,113	108,113
Other Leave	Other Leave		6,567	6,567
Public Holidays	Public Holidays		129,502	129,502
Accident Pay/Termination Pay	Accident Pay/Termination Pay		-	
Superannuation	Superannuation		335,181	335,181
Staff Uniform (Operational)	Staff Uniform (Operational)		13,500	13,500
Conference & Seminars	Conference & Seminars		20,000	20,000
On-Cost Overheads	On-Cost Overheads		- 906,889	- 906,889
Staff Incentives (Team Development)	Staff Incentives (Team Development)		1,000	1,000
Meeting Costs	Meeting Costs		945	945
Insurance	Insurance		-	
Electricity & Heating	Electricity & Heating		9,812	9,812
Telephone Costs	Telephone Costs		21,114	21,114
Maintenance-Radio Mast Sites	Maintenance-Radio Mast Sites		500	500
Annual Rates & Charges			10,318	
	Annual Rates and Charges			7,318
	Stores/Depot: Water Consumption Charges			3,000
Cleaning	Cleaning		35,861	35,861
Printing & Stationery	Printing & Stationery		4,400	4,400
Photocopying	Photocopying		2,000	2,000
Survey Equipment	Survey Equipment		6,760	6,760
Membership & Subscription	Membership & Subscription		9,950	9,950
Subs Weight of Loads	Subs Weight of Loads		36,612	36,612
Security	Security		600	600
Staff Amenities	Staff Amenities		2,000	2,000
DIS/ENGINEERING EXPENSES			1,094,192	1,094,192
PLANT				
Diesel Fuel Rebate		102,096		
Sale of Assets		-		
Hire Income		2,626,987		
Salaries & Wages			453,963	
	Plant Salaries			76,126
	Cleaning Salaries			5,183
	Mechanic Salaries			372,654
Staff Travelling	Staff Travelling		72,221	72,221
Finance Lease Interest	Finance Lease Interest		51,686	
	JCB Backhoe Loader - 76484D			5,994
	John Deer Grader 670GP			10,480
	D8 Dozer for Quarry			
	24 T Excavator			10,633
	John Deer Grader			10,097
	Watercart			7,381
	Roller			4,038
	Skid Steer			3,063
Insurance	Insurance		-	
Advertising	Advertising		-	

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
Small Tools Mntce & Repairs			51,378	
	Misc Minor Hardware			1,500
	Small Tools Repair and Replacement			21,000
	Fuel and Lubricants			6,078
	Small Tools Plant			3,500
	Small Tools External Repairs			9,000
	Welding Consumables			5,000
	Management Workshop			5,300
Attachment Expenses			5,000	
	E/moving & Tractor Attach Exp			1,000
	Trailer Expenses			4,000
Expenses from Control Account			1,126,721	
	Plant Expenses - Fuel			400,000
	Plant Expenses - Mechanic&Operator Maintenance			200,000
	Plant Expenses - Registration & Insurance			240,000
	Plant Expenses - Repairs			238,721
	Plant Expenses - Miscellaneous			8,000
	Plant Expenses - Tyres			40,000
Plant Hire	Plant & Equipment Hire			-
Depn - Plant and Equip			526,211	526,211
Depn - Plant & Equip Leased			46,545	46,545
PLANT		2,729,083	2,333,725	2,333,725
ENGINEERING & WORKS		2,755,083	3,427,916	3,427,916
ADMINISTRATION		3,321,191	7,743,378	7,743,378
GENERAL PURPOSES REVENUES				
RATES REVENUES				
Residential-Abandoned				
Bus.- Pensioners' Rate Rebate				
Farmland Pensioners' Rate Rebate				
Pensioner General Rate Rebate				
Pensioner Total Rate Rebate		- 395,580		
Residential-Postponed		-		
Residential-Townships		2,214,564		
Residential-Villages		271,940		
Residential-Non-Urban		813,551		
Farmland		3,180,994		
Business-Townships		521,545		
Business-Non-Urban		184,512		
Mining		323		
Residential-Postponed		-		
Non-Rateables				
RATES REVENUES		6,791,849		
OTHER CHARGES				
Interest Charges-Overdue Rate		25,000		
Interest Charges-Postponed		2,250		
Legal Fees-Debtors Recovered		35,660		
Legal Fees-Sale of Land		-		
Doubtful Debts Expense			5,000	5,000
OTHER CHARGES		62,910	5,000	5,000

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
GRANTS				
Financial Assistance		2,978,770		
Pensioners Rate Subsidy		112,035		
GRANTS		3,090,805		
GENERAL PURPOSES EXPENSES				
Annual Rates & Charges	Annual Rates & Charges		29,511	29,511
Sale of Land	Sale of Land		-	-
GENERAL PURPOSES EXPENSES			29,511	29,511
GENERAL PURPOSES REVENUES		9,945,564	34,511	34,511
PUBLIC ORDER & SAFETY				
EMERGENCY SERVICES PROPERTY LEVY				
EMERGENCY SERVICES PROPERTY - Revenue				
Emergency Services Levy Contribution		148,084		
Emergency Services Property Levy				
	NSW Rural Fire Service Contributions		454,662	454,662
	NSW SES Contributions		17,222	17,222
	NSW Fire & Rescue Contributions		82,215	82,215
EMERGENCY SERVICES PROPERTY - Revenue		148,084	554,099	554,099
FIRE PROTECTION				
FIRE PROTECTION REVENUES				
Maintenance Subsidy		125,500		
Sale of Andersons Building to RFS		-		
Donations - Operational		-		
FIRE PROTECTION REVENUES		125,500		
FIRE PROTECTION INCOME - REGIONAL				
Regional Exercise Contributions		30,000		
FIRE PROTECTION INCOME - REGIONAL		30,000		
FIRE PROTECTION EXPENSES - REGIONAL				
Regional Exercise Expenses			30,000	30,000
FIRE PROTECTION EXPENSES - REGIONAL			30,000	30,000
NON-RECOUPABLE				
Non Recoupable Loan Interest	Non Recoupable Loan Interest		23,903	23,903
Non-Recoupable-Rates & Charges			9,540	
	Annual Rates and Charges			8,500
	Water Consumption Charges			1,040
Non Recoup S44 - Staff	Non Recoup S44 - Staff			-
Non-Recoupable-Emergencies	Non-Recoupable-Emergencies		5,000	5,000
Non-Recoupable-Printing	Non-Recoupable-Printing		1,500	1,500
Non-Recoupable-Maintenance	Non-Recoupable-Maintenance		100	100
NON-RECOUPABLE			40,043	40,043

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
RECOUPABLE				
OPERATING EXPENSES				
Insurance			10,000	
	Shed Insurance			10,000
Electricity	Electricity		14,000	14,000
Telephone Costs	Telephone Costs		11,000	11,000
000 Monitoring	000 Monitoring		11,600	11,600
ERS Paging System	ERS Paging System		-	
Freight & Cartage	Freight & Cartage			-
Community Safety	Community Safety		400	400
Maintenance & Repairs			51,500	
	Other Maintenance			5,000
	Radio Maintenance			1,500
	Stations/Shed Maintenance			8,000
	Vehicle Maintenance			37,000
Fuel & Oils etc.	Fuel & Oils etc.		20,000	20,000
Security			3,000	3,000
Training Costs	Training Costs		4,000	4,000
OPERATING EXPENSES			125,500	125,500
SECTION 44 EMERGENCY				
Emergency Expenses	Emergency Expenses		-	-
SECTION 44 EMERGENCY			-	-
SPECIAL PROJECTS				
Recoupable - Special Projects	Recoupable - Special Projects		-	-
SPECIAL PROJECTS			-	-
RECOUPABLE			125,500	125,500
FIRE PROTECTION		155,500	195,543	195,543
ANIMAL CONTROL				
ANIMAL CONTROL REVENUES				
Impounding Fees		2,000		
Fines-Regulatory		9,000		
Microchipping Fees		1,000		
Commission		25,000		
Sundry Income (GST)		300		
ANIMAL CONTROL REVENUES		37,300		
ANIMAL CONTROL EXPENSES				
Wages & Allowances			125,165	
	Wages/Salaries			104,881
	Relief Salaries & Wages			20,284
Livestock Impounding Costs	Livestock Impounding Costs		1,000	1,000
Printing & Stationery	Printing & Stationery		550	550
Pound Maintenance Costs			12,630	
	Sustenance Costs			8,000
	Maintenance Costs			4,630
Depn - Animal Buildings			3,264	3,264
ANIMAL CONTROL EXPENSES			142,609	142,609
ANIMAL CONTROL		37,300	142,609	142,609

GLEN INNES SEVERN COUNCIL

REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
LOCAL GOVT REGULATIONS				
LOCAL GOV'T REGULATIONS: REVENUES				
Licences-Hairdressers		1,500		
Licences-Section 68 Approvals		7,500		
LOCAL GOV'T REGULATIONS: REVENUES		9,000		
LOCAL GOV'T REGULATIONS: EXPENSES				
Salaries & Wages	Salaries & Wages		129,077	129,077
Staff Uniforms	Staff Uniforms		835	835
Telephone	Telephone		2,180	2,180
LOCAL GOV'T REGULATIONS: EXPENSES			132,092	132,092
LOCAL GOVT REGULATIONS		9,000	132,092	132,092
EMERGENCY SERVICES				
VOLUNTEER RESCUE ASSOCIATION REVENUE				
Rental-Glen Innes Rescue Squad		6,240		
VOLUNTEER RESCUE ASSOCIATION REVENUE		6,240		
EMERGENCY SERVICES		6,240		
VOLUNTEER RESCUE ASSOCIATION EXPENSE				
Rental of Premises	Rental of Premises		6,240	6,240
Telephone	Telephone		2,017	2,017
Maintenance & Repairs	Maintenance & Repairs		250	250
Motor Vehicle Expenses	Motor Vehicle Expenses		1,100	1,100
VOLUNTEER RESCUE ASSOCIATION EXPENSE			9,607	9,607
GLEN INNES VRA				
Insurance	Insurance		1,000	1,000
Rates & Charges			2,393	
	Annual Rates			2,293
	Water Charges			100
Cleaning	Cleaning		1,008	1,008
Buildings M & R	Buildings M & R		250	250
Depreciation				
GLEN INNES VRA			4,651	4,651

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
DEEPWATER SES				
Deepwater: Insurance	Deepwater: Insurance		920	920
Deepwater: Rates & Charges			1,822	
	Annual Rates & Charges			1,622
	Water Consumption Charges			200
Deepwater: Buildings M & R	Deepwater: Buildings M & R		250	250
DEEPWATER SES			2,992	2,992
EMERGENCY SERVICES		6,240	17,250	17,250
PUBLIC ORDER & SAFETY		356,124	1,041,592	1,041,592
HEALTH				
HEALTH ADMINISTRATION				
HEALTH ADMINISTRATION REVENUES				
Vehicle Leaseback		2,253		
HEALTH ADMINISTRATION REVENUES		2,253		
HEALTH ADMINISTRATION EXPENSES				
Wages & Allowances	Wages & Allowances		111,454	111,454
Staff Travelling Costs	Staff Travelling Costs		6,000	6,000
Staff Uniform Subsidy	Staff Uniform Subsidy		600	600
Telephone Costs	Telephone Costs		4,470	4,470
Printing & Stationery	Printing & Stationery		2,000	2,000
Photocopying	Photocopying		765	765
Staff Amenities	Staff Amenities		2,000	2,000
Signage - Smoking	Signage - Smoking		500	500
HEALTH ADMINISTRATION EXPENSES			127,789	127,789
HEALTH ADMINISTRATION		2,253	127,789	127,789
NOXIOUS WEEDS & PLANTS				
NOXIOUS WEEDS EXPENSES				
NEWA MOU	NEWA MOU		97,224	97,224
NOXIOUS WEEDS EXPENSES			97,224	97,224
NOXIOUS WEEDS & PLANTS		-	97,224	97,224
FOOD CONTROL				
FOOD CONTROL REVENUES				
Food Shop Inspections		16,320		
FOOD CONTROL REVENUES		16,320		
FOOD CONTROL		16,320		
HEALTH		18,573	225,013	225,013

GLEN INNES SEVERN COUNCIL

REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
HOUSING & COMMUNITY AMENITIES				
TOWN PLANNING				
TOWN PLANNING REVENUES				
Develop Contribution S7.12		2,500		
Advertising Fees (Develop)		1,000		
Certificate by Clerk S.10.7		15,000		
Urgency Fee-Sec. 10.7 Cert.		500		
Development Applications		50,000		
Local Heritage Assistance		7,000		
Heritage Advisor		3,500		
Vehicle Leaseback		2,253		
TOWN PLANNING REVENUES		81,753		
TOWN PLANNING EXPENSES				
Wages & Allowances	Wages & Allowances		141,571	141,571
Staff Travelling Cost	Staff Travelling Cost		6,000	6,000
Staff Uniforms	Staff Uniforms		900	900
Legal Costs	Legal Costs			-
Telephone Costs	Telephone Costs		1,180	1,180
Advertising	Advertising		510	510
Printing & Stationery	Printing & Stationery		1,000	1,000
Photocopying	Photocopying		535	535
Heritage			27,200	
	Local Heritage Assistance Fund			20,000
	Heritage Advisor			7,200
DA Plan First Reform Fund	DA Plan First Reform Fund		-	
Consultant	Consultant		75,000	75,000
Staff Amenities	Staff Amenities		3,000	3,000
TOWN PLANNING EXPENSES			256,896	256,896
TOWN PLANNING		81,753	256,896	256,896
OTHER SANITATION & GARBAGE				
OTHER SANITATION & GARBAGE REVENUES				
On-Site Fee (Sewerage)		2,000		
On-Site (Interest)		50		
Application Fees		1,000		
Sales - Impounded Vehicles		500		
OTHER SANITATION & GARBAGE REVENUES		3,550		
OTHER SANITATION & GARBAGE EXPENSES				
Removal of Derelict Vehicles	Removal of Derelict Vehicles		2,000	2,000
Illegally Dumped Waste - Clean-Up	Illegally Dumped Waste - Clean-Up		2,500	2,500
OTHER SANITATION & GARBAGE EXPENSES			4,500	4,500
OTHER SANITATION & GARBAGE		3,550	4,500	4,500
STORMWATER DRAINAGE				
DRAINAGE CHARGE - GLEN INNES				
S501 Charge		380,084		
Interest Overdue		1,296		
Writeoff		- 100		
DRAINAGE CHARGE - GLEN INNES		381,280		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
DRAINAGE CHARGE - DEEPWATER				
S501 Charge		22,736		
Interest Overdue		185		
Writeoff		-		
DRAINAGE CHARGE - DEEPWATER		22,921		
DRAINAGE CHARGE - EMMAVILLE				
S501 Charge		13,818		
Interest Overdue		250		
Writeoff		-		
DRAINAGE CHARGE - EMMAVILLE		14,068		
STORMWATER DRAINAGE EXPENSES				
Maintenance & Repairs	Stormwater Drainage M&R		16,307	16,307
Depn - Stormwater Drainage			150,307	150,307
STORMWATER DRAINAGE EXPENSES			166,614	166,614
STORMWATER DRAINAGE		418,269	166,614	166,614
TOWN WASTE MANAGEMENT				
TOWN WASTE MANAGEMENT REVENUES				
Annual Collection Charge		893,220		
Annual Collection-Vacant		29,900		
Business Collection		148,245		
Collection Charges Abandoned		-		
Collection Pension Subsidy		26,000		
Disposal Charges Abandoned		-		
Environmental Levy		363,300		
Environmental Levy-Interest		2,623		
Interest-Disposal Charges		399		
Interest-Overdue Charges		3,865		
Sales of Recycleables		35,000		
Sales - Garbage/Recycle Bins		1,500		
Sales Buy Back Centre		5,000		
Tipping Fees & Charges		270,000		
Sundry Income		5,000		
TOWN WASTE MANAGEMENT REVENUES		1,784,052		
COLLECTION & DISPOSAL CAPITAL				
Wages & Allowances			280,135	
	Waste & Recovery Coordinator Sal & Allow			80,992
	Manager Planning & Regulatory Services			63,883
	Landfill Operators Salary & Allowances			135,260
Amortisation of Discount	Amortisation of Discount		284,065	284,065
Insurance	Insurance		900	900
Electricity	Electricity		2,141	2,141
Telephone	Telephone		1,117	1,117
Annual Rates & Charges	Annual Rates & Charges		10,109	10,109
Collection Expenses			226,071	
	Interest Expense			100
	Collection Contract			212,471
	Street Bin Collection			3,500
	New & Replacement Mobile Bins			10,000
Landfill Management			274,350	
	Landfill Management (Excluding Salaries)			115,000
	Waste Management Strategy			15,000

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
	Licensing			4,150
	Monitoring Costs			30,000
	Leachate Disposal			100
	Chemical Collection			5,100
	Processing Green Waste			50,000
	Processing Demolition and Construction Waste			50,000
	Weighbridge Administration			5,000
Recycling			109,790	
	Management Fees			85,790
	Maintenance & Repairs			24,000
Depn - Waste Buildings			15,136	15,136
Depn - Waste Other Structures			22,811	22,811
COLLECTION & DISPOSAL CAPITAL			1,226,625	1,226,625
TOWN WASTE MANAGEMENT		1,784,052	1,226,625	1,226,625
VILLAGES WASTE MANAGEMENT				
VILLAGES WASTE MANAGEMENT REVENUES				
E/ville Annual Collect Charge		54,180		
E/ville Business Collection		9,151		
E/ville Collection-Interest		-		
E/ville Collect Pension Subs.		2,900		
E/ville Vacant Waste Charges		-		
D/water Annual Collect Charge		58,173		
D/water Business Collection		9,467		
D/water Collect Chrg Interest		400		
D/water Collect Pension Subs.		4,422		
D/water Vacant Waste Charges		9,620		
D/water Abandonments		-		
Glencoe Business Waste Charge		4,418		
Glencoe Annual Collect Charge		15,209		
Glencoe Collect Chrg Abandon		-		
Glencoe Collect Pension Subs.		1,000		
Village Interest on Overdue		1,000		
VILLAGES WASTE MANAGEMENT REVENUES		169,940		
VILLAGES WASTE MANAGEMENT EXPENSES				
DEEPWATER				
Salaries & Wages	Deepwater: Landfill Salary & Allow		12,452	12,452
Telephone	Telephone		68	68
Contractors	Contractors		19,000	19,000
Landfill Costs	Landfill Costs		10,000	10,000
DEEPWATER			41,520	41,520
EMMAVILLE				
Salaries & Wages	Salaries & Wages		17,250	17,250
Waste Collection	Waste Collection		21,277	21,277
Landfill Costs	Landfill Costs		8,000	8,000
EMMAVILLE			46,527	46,527
GLENCOE				
Waste Collection Cost	Waste Collection Cost		2,750	2,750
Annual Rates & Charges	Rates & Charges		628	628
GLENCOE			3,378	3,378

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
RED RANGE				
Salaries & Wages	Salaries & Wages		11,635	11,635
Landfill Costs	Landfill Costs		19,500	19,500
RED RANGE			31,135	31,135
VILLAGES WASTE MANAGEMENT EXPENSES			122,561	122,561
VILLAGES WASTE MANAGEMENT		169,940	122,561	122,561
TOTAL WASTE MANAGEMENT		1,953,992	1,349,186	1,349,186
ENVIRONMENTAL PROTECTION				
Grants - Environmental				
ENVIRONMENTAL PROTECTION		-	-	-
ENVIRONMENTAL PROTECTION EXPENSES				
Wages & Salaries	Wages & Salaries		40,750	40,750
Environmental Projects	Environmental Projects		20,000	20,000
ENVIRONMENTAL PROTECTION EXPENSES			60,750	60,750
ENVIRONMENTAL PROTECTION		-	60,750	60,750
PUBLIC CEMETERIES				
PUBLIC CEMETERIES REVENUES				
Columbarium Fee-Niches		7,836		
Interment Fees		63,947		
Perpetual Care Fees		57,408		
Plot Fees		18,100		
Tombs & Monument Fees		3,000		
PUBLIC CEMETERIES REVENUES		150,291		
PUBLIC CEMETERIES EXPENSES				
Salaries & Wages	Salaries & Wages		22,913	22,913
Annual Rates & Charges			7,486	
	Annual Rates and Charges			7,086
	Water Consumption Charges			400
Maintenance & Repairs	Maintenance & Repairs & Interment Costs		76,651	76,651
Depn - Cemetery Buildings			1,241	1,241
Depn - Cemetery Other Structures			3,912	3,912
PUBLIC CEMETERIES EXPENSES			112,203	112,203
PUBLIC CEMETERIES		150,291	112,203	112,203
PUBLIC CONVENIENCES				
PUBLIC CONVENIENCES EXPENSES				
Insurance	Insurance		1,265	1,265
Electricity	Electricity		2,938	2,938
Annual Rates & Charges			3,924	
	Annual Rates and Charges			2,424
	Water Consumption Charges			1,500
Maintenance & Repairs	Maintenance & Repairs			
Cleaning Costs	Cleaning Costs		27,000	27,000

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
Salaries & Wages	Salaries & Wages		36,959	36,959
Depn - Privies Buildings			66,621	66,621
PUBLIC CONVENIENCES EXPENSES			138,707	138,707
PUBLIC CONVENIENCES EXPENSES			138,707	138,707
PUBLIC CONVENIENCES		-	138,707	138,707
OTHER AMENITIES				
OTHER AMENITIES EXPENSES				
Electricity	Electricity		3,533	3,533
OTHER AMENITIES EXPENSES			3,533	3,533
OTHER AMENITIES		-	3,533	3,533
HOUSING & COMMUNITY AMENITIES		2,607,855	2,092,389	2,092,389
RECREATION & CULTURE				
PUBLIC LIBRARIES				
PUBLIC LIBRARIES REVENUES				
Photocopying & Fax Fees		1,200		
Inter-Library Book Loans		400		
I T Printing Fees		3,000		
Donations-Books		1,000		
Insurance Claims				
Sundry Sales & Services				
TAFE Contributions-Wages		14,728		
TAFE Contributions-IT		6,406		
Coffee Machine Fees		3,000		
Specific Purposes Grants		25,000		
Library Operations Grants		59,812		
PUBLIC LIBRARIES REVENUES		114,546		
PUBLIC LIBRARIES ADMINISTRATION				
Advertising	Libraries: Advertising		2,000	2,000
PUBLIC LIBRARIES ADMINISTRATION			2,000	2,000
PUBLIC LIBRARIES SALARIES & ON-COSTS				
Wages & Allowances			294,343	
	Libraries: Salaries & Allowances			261,207
	Libraries: Salaries & Allowances Branch Libraries			17,505
	Libraries: Casual Wages			15,630
Staff Travelling Costs	Staff Travelling Costs		4,600	4,600
Sick Leave	Sick Leave		6,113	6,113
Annual Leave	Annual Leave		24,453	24,453
Long Service Leave	Long Service Leave		10,701	10,701
Public Holidays	Public Holidays		12,477	12,477

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
Superannuation	Superannuation		31,825	31,825
Staff Uniforms Subsidy	Staff Uniforms Subsidy		850	850
Staff Training Costs	Staff Training Costs		3,563	3,563
Professional Development	Professional Development		1,600	1,600
Glencoe Contract	Glencoe Contract		6,972	6,972
PUBLIC LIBRARIES SALARIES & ON-COSTS			397,496	397,496
PUBLIC LIBRARIES OFFICE EXPENSES				
Insurance	Insurance		-	
Telephone Costs	Telephone Costs		2,193	2,193
Annual Rates & Charges			2,051	
	Annual Rates and Charges			1,651
	Water Consumption Charges			400
Postage	Postage		4,000	4,000
Printing & Stationery	Printing & Stationery		2,000	2,000
Photocopying	Photocopying		3,300	3,300
Computers-Maintenance	Computers-Maintenance		5,814	5,814
Computer-Operations Costs	Computer-Operations Costs		5,610	5,610
Coffee Machine Expenses	Coffee Machine Expenses		1,869	1,869
Membership & Subscriptions	Membership & Subscriptions		4,455	4,455
Program & Craft Expenses	Program & Craft Expenses		947	947
Story Telling	Story Telling		1,298	1,298
Inter-Library Loans	Inter-Library Loans		260	260
Kitchen Supplies	Kitchen Supplies		260	260
Cultural/Education Program	Cultural/Education Program		1,558	1,558
Computer-Software Support	Computer-Software Support		19,238	19,238
PUBLIC LIBRARIES OFFICE EXPENSES			54,853	54,853
PUBLIC LIBRARIES BOOK EXPENSES				
Maintenance & Repairs-Books	Maintenance & Repairs-Books		3,258	3,258
Purchases of Periodicals	Purchases of Periodicals		4,500	4,500
NTCLS Shared Resourses			11,000	
	Shared Library Resources			7,000
	Shared Library eResources			4,000
PUBLIC LIBRARIES BOOK EXPENSES			18,758	18,758
PUBLIC LIBRARIES ACCOMMODATION COSTS				
Rental - Village Depots	Rental - Village Depots		1,400	1,400
Depot Telecommunications	Depot Telecommunications		2,800	2,800
Maintenance-Furniture	Maintenance-Furniture		1,000	1,000
PUBLIC LIBRARIES ACCOMMODATION COSTS			5,200	5,200
PUBLIC LIBRARIES OTHER EXPENSES				
Depn - Library Furn & Fittings			12,049	12,049
Depn - Library Buildings			86,587	86,587
Depn - Library Other Structures			460	460
Depn - Library Books			45,771	45,771
PUBLIC LIBRARIES OTHER EXPENSES			144,867	144,867
PUBLIC LIBRARIES		114,546	623,174	623,174
LEARNING CENTRE				
LEARNING CENTRE REVENUES				
Rental-Conference Room		7,126		
Contributions-TAFE		16,380		
LEARNING CENTRE REVENUES		23,506		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
LEARNING CENTRE EXPENSES				
Interest on Loan No. 3 NAB	Interest on Loan No. 3 NAB		16,448	16,448
Electricity	Electricity		12,000	12,000
Telephone	Telephone		5,100	5,100
Maintenance & Repairs			4,045	
	Learning Centre M&R Grounds Maint			4,045
Cleaning Costs	Cleaning Costs		50,815	50,815
Security	Security		2,800	2,800
LEARNING CENTRE EXPENSES			91,208	91,208
LEARNING CENTRE		23,506	91,208	91,208
MUSEUMS				
MUSEUMS EXPENSES				
Insurance	Insurance		1,320	1,320
Electricity	Electricity		2,757	2,757
Telephone	Telephone		403	403
Annual Rates & Charges	Annual Rates & Charges		1,055	1,055
Depn _ Museums Buildings			25,767	25,767
Depreciation			93	93
MUSEUMS EXPENSES			31,395	31,395
MUSEUMS			31,395	31,395
COMMUNITY CENTRES				
COMMUNITY CENTRES EXPENSES				
COMMUNITY CENTRES GLEN INNES				
Glen Innes Rent	Glen Innes Rent		17,194	17,194
Insurance	Insurance		1,800	1,800
Annual Rates	Annual Rates		802	802
COMMUNITY CENTRES GLEN INNES			19,796	19,796
EMMAVILLE				
Insurance	Insurance		1,050	1,050
Maintenance & Repairs	Emma Public Hall M & R		550	550
Depn - Emmv Hall Buildings			19,463	19,463
Depn - Emmv Hall Other Structures			72	72
Depn - Emmaville Other Open Space			19	19
EMMAVILLE			21,154	21,154
GLENCOE				
Insurance	Insurance		104	104
Electricity	Electricity		442	442
Maintenance & Repairs	Maintenance & Repairs		-	
GLENCOE			546	546
COMMUNITY CENTRES EXPENSES			41,496	41,496
COMMUNITY CENTRES			41,496	41,496

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
PUBLIC HALLS				
PUBLIC HALLS REVENUES				
Public Halls: Emmaville War Memorial		-		
Public Halls: Town Hall Hire Fees		4,110		
PUBLIC HALLS REVENUES		4,110		
PUBLIC HALLS EXPENSES				
Town Hall-Electricity	Town Hall-Electricity		2,725	2,725
Town Hall-Annual Rates	Town Hall-Annual Rates		1,545	1,545
Town Hall-Clean Wages	Town Hall-Clean Wages		3,528	3,528
Town Hall-M & R Furnit	Town Hall-M & R Furnit		1,800	1,800
Depn - Halls Furn & Fittings			2,692	2,692
Depn - Halls Buildings			10,613	10,613
Depn - Public Halls Other Structures			726	726
Dpen - Public Hall Other Open Space			154	154
Pinkett Hall Insurance	Pinkett Hall Insurance		493	493
PUBLIC HALLS EXPENSES			24,276	24,276
PUBLIC HALLS		4,110	24,276	24,276
OTHER CULTURAL				
OTHER CULTURAL EXPENSES				
Contribution Arts Northwest	Cont Arts Northwest		8,702	8,702
Arts North West Delegate Expenses	Arts North West Delegate Expenses		1,900	1,900
Rates & Charges	Annual Rates & Charges		1,055	1,055
Festivals Expenses			3,000	
	ANZAC Day Expenses			350
	ANZAC Day - Traffic Management Control			2,650
Australia Day	Australia Day - Other Costs		3,880	3,880
Citizenship Costs	Citizenship Costs		100	100
Glen Innes Show	Council Contribution		-	-
Depn - Other Cultural Other Structures			655	655
OTHER CULTURAL EXPENSES			19,292	19,292
OTHER CULTURAL			19,292	19,292
SWIMMING CENTRES				
SWIMMING CENTRES REVENUES				
Insurance Claims				
Kiosk Sales		27,500		
Season Ticket Sales		25,000		
Swimming Lesson Fees		20,000		
Aqua Aerobics		6,000		
Turnstile Fees		32,000		
SWIMMING CENTRES REVENUES		110,500		
SWIMMING CENTRE EXPENSES				
Wages & Salaries			239,503	
	SWIM: Pool Salary & Wages			204,386
	SWIM: Emmaville Pool Salary			35,117
Interest on loans	Interest on loans		56,452	56,452
Promotional Activities	Promotional Activities		500	500
Insurance	Insurance		2,450	2,450

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
Electricity			144,184	
	Swim Centre: Gas Heating			95,517
	Swim Centre: Electricity			48,667
Telephone	Telephone		609	609
Annual Rates & Charges			25,921	
	Annual Rates & Charges			8,921
	Water Consumption Charges			17,000
Printing & Stationery	Printing & Stationery		510	510
Maintenance & Repairs	Maintenance & Repairs		30,600	30,600
COGS Pool Kiosk	COGS Pool Kiosk		21,420	21,420
Chemical Costs	Chemical Costs		17,340	17,340
Depn - Swim Plant and Equip			9,607	9,607
Depn - Swim Buildings			27,813	27,813
Depn - Swim Other Structures			38,741	38,741
Operational Expenses	Operational Expenses		126,974	126,974
Insurance	Insurance		2,048	2,048
SWIMMING CENTRE EXPENSES			744,672	744,672
SWIMMING CENTRES		110,500	744,672	744,672
SPORTING GROUNDS				
SPORTING GROUNDS EXPENSES				
Wages & Allowances	Sporting Grounds: Wages & Allowances		22,913	22,913
Insurance	Insurance		7,064	7,064
Electricity	Electricity		3,628	3,628
Annual Rates			18,671	
	Annual Rates & Charges			14,671
	Water Consumption Charges			4,000
Printing & Stationery	Printing & Stationery		102	102
Maintenance & Repairs	Sport Ground Exp		86,554	86,554
Depn - Sporting Buildings			38,423	38,423
Depn Sporting Other Open Space			9,748	9,748
SPORTING GROUNDS EXPENSES			187,103	187,103
SPORTING GROUNDS			187,103	187,103
PARKS, GARDENS & RESERVES				
PARKS, GARDENS & RESERVES REVENUES				
Commercial Hire Rental				
Contributions & Donations		2,000		
Lease of Urban Reserves		1,000		
PARKS, GARDENS & RESERVES REVENUES		3,000		
PARKS, GARDENS & RESERVES EXPENSES				
Salaries & Wages	Open Areas: Wages & Allowances		22,913	22,913
Protective Equipment etc	Protective Equipment etc		3,814	3,814
Staff Travelling	Staff Travelling			-
Insurance	Insurance		1,490	1,490
Electricity	Electricity		3,608	3,608
Telephone	Telephone		2,185	2,185
Annual Rates & Charges			34,179	
	Annual Rates & Charges			29,979
	Water Consumption Charges			4,200
Contractors			45,000	
	Tree Removal & Replacement			25,000
	Town Entry Maintenance			20,000
Printing & Stationery	Printing & Stationery		510	510
Maintenance & Repairs			264,815	264,815

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
Depn - Parks Buildings			9,208	9,208
Depn - Parks Other Structures			3,601	3,601
Depn - Parks Other Open Space			28,096	28,096
Depn - Parks Major St Furn			1,244	1,244
PARKS, GARDENS & RESERVES EXPENSES			420,663	420,663
Stronger Country Communities Grants				
Drought Communities Grant				
RECREATION & CULTURE CAPITAL		-		
PARKS, GARDENS & RESERVES		3,000	420,663	420,663
RECREATION & CULTURE		255,662	2,183,279	2,183,279
MINING, MANUFACTURING & CONSTRUCTION				
BUILDING CONTROL				
BUILDING CONTROL REVENUES				
Certificates-Inspections		20,000		
Vehicle Lease-Back		2,253		
Certificates-Construction		15,000		
Certificates-Section 735A		1,500		
Commission-LSL Levy		800		
Certificates- Schedule 5		1,500		
Complying Development		8,500		
Drainage Diagram Fees		9,500		
Certificates-Division 6.7		1,250		
SDRO Fines Recovered				
BUILDING CONTROL REVENUES		60,303		
BUILDING CONTROL EXPENSES				
Wages & Allowances	Wages & Allowances		111,454	111,454
Staff Travelling Costs	Staff Travelling Costs		6,000	6,000
Telephone	Telephone		3,377	3,377
Printing & Stationery	Printing & Stationery		1,020	1,020
Photocopying Expenses	Photocopying Expenses		1,020	1,020
Office Expenses	Office Expenses		2,040	2,040
Memberships & Subscriptions			3,810	
	CA & AUS Stand Purchases.			3,060
	Building Professional Board			750
BUILDING CONTROL EXPENSES			128,721	128,721
BUILDING CONTROL		60,303	128,721	128,721
MINING, MANUFACTURING & CONSTRUCTION		60,303	128,721	128,721

GLEN INNES SEVERN COUNCIL

REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
TRANSPORT & COMMUNICATION				
LOCAL INFRASTRUCTURE RENEWAL SCHEME				
LIRS - REVENUES				
Interest Subsidy(LIRS) Infra Renewal		7,043		
Interest Rebate (LIRS) CBD		15,856		
Interest on Investments LIRS Bridges		27,000		
Interest Rebate (LIRS) Bridges		57,480		
Interest Subsidy LIRS Accelerated Rd		14,370		
LIRS - REVENUES		121,749		
LIRS - EXPENDITURE				
Interest - Loans(LIRS)Transp Infra R	Interest on Loans (LIRS) Roads		13,387	13,387
Interest on Loans (LIRS) CBD	Interest on Loans (LIRS) CBD		27,501	27,501
Interest on Loans (LIRS) Bridges	Interest on Loans (LIRS) Bridges		72,947	72,947
Interest -Loans(LIRS) Accelerated Road Renewal	Interest -Loans(LIRS) Accelerated Road Renewal		18,237	18,237
LIRS - EXPENDITURE			132,072	132,072
LOCAL INFRASTRUCTURE RENEWAL SCHEME		121,749	132,072	132,072
URBAN ROADS				
URBAN ROADS INCOME				
Urban Roads: Capital Grants (PAMP)				
Urban Roads: SCCF Grant Rnd 2				
Urban Roads: Drought Communities Grant				
RMS: Drought Relief Heavy Vehicle				
URBAN ROADS INCOME		-		
URBAN ROADS SEALED EXPENDITURE				
Urban Roads: Maintenance	Urban Roads: Maintenance		175,805	175,805
Urban Roads: Maintenance Wages	Urban Roads: Maintenance Wages		163,067	163,067
Urban Roads: Depreciation	Urban Roads Infrastructure		539,217	539,217
URBAN ROADS SEALED EXPENDITURE			878,089	878,089
URBAN ROADS UNSEALED EXPENDITURE				
Urban Roads Unsealed - Maintenance	Urban Roads Unsealed - Maintenance		19,738	19,738
Urban Roads Unsealed - Maintenance Wages	Urban Roads Unsealed - Maintenance Wages		10,140	10,140
URBAN ROADS UNSEALED EXPENDITURE			29,878	29,878
URBAN ROADS		-	907,967	907,967
REGIONAL ROADS				
REGIONAL ROADS REVENUES				
RR: REPAIR Program		138,000		
COVID Grant Income		872,429		
RR: RMS Block Grant Revenue		600,000		
RR: RMS Supplementary Grant Revenue		97,000		
RR: Traffic Facilities Grant		70,000		
REGIONAL ROADS REVENUES		1,777,429		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
REGIONAL ROADS EXPENDITURE				
Regional Roads: Maintenance	Regional Roads: Maintenance		50,000	50,000
Regional Roads: Maintenance Wages	Regional Roads: Maintenance Wages		47,876	47,876
Depn - Regional Sealed Rural Roads			327,496	327,496
Depn - Regional Sealed Urban Roads			17,098	17,098
REGIONAL ROADS EXPENDITURE			442,470	442,470
REGIONAL ROADS		1,777,429	442,470	442,470
SEALED RURAL ROADS				
SEALED RURAL ROADS INCOME				
Section 7.11 - Interest Revenue		11,000		
Section 7.11 - Contributions		153,854		
Other Capital Grant Income		380,000		
Grant: Financial Assistance		734,508		
SEALED RURAL ROADS INCOME		1,279,362		
RURAL ROADS - SEALED MAINTENANCE				
Sealed Rural Roads: Maintenance	Sealed Rural Roads: Maintenance		302,705	302,705
Sealed Rural Roads: Maintenance Wages	Sealed Rural Roads: Maintenance Wages		96,271	96,271
Depn - Sealed Rural Roads			1,006,444	1,006,444
RURAL ROADS - SEALED MAINTENANCE			1,405,420	1,405,420
SEALED RURAL ROADS		1,279,362	1,405,420	1,405,420
UNSEALED RURAL ROADS				
UNSEALED RURAL ROADS INCOME				
Grant: Financial Assistance		734,508		
UNSEALED RURAL ROADS INCOME		734,508		
UNSEALED RURAL ROADS EXPENDITURE				
Unsealed Rural Roads: Maintenance	Unsealed Rural Roads Maintenance		1,148,317	1,148,317
Unsealed Rural Roads: Maintenance Wages	Unsealed Rural Roads Maintenance Wages		744,468	744,468
Unsealed Rural Roads: Drainage Maintenance	Unsealed Rural Roads: Drainage Maintenance		100,000	100,000
Depn - Local Unsealed Rural Roads			428,317	428,317
UNSEALED RURAL ROADS EXPENDITURE			2,421,102	2,421,102
UNSEALED RURAL ROADS		734,508	2,421,102	2,421,102
ROADS-TO-RECOVERY				
ROADS TO RECOVERY INCOME				
Roads-to-Recovery: Grant Funds		1,308,000		
ROADS TO RECOVERY INCOME		1,308,000		
ROADS-TO-RECOVERY		1,308,000		
BRIDGES				
BRIDGES REVENUES				
Bridges - RMS Grant Funding				
Capital Grant - Bridges		700,000		
BRIDGES REVENUES		700,000		

GLEN INNES SEVERN COUNCIL

REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
LOCAL BRIDGES - TIMBER EXPENSES				
Bridges: Timber Maintenance	Bridges: Timber Maintenance		3,981	3,981
Bridges: Timber Maintenance Wages	Bridges: Timber Maintenance Wages		60,445	60,445
Depn - Timber Bridges			33,124	33,124
LOCAL BRIDGES - TIMBER EXPENSES			97,550	97,550
LOCAL BRIDGES - CONCRETE EXPENSES				
Local Bridges: Maintenance & Repairs	Local Concrete/Steel Bridges Maintenance		4,000	4,000
Depn - Concrete Bridges			372,589	372,589
LOCAL BRIDGES - CONCRETE EXPENSES			376,589	376,589
REGIONAL BRIDGES - CONCRETE EXP				
Depn - Regional Bridges			52,763	52,763
LOCAL BRIDGES - CONCRETE EXPENSES			52,763	52,763
BRIDGES		700,000	526,902	526,902
FOOTPATHS				
FOOTPATHS REVENUES				
Grant Funding				
FOOTPATHS REVENUES		-		
FOOTPATHS EXPENSES				
Maintenance	Footpaths: Maintenance		14,114	14,114
Maintenance Wages	Footpaths: Maintenance Wages		30,639	30,639
Depn - Footpaths			34,375	34,375
FOOTPATHS EXPENSES			79,128	79,128
FOOTPATHS		-	79,128	79,128
AERODROMES				
AERODROMES REVENUES				
Rental-Grazing Lease		13,071		
Fees - Landing		2,000		
Fees - Hangar		-		
Leases - Airside		-		
Fees - Specific Works		-		
Event & Recreational Hire		723		
AERODROMES REVENUES		15,794		
AERODROMES EXPENSES				
Insurance	Insurance		1,150	1,150
Event Costs & Inductions	Event Costs & Inductions		3,665	3,665
Electricity	Electricity		1,368	1,368
Telephone	Telephone		184	184
Annual Rates & Charges	Annual Rates & Charges		19,059	19,059
Other Expenses	Other Expenses		1,222	1,222
AAA Membership	AAA Membership		611	611
Ext Audits, Inspections, Surveys, Licence	Ext Audits, Inspections, Surveys, Licence		6,860	6,860
Landing Billing System	Landing Billing System		5,600	5,600
Grounds Maintenance	Grounds Maintenance		81,440	81,440
Inspections	Inspections		9,000	9,000

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
ARO and AVN Mgmt Cert Trg	ARO and AVN Mgmt Cert Trg		3,000	3,000
Management Costs	Management Costs		11,654	11,654
Depn - Aerodrome Buildings			29,173	29,173
Depn - Aerodromes Other Structures			5,623	5,623
AERODROMES EXPENSES			179,609	179,609
AERODROMES		15,794	179,609	179,609
CAR PARKS				
CAR PARKS				
Rental Income		2,560		
Annual Rates & Charges	Annual Rates & Charges		448	448
Maintenance & Landscaping	Car Parks: Maintenance & Landscaping		2,000	2,000
Depn - roads (Carparks)			16,883	16,883
CAR PARKS			19,331	19,331
CAR PARKS		2,560	19,331	19,331
STREET LIGHTING				
STREET LIGHTING EXPENSES				
Electricity	Electricity		100,000	100,000
Depn - St Lighting Major St Furn			32,729	32,729
STREET LIGHTING EXPENSES			132,729	132,729
STREET LIGHTING			132,729	132,729
OTHER TRANSPORT				
OTHER TRANSPORT				
Community Recovery Grant		220,000		
Wages & Salaries Community Recovery Officer	Community Recovery Officer		150,000	150,000
Bus Lounge Maintenance	Bus Lounge Maintenance		10,872	10,872
Community Recovery Grant Expenditure			70,000	70,000
Depn - Other Trans Other Structures			1,310	1,310
Depn - Kerb & Guttering			155,137	155,137
Depn - Roads (Causeways)			84,382	84,382
Depn - Culverts			101,378	101,378
Depn - Transport Major St Furn			11,177	11,177
OTHER TRANSPORT		220,000	584,256	584,256
OTHER TRANSPORT		220,000	584,256	584,256
TRANSPORT & COMMUNICATION		6,159,403	6,830,986	6,830,986

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
ECONOMIC AFFAIRS				
TOURISM				
MINERAMA				
MINERAMA REVENUE				
Inside Dealer Fees		7,375		
Outside Tailgater Fees		6,375		
Fossicking Trips		6,800		
Competitions		250		
Promotional Sales		100		
Camping Income		1,000		
Other Income		2,500		
OPERATIONAL REVENUE		24,400		
CONTRIBUTIONS & DONATIONS				
Donations		300		
Sponsorships		4,050		
CONTRIBUTIONS & DONATIONS		4,350		
GRANT EXPENDITURE				
Grant Expenditure			-	-
GRANT EXPENDITURE			-	-
MINERAMA EXPENDITURE				
Electricity	Electricity		657	657
Telephone	Telephone		318	318
Website and IT Support	Website and IT Support		1,650	1,650
Promotional Expenses	Promotional Expenses		300	300
Security	Security		2,500	2,500
Marketing	Marketing		10,000	10,000
Hire of Plant & Equipment	Hire of Plant & Equipment		1,500	1,500
Hire of Showground	Hire of Showground		4,000	4,000
General Festival Expenses	Office Expenses		650	650
Workshop Expenses	Workshop Expenses		2,500	2,500
Cleaning & Waste Removal	Cleaning & Waste Removal		500	500
Landholder Fees (field trips)	Landholder Fees (field trips)		3,000	3,000
UNE Voyager Expenses	UNE Voyager Expenses		150	150
Sponsorship Generation	Sponsorship Generation		250	250
OPERATIONAL EXPENDITURE			27,975	27,975
COUNCIL EXPENDITURE				
General Expenditure			1,105	
	General Expenditure			500
	Parks Staff			605
COUNCIL EXPENDITURE			1,105	1,105
MINERAMA		28,750	29,080	29,080
AUSTRALIA CELTIC FESTIVAL				
CELTIC FESTIVAL REVENUE				
Admission Income		115,000		
Stall Fees		14,000		
Bar Income		13,000		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
100K Welcome		3,500		
Website Advertising		2,000		
School Concert Sales		2,000		
Program Income		6,250		
EB- T-shirt Income		1,200		
EB Business Voucher Pack Income		800		
Showground Dinner Sales		6,000		
OPERATIONAL REVENUE		163,750		
CONTRIBUTIONS AND DONATIONS				
Donations		3,000		
Sponsorships		20,000		
CONTRIBUTIONS AND DONATIONS		23,000		
CELTIC FESTIVAL EXPENDITURE				
Site Expenses	Site Expenses		9,000	9,000
Insurance Premiums	Event Insurance		3,750	3,750
Insurance - Claims Excess	Insurance - Claims Excess		-	-
Telephone and Fax Costs	Telephone and Fax Costs		236	236
Sponsorship Generation	Sponsorship Generation		1,500	1,500
Website	Website		3,000	3,000
Advertising and Marketing	Advertising and Marketing		14,905	14,905
Showground Dinner Tickets & Commission Cost	Merchandise Expenses		6,000	6,000
Schools Concert Ticket Sales & Commission Cost	Schools Concert Ticket Sales & Commission Cost		2,000	2,000
Postage	Postage		510	510
Printing & Stationery	Printing & Stationery		500	500
Function Expenses	Event Catering		1,000	1,000
Research, Stats and Planning	Research, Stats and Planning		500	500
Honoured Guests	Honoured Guests		2,000	2,000
Commission - Ticket Sales	Ticket Sales, Refunds, and Expenses		8,000	8,000
First Aid	First Aid		1,800	1,800
Bar Stock	Bar Stock		6,800	6,800
Accommm - Artists & Guests	Accommm - Artists & Guests		3,000	3,000
Artist Performance Expenditure	Artist Performance Expenditure		50,000	50,000
Security Services	Security Services		3,000	3,000
Production - Sound and Lighting	Production - Sound and Lighting		30,000	30,000
Equipment Hire	Equipment Hire		45,000	45,000
Strongman and Fun Run	Strongman and Fun Run		1,750	1,750
Volunteer Expenses	Volunteer Expenses		1,000	1,000
Ticketing / Data collection Expenses	Ticketing / Data collection Expenses		4,300	4,300
EB Promotion (T-shirts)	EB Promotion (T-shirts)		400	400
General Office Expenditure	General Office Expenditure		1,000	1,000
OPERATIONAL EXPENDITURE			200,951	200,951
AUSTRALIA CELTIC FESTIVAL		186,750	200,951	200,951
MARKETING PROJECTS				
COUNCIL EXPENDITURE				
General Expenditure			38,254	
	Office Administration			10,000
	Parks Staff			16,254
	Traffic Management Control			10,000
	Other			2,000
COUNCIL EXPENDITURE			38,254	38,254

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
VISITOR INFORMATION CENTRE				
OPERATIONAL REVENUE				
Country Link		36,571		
Sale of Goods		100,000		
Sale of Goods - GST Free		19,025		
Rental Revenue		13,643		
OPERATIONAL REVENUE		169,239		
OPERATIONAL EXPENDITURE				
Membership Expenses			6,500	
	VIC: Drive Inland			2,500
	VIC: Australian Regional Tourism			1,485
	VIC: Accreditation (The Tourism Group)			800
	VIC: Other Memberships			1,715
Telephone and Communications			8,475	8,475
Country Link Expenditure			28,600	28,600
Souvenir Purchases			67,000	
	VIC: Merchandise			58,000
	VIC: Shopify Expenses			2,000
	VIC: Shopify Postage & Freight			2,000
	VIC: Display & Merchandising			5,000
Postage and Freight			500	500
Printing Stationery & Photocopy	VIC: Printing Stationery & Photocopy		10,200	
	VIC: Outsources			5,200
	VIC: In-house			5,000
Publications & Subscriptions	VIC: Publications & Subscriptions		13,140	
	VIC: Music License (One Music)			650
	VIC: Spend In Glen Promotion			50
	VIC: Glen Innes Examiner			240
	VIC: Social Media Management Tool			3,500
	VIC: Social Media Subscriptions			2,000
	VIC: Gaphic Design Subscriptions			2,000
	VIC: REMPLAN			1,700
	VIC: Email Platform			1,000
	VIC: Survey Platform			1,000
	VIC: Photography & Imagery			1,000
	VIC: WIFI			-
Bus Lounge Maintenance	Bus Lounge Maintenance		10,872	10,872
Bus Lounge Security	Bus Lounge Security		3,120	3,120
OPERATIONAL EXPENDITURE			148,407	148,407
STAFF RELATED EXPENDITURE				
Staff Uniforms	Staff Uniforms		2,000	2,000
Volunteer Expenses	Volunteer Expenses		600	600
Staff Amenities	Staff Amenities		1,200	1,200
STAFF RELATED EXPENDITURE			3,800	3,800
OVERHEAD EXPENDITURE				
Maintenance & Repairs Salaries	Maintenance & Repairs Salaries		3,004	3,004
Insurance	Insurance		1,697	1,697
Electricity	Electricity		10,963	10,963
Annual Rates & Charges			7,825	
	VIC: Annual Rates & Charges			5,725
	VIC: Water Consumption			2,100
Security	Security		1,600	1,600
Depn - VIC Buildings			32,394	32,394

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
Depn - VIC Other Structures			2,206	2,206
Depn - VIC Major St Furn			-	-
OVERHEAD EXPENDITURE			59,689	59,689
VISITOR INFORMATION CENTRE		169,239	211,896	211,896
TOURISM		384,739	480,181	480,181
SALEYARDS				
SALEYARDS INCOME				
Fees & Dues		25,000		
Private Works - Burials		100		
Licence Agreement Fees		16,500		
Special Sales-Weighing		20,000		
Sundry Income (Depot Rental)		4,000		
Truck Washing Fees		30,000		
SALEYARDS INCOME		95,600		
SALEYARDS EXPENSES				
Wages & Allowances			62,195	
	Manager Salaries			62,195
WHS Improvement Exp	WHS Improvement Exp		500	500
Association Membership	Association Membership		900	900
Insurance	Insurance		825	825
Electricity	Electricity		8,304	8,304
Telephone	Telephone		1,861	1,861
Annual Rates & Charges			31,177	
	Saleyards: Rates Charges			11,177
	Saleyards: Water Consumption Charges			20,000
Licences	Licences		6,300	6,300
Advertising	Advertising		500	500
Computer/Stationery Costs	Computer/Stationery Costs		150	150
Maintenance & Repairs			12,716	
	Saleyards: Cattle Yards Repairs			4,516
	Saleyards: General Biding Mntce			1,000
	Saleyards: General Grounds Maintenance			2,500
	Saleyards: Gravel Yards and Lanes			500
	Saleyards: Sheep Yards Repairs			1,000
	Saleyards: Truck wash maintenance			3,000
	Saleyards: Water Leaks & Reps			200
Cleaning Costs	Cleaning Costs		300	300
Sundry Expenses	Sundry Expenses		1,020	1,020
Depn - Saleyards Other Structures			116,335	116,335
SALEYARDS EXPENSES			243,083	243,083
SALEYARDS		95,600	243,083	243,083
CARAVAN PARK				
CARAVAN PARK EXPENSES				
Insurance	Insurance		361	361
Annual Rates & Charge	Annual Rates & Charge		1,540	1,540
Maintenance & Repairs	Maintenance & Repairs		100	100
Depn - Caravan Other Open Space			1,357	1,357
CARAVAN PARK EXPENSES			3,358	3,358
CARAVAN PARK			3,358	3,358

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
OTHER BUSINESS UNDERTAKINGS				
PROPERTY				
PROPERTY REVENUES				
Rental-Commercial Shops		11,000		
Rental-Jamesies Fuel & Fix		18,500		
Capital Revenue	Sale of Dumaresq & Church Street			
PROPERTY REVENUES		29,500		
PROPERTY EXPENSES				
Rentals	Rentals		1,300	1,300
Electricity	Electricity		5,500	5,500
Annual Rates & Charges			22,668	
	Annual Rates & Charges			21,668
	Water Consumption Charges			1,000
Legal Costs	Property: Legal Costs		2,000	2,000
Valuations	Valuations		2,000	2,000
Repairs & Maintenance	Property: Repairs & Maintenance		2,000	2,000
Depn - Property Buildings			36,437	36,437
Depn - Property Other Structures			41,967	41,967
PROPERTY EXPENSES			113,872	113,872
PROPERTY		29,500	113,872	113,872
PRIVATE WORKS				
PRIVATE WORKS - RTA				
RTA Private Works			4,547	
	Mowing			2,500
	Sweeping			1,545
	Weed Control			502
PRIVATE WORKS - RTA			4,547	4,547
PRIVATE WORKS INCOME				
Private Works Income		300,000		
PRIVATE WORKS INCOME		300,000		
PRIVATE WORKS: EXPENSES				
Private Works Expenses			170,000	170,000
Wages			51,816	51,816
PRIVATE WORKS: EXPENSES			221,816	221,816
PRIVATE WORKS		300,000	226,363	226,363
OTHER BUSINESS UNDERTAKINGS		329,500	340,235	340,235
ECONOMIC DEVELOPMENT				
PROFIT ON SALES				
Proceeds from Sale of Land				
PROFIT ON SALES		-		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
OTHER ECONOMIC DEVELOPMENT				
Grant Income - Back to Business		-		
Grant Income - Destination NSW Event Development Fund				
Grant Income - Stronger Country Communities				
Grant Income - Netball Facility				
Grant Income - Drought Communities Programme				
Conference & Corporate Events Income		5,000		
Glen Innes Highlands Online-Packages Commission		5,000		
Glen Innes Highlands Advertising Sales		5,000		
Salary & Wages			461,520	
	Economic: Salary & Wages			108,313
	Economic: Salary & Wages - Marketing Executive			82,271
	Economic: Salary & Wages - Tourism and Event Coordinator			73,750
	Economic: Salary & Wages - Tourism Assistant			116,532
	Economic: Salary & Wages - Grants Officer			45,188
	Economic: Salary & Wages - Visitor Centre & Events Casual			35,466
Upgrade Signage	Upgrade Signage		35,000	35,000
Christmas Street Decorations	Christmas Street Decorations		20,000	20,000
Lone Piper	Lone Piper		5,000	5,000
Glen Innes Highlands			150,000	
	Visit & Visitor Information Centre Expenditure			75,000
	Live & Invest Expenditure			75,000
Office expenses			2,500	2,500
Memberships & Subscriptions	REMPPLAN Subscription		8,100	8,100
Development Strategy	Development Strategy		50,000	50,000
New England Rail Trail	New England Rail Trail		25,000	25,000
Research, Design & Development	Research, Design & Development		25,000	25,000
Council Funded Economic Development Initiatives			141,000	
	Event Prioritisation Policy			40,000
	Incubator Events & Projects			10,000
	Business Incentive Fund			61,000
	Other Business Support			30,000
ECONOMIC DEVELOPMENT		15,000	923,120	923,120
ECONOMIC AFFAIRS		824,839	1,989,977	1,989,977
GLEN INNES AGGREGATES				
INCOME FROM OPERATIONS				
USER FEES & CHARGES - REVENUES				
Quarry - Sales of Product		590,357		
Rock: 150-200mm				
FEES & CHARGES		590,357		
SALES - AGGREGATES				
Aggregates: 5mm		7,628		
Aggregates: 7mm		31,527		
Aggregates: 10mm		41,697		
Aggregates: 14mm		2,034		
Aggregates: 20mm		147,465		
Aggregates: 27mm				
SALES - AGGREGATES		230,351		

GLEN INNES SEVERN COUNCIL

REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
SALES - AGGREGATES (PRE-COATED)				
Pre-coated: 5mm				
Pre-coated: 7mm		47,799		
Pre-coated: 10mm		114,921		
Pre-coated: 14mm		155,601		
Pre-coated: 20mm		38,646		
SALES - AGGREGATES (PRE-COATED)		356,967		
SALES - AGGREGATES (ROADBASE)				
Roadbase: 20mm		50,850		
Roadbase: 40mm		43,731		
SALES - AGGREGATES (ROADBASE)		94,581		
SALES - AGGREGATES (OTHER)				
Dust: Crusher		111,870		
Rock: Gabion		55,935		
Rock: Quarry		2,034		
Rock: 150-200mm		12,204		
SALES - AGGREGATES (OTHER)		182,043		
SALES - SANDS & GRAVELS				
Sand: Dump		6,102		
Gravel: Granite (Big Hill)		5,085		
Gravel:DGS 40(SPEC)		3,051		
Gravel: DGB 20		508,500		
Other: Sand & Metal (Mix)		8,136		
Other: MB20 Mixed Aggregate		203,400		
Other: Gravel from Pits for GISC				
Other: Gravel from Pits - external		744,444		
SALES - SANDS & GRAVELS		1,478,718		
SALES - OTHER PRODUCTS				
Soil: Overburden (Fill)		5,085		
Soil: Overburden (Topsoil)				
SALES - OTHER PRODUCTS		5,085		
USER FEES & CHARGES - REVENUES		2,938,101		
COST OF GOODS SOLD				
WINNING COSTS - AGGREGATES				
Acquisitions - Raw Materials	Acquisitions - Raw Materials		36,723	36,723
Processing and Production Costs	Processing and Production Costs		1,388,205	1,388,205
Processing & Prod. Costs - Blasting	Processing & Prod. Costs - Blasting		61,020	61,020
Electricity	Electricity & Heating		1,482	1,482
Product Testing Costs	Product Testing Costs		15,255	15,255
Freight & Cartage	Freight & Cartage		101,700	101,700
Fuel, Oils & Lubricants	Fuel, Oils & Lubricants		20,340	20,340
Maintenance & Repairs	Maintenance & Repairs		30,510	30,510
Royalty Payments	Royalty Payments		114,616	114,616
Stocktake Adjustments	Stocktake Adjustments		-	
WINNING COSTS - AGGREGATES			1,769,851	1,769,851
COST OF GOODS SOLD			1,769,851	1,769,851

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
OTHER REVENUES				
OTHER				
Rental Income		50,850		
Freight & Delivery Charges		508,500		
Royalty		5,085		
Weighbridge Tickets (Sales)		10,170		
Vehicle Leaseback		6,760		
OTHER REVENUES		581,365		
OTHER REVENUES		581,365		
INCOME FROM OPERATIONS		3,519,466	1,769,851	1,769,851
EXPENSES FROM OPERATIONS				
EMPLOYEES BENEFITS & ON-COSTS				
SALARIES, WAGES & ALLOWANCES				
Salaries & Wages	Quarry: Salaries & Wages		358,542	358,542
Staff Travelling			18,000	18,000
Staff Training Costs	Staff Training Costs		732	732
Sick Leave	Quarry: Sick Leave		7,543	7,543
Annual Leave	Quarry: Annual Leave		30,171	30,171
Long Service Leave	Quarry: Long Service Leave		12,112	12,112
Other Leave	Quarry: Other Leave		271	271
Public Holidays	Quarry: Public Holidays		13,577	13,577
Superannuation	Quarry: Superannuation		37,287	37,287
SALARIES, WAGES & ALLOWANCES			478,235	478,235
EMPLOYEES - OTHER COSTS				
Staff Protective Clothing	Staff Protective Clothing		619	619
Conference & Seminars	Conference & Seminars		531	531
Pre-Employment Medicals	Pre-Employment Medicals		-	-
Staff Safety Equipment	Staff Safety Equipment		1,349	1,349
Staff Amenities	Staff Amenities		638	638
Staff Uniforms (Subsidy)	Staff Uniforms - Council subsidy		334	334
EMPLOYEES - OTHER COSTS			3,470	3,470
EMPLOYEES BENEFITS & ON-COSTS			481,705	481,705
BORROWING COSTS				
INTEREST-BEARING LIABILITY COSTS				
Interest (Loan 17:Wattle Vale)	Interest (Loan 17:Wattle Vale)		46,093	46,093
Interest (Loan No. 11-0001)	Interest (Loan No. 11-0001)		50,716	50,716
Interest on Internal Loan			8,358	8,358
Finance Lease Interest			25,063	25,063
INTEREST-BEARING LIABILITY COSTS			130,230	130,230
BORROWING COSTS			130,230	130,230

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
CONSULTANTS & CONTRACTORS COSTS				
Environmental Testing Costs	Environmental Testing Costs		4,821	4,821
Consultants	Consultants		20,671	20,671
CONSULTANTS & CONTRACTORS COSTS			25,491	25,491
MAINTENANCE & REPAIRS				
Maintenance & Repairs	Maintenance and Repairs		1,017	1,017
Plant Running Costs	Plant Running Costs		267,471	267,471
Small Plant & Tools Costs	Small Plant and Tool Costs		5,085	5,085
MAINTENANCE & REPAIRS			273,573	273,573
OTHER MATERIALS & CONTRACTS COSTS				
Cleaning Costs (Office)	Cleaning Costs		2,520	2,520
Plant & Equipment Hire	Plant and Equipment Hire		1,017	1,017
Rubbish Removal	Rubbish Removal		1,017	1,017
OTHER MATERIALS & CONTRACTS COSTS			4,554	4,554
MATERIALS & CONTRACTS			303,618	303,618
OTHER EXPENSES				
Depn - Quarry Plant and Equip			135,464	135,464
Depn - Quarry Buildings			17,321	17,321
Depn - Other Structures			200	200
Advertising	Advertising		4,434	4,434
Photocopying	Photocopying		1,383	1,383
Postage	Postage		2,814	2,814
Printing & Stationery	Printing & Stationery		1,353	1,353
Annual Rates & Charges			8,412	
	Quarry: Annual Rates & Charges			7,412
	Quarry: Water Consumption			1,000
Security	Security		655	655
Memberships & Subscriptions	Memberships & Subscriptions		367	367
Telephone	Telephone		7,459	7,459
Stock Take	Stock Take		19,323	19,323
Licences & Permits	Licences & Permits		14,218	14,218
Guarantee Fee	Guarantee Fee		59,000	59,000
General Fund Capital Contributions	General Fund Capital Contributions		-	
Administration Overheads	Administration Overheads		61,660	61,660
OTHER EXPENSES			334,063	334,063
EXPENSES FROM OPERATIONS			1,249,616	1,249,616
GLEN INNES AGGREGATES		3,519,466	3,019,466	3,019,466
SECTION 355 COMMITTEES				
EMMAVILLE MINING MUSEUM TRUST				
Emmaville: Contributions & Donations				
Emmaville: Miscellaneous Expenses				
EMMAVILLE MINING MUSEUM TRUST		-	-	-

GLEN INNES SEVERN COUNCIL

REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
AUSTRALIAN STANDING STONES				
ASSMB: Contributions & Donations				
ASSMB: Miscellaneous Expenditure				
AUSTRALIAN STANDING STONES		-	-	-
DUNDEE RESERVE TRUST				
Dundee: Contributions & Donations				
Dundee: Miscellaneous Expenses				
DUNDEE RESERVE TRUST		-	-	-
PINKETT RECREATION RESERVE				
PRR: Contributions & Donations				
PRR: Miscellaneous Expenditure				
PINKETT RECREATION RESERVE		-	-	-
GLEN ELGIN SPORTS TRUST				
Glen Elgin: Contributions & Donation				
Glen Elgin: Miscellaneous Expenses				
GLEN ELGIN SPORTS TRUST		-	-	-
SPORTS COUNCIL				
Sports Council: Donations			10,000	10,000
GI Sports: Contributions & Donations				
Sports Council: contributions				
Emmaville WMHC: Contrib & Donations				
Emmaville WMHC: Miscellaneous Expens				
SPORTS COUNCIL		-	10,000	10,000
STONEHENGE RECREATION RESERVE				
Stonehenge:Contributions & Donations				
Stonehenge: Miscellaneous Expenses				
GHC: Contributions & Donations				
GHC: Miscellaneous Expenses				
STONEHENGE RECREATION RESERVE		-		
SECTION 355 COMMITTEES		-	10,000	10,000
WATER SUPPLIES				
WATER INCOME				
Town Water: Sundry Sales & Services		2,600		
Town Water: Annual Charges		1,094,650		
Town Water: Annual Charges-Abandoned				
Waterfill Point, Strathbogie Road		5,125		
Waterfill Point, Saleyards		10,000		
Town Water: Interest on Section 64		2,450		
Town Water: Contribution Main Extens		3,467		
Town Water: Meter Applications Fees		21,531		
Town Water: Section 64 Contributions		2,942		
Town Water: Interest - Annual Charge		4,202		
Town Water: Interest on Investments		45,000		
Town Water: Interest - Water Usage		2,886		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
Town Water: Meter Test & Reading Fee		6,827		
Town Water: Reading Fee (Urgency)		100		
Town Water: Vehicle Lease-Back		3,380		
Town Water: Pensioner Rate Rebates		- 67,518		
Town Water: Meter Restrictor Fees		764		
Town Water: Water Consumption Sales		1,329,224		
Town Water: Concessional Policy		- 12,204		
Waterfill Point Saleyards				
Town Water: Pension Rate Subsidy		35,867		
Town Water: Quarry Grant Funding		243,000		
Village Water: Pension Rates Rebate		- 8,184		
Village Water: Meter Restrictor Fees		-		
Village Water: Annual Charges		81,740		
Village Water: Charges Written-Off		-		
Village Water: Water Interest Charge		600		
Village Water: Water Consumption		64,663		
Village Water: Pension Rate Subsidy		4,573		
Water Supplies: Drought Community Grant				
WATER: INCOME		2,877,685		
WATER: EXPENDITURE				
Town Water: Staff Salaries & Wages	Town Water: Staff Salaries & Wages		15,935	15,935
Town Water: Advertising	Advertising		100	100
Doubtful Debts Expense			1,000	1,000
Town Water: Mains Maintenance			153,295	
	Water Mains M&R - Salaries			55,295
	Water Mains - Maintenance & Repair			98,000
Town Water: Reservoir Maintenance			2,500	
	Reservoir - Blue Hills Road			1,250
	Reservoir - Martin's Lookout			1,250
Town Water: Reservoirs - Electricity	Town Water: Reservoirs-Electricity		425	425
Town Water: Pump Stations - Wages	Pump No 1 - Beardy River Wages		-	-
Water: Pumping Stations - Electricity			60,000	60,000
Town Water: Pump Station Maintenance			16,000	16,000
Town Water: Treatment - Wages			54,902	54,902
Town Water: Treatment Sundries Salaries	Mowing		4,784	4,784
Town Water: Treatment - Electricity			18,479	18,479
Town Water: Treatment - Telephone Cost			3,659	3,659
Town Water: Treatment - Annual Rates	Annual Rates & Charges		9,075	9,075
Town Water: Treatment - Maintenance & Repairs	Water -Maintenance & Repairs		63,186	63,186
Town Water: Treatment - Chemical Costs			71,860	
	Water Treatment - Activated Carbon			4,195
	Water Treatment - Alum			23,364
	Water Treatment - Chlorine			26,556
	Water Treatment - Fluoride			
	Water Treatment - Soda Ash			12,745
	Water Treatment - Hydrochloric Acid			5,000
Town Water: Water Management Charges			7,295	7,295
Town Water: Bores Repairs & Maintenance			4,000	
	Town Water: Red Range Bore Maintenance			2,000
	Town Water: Quarry Bore Maintenance			2,000
Town Water: Meter Reading - Wages			17,491	
	Town Water: Meters and Filters M&R Salaries			17,491
	Town Water: Meters and Filters Add Salaries			
Town Water: Meters & Filters M & R			30,936	
	Water Meter 'Filters M&R			12,834
	Water Meter - Inspections			1,176
	Water: Meters - Repairs			1,400
	Water: Sludge Lagoons M&R			13,825
	Water Meters: New Services			1,701
Staff Travelling	Staff Travelling		9,000	9,000

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
Town Water: Sick Leave	Town Water: Sick Leave		6,566	6,566
Town Water: Annual Leave	Town Water: Annual Leave		26,265	26,265
Town Water: Long Service Leave	Town Water: Long Service Leave		9,431	9,431
Town Water: Public Holidays	Town Water: Public Holidays		13,539	13,539
Town Water: Superannuation	Town Water: Superannuation		32,601	32,601
Town Water: Uniforms & Equipment	Town Water: Uniforms & Equipment		9,313	9,313
Town Water: Staff Training Costs	Town Water: Staff Training Costs		4,657	4,657
Depn - Water Buildings			55,574	55,574
Depn - Water Other Structures			375	375
Depn - Water Supply Network			484,287	484,287
Town Water: Interest on Loans	Town Water: Interest on Loans		135,726	135,726
Town Water: Insurance			3,700	
	Water - Insurance: Property Insurance			3,700
Town Water: Water Treatment Maintenance & Repairs			25,519	
	Water: GIS & Drafting			3,190
	Water: Water Treatment Maintenance & Repairs			22,329
Memberships & Subscriptions	Memberships & Subscriptions		3,402	3,402
Dividend Payment	Dividend Payment		31,000	31,000
Debt Guarantee	Debt Guarantee		66,534	66,534
Admin. Overheads	Admin. Overheads		467,725	467,725
Village Water: Insurance	Village Water: Insurance		520	520
Village Water: Electricity & Heating	Village Water: Electricity & Heating		1,466	1,466
Village Water: Treatment-Chemical Costs			12,000	
	Water Treatment - Activated Carbon			6,000
	Water Treatment - Alum			6,000
Village Water: Operational Expenses	Village Water: Operational Expenses		64,236	64,236
Depn - Village Water Buildings			1,871	1,871
Depn - Village Water Supply Network			32,957	32,957
WATER: EXPENDITURE			2,033,188	2,033,188
WATER SUPPLIES		2,877,685	2,033,188	2,033,188
SEWERAGE SERVICES				
SEWERAGE REVENUES				
Town Sewer: Annual Charges		1,604,382		
Town Sewer: Annual Charges-Abandoned				
Town Sewer: Pensioner Rate Rebates		- 66,585		
Town Sewer: Pension Rate Subsidy		34,872		
Town Sewer: Interest-Annual Charges		6,300		
Town Sewer: Interest on Investments		119,289		
Town Sewer: Lease Fees		6,497		
Town Sewer: Sewer Diagram Plan Fees		-		
Town Sewer: Pumping Fees		4,373		
Town Sewer: Contribution Main Extens		8,136		
Town Sewer: Junction Applications		15,000		
Town Sewer: Trade Waste Fees		45,657		
Town Sewer: Section 64 Contributions		10,000		
Town Sewer: Interest on Section 64		1,510		
Town Sewer: Interest - Non-Res. User		20		
Town Sewer: Vehicle Lease-Back		3,380		
Town Sewer: Non-Residential User Fee		23,053		
Village Sewer: Annual Charges		90,782		
Village Sewer: Annual Charge Abandon				
Village Sewer: Pensioner Rate Rebate		- 7,262		
Village Sewer: Pension Rate Subsidy		4,525		
Village Sewer: Interest Revenues		500		
Village Sewer: Non-Res. User Charges		529		
SEWERAGE REVENUE		1,904,958		

GLEN INNES SEVERN COUNCIL

REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
SEWERAGE EXPENDITURE				
Town Sewer: Wages & Allowances	Town Sewer: Wages & Allowances		15,935	15,935
Trade Waste: Wages & Allowances	Trade Waste: Wages & Allowances			
Town Sewer: Mains Maintenance (Salaries)	Town Sewer: Mains Maintenance (Salaries)		65,058	65,058
Town Sewer: Mains Maintenance	Town Sewer: Mains Maintenance		84,341	84,341
Town Sewer: Pump Sta Mainten Salaries	Town Sewer: Pump Sta Mainten Salaries		-	-
Town Sewer: Pump Stations-Energy Cos	Town Sewer: Pump Stations-Energy Cos		4,528	4,528
Town Sewer: Pump Station-Maintenance	Town Sewer: Pump Station-Maintenance		4,784	4,784
Town Sewer: Treatment-Wages & Salaries	Town Sewer: Treatment-Wages & Salaries		52,474	52,474
Town Sewer: Treatment-Electricity	Town Sewer: Treatment-Electricity		79,423	79,423
Town Sewer: Treatment-Telephone Cost	Town Sewer: Treatment-Telephone Cost		1,806	1,806
Town Sewer: Treatment-Annual Rates	Town Sewer: Treatment-Annual Rates		9,984	9,984
Town Sewer: Treatment-EPA Licence	Town Sewer: Treatment-EPA Licence		10,000	10,000
Town Sewer: Treatment-Working Expense	Town Sewer: Treatment-Working Expense		52,474	52,474
Town Sewer: Treatment-Chemical Costs	Town Sewer: Treatment-Chemical Costs		61,670	61,670
Staff Travelling	Staff Travelling		9,000	9,000
Sewer: Sick Leave	Sewer: Sick Leave		3,694	3,694
Sewer: Annual Leave	Sewer: Annual Leave		14,774	14,774
Sewer: Long Service Leave	Sewer: Long Service Leave		5,305	5,305
Sewer: Public Holidays	Sewer: Public Holidays		7,616	7,616
Sewer: Superannuation	Sewer: Superannuation		18,338	18,338
Sewer: Uniforms & Safety Equipment	Sewer: Uniforms & Safety Equipment		5,000	5,000
Depn - Sewer Buildings			9,286	9,286
Depn - Sewerage Network			427,818	427,818
Sewer: Interest on Loans	Sewer: Interest on Loans		74,085	74,085
Sewer: Insurance	Sewer: Insurance		370	370
Sewer: Legal Costs	Sewer: Legal Costs		500	500
Sewer: GIS & Drafting	Sewer: GIS & Drafting		3,190	3,190
Sewer: Laboratory Testing Costs	Sewer: Laboratory Testing Costs		14,886	14,886
Village Sewer: Other Expenses	Village Sewer: Other Expenses		532	532
Doubtful Debts	Doubtful Debts		370	370
Depn - Village Sewerage Network			32,333	32,333
Debt Guarantee	Debt Guarantee		46,000	46,000
Dividend Payment	Dividend Payment		37,000	37,000
Admin. Overheads	Admin. Overheads		407,742	407,742
SEWERAGE EXPENSES			1,560,317	1,560,317
SEWERAGE SERVICES		1,904,958	1,560,317	1,560,317
COMMUNITY SERVICES & EDUCATION				
COMMUNITY SERVICES MANAGER				
Vehicle Leaseback		6,760		
Mosman Council Contributions		5,000		
Grants and Contributions		1,500		
Wages & Allowances	Wages & Allowances		48,946	48,946
Staff Travelling Costs	Staff Travelling Costs		20,614	20,614
Sick Leave	Sick Leave		1,083	1,083
Annual Leave	Annual Leave		4,331	4,331
Long Service Leave	Long Service Leave		2,382	2,382
Other Leave	Other Leave		-	-
Public Holidays	Public Holidays		2,166	2,166
Superannuation	Superannuation		5,370	5,370
Staff Uniforms	Staff Uniforms		495	495
Telephone	Telephone		340	340
Strategic Community Plan	Strategic Community Plan		500	500
Community Safety & Access Cttee			1,200	
	Committee Meeting Expenses			200

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
	Projects			1,000
Strategic & Social Actions			4,050	
	MCS: Other Event Celebrations			1,000
	MCS: Family Fun Day			3,050
Mosman Council Project	Mosman Council Project		5,000	5,000
General Expenditure	General Expenditure		2,500	2,500
COMMUNITY SERVICES MANAGER		13,260	98,976	98,976
COMMUNITY SERVICES MANAGER (CSM)		13,260	98,976	98,976
CHILDREN AND FAMILY SERVICES				
CAFS ADMINISTRATION				
CAFS EMPLOYEE RELATED REVENUE AND EXPENDITURE				
Salaries and Wages	Salaries and Wages		38,772	38,772
Staff Travelling Costs	Staff Travelling Costs		5,100	5,100
Staff Sick Leave	Staff Sick Leave		4,358	4,358
Staff Annual Leave	Staff Annual Leave		17,434	17,434
Staff Long Service Leave	Staff Long Service Leave		7,928	7,928
Public Holidays	Public Holidays		9,524	9,524
Superannuation	Superannuation		25,580	25,580
Staff Uniform	Staff Uniform		623	623
Contractors Expenses	Contractors Expenses		-	-
CAFS EMPLOYEE RELATED REVENUE AND EXPENDITURE		-	109,318	109,318
CAFS FACILITY MAINTENANCE EXPENDITURE				
Insurance	Insurance		3,000	3,000
Electricity	Electricity		2,729	2,729
Annual Rates & Charges			2,184	
	CAFS Annual Rates & Charges			1,984
	CAFS Water Consumption			200
Maintenance, Repairs & Cleaning			6,709	
	CAFS Garden Maintenance			1,236
	CAFS Cleaning Expenditure			5,473
Security/Fire Expenditure	Security/Fire Expenditure		1,900	1,900
Depn - CAFS Buildings			9,884	9,884
Depn - CAFS Other Structures			157	157
CAFS FACILITY MAINTENANCE EXPENDITURE			26,563	26,563
CAFS OFFICE EXPENSES				
Telephone	Telephone		5,079	5,079
Advertising	Advertising		1,500	1,500
Postage	Postage		100	100
Printing & Stationery	Printing & Stationery		1,100	1,100
Memberships & Subscriptions	Memberships & Subscriptions		1,038	1,038
CAFS OFFICE EXPENSES			8,817	8,817
CAFS RESOURCES AND CONSUMABLES				
Craft & Resources Expenditure	Craft & Resources Expenditure		1,018	1,018
Quickkids Registration	Quickkids Registration		1,527	1,527
Food and Health Supplies	Food and Health Supplies		2,000	2,000
Travelling & Client Transport	Travelling&Client Transport		1,000	1,000
CAFS RESOURCES AND CONSUMABLES			5,545	5,545

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
CAFS NDIS INCOME AND EXPENDITURE				
NDIS Revenue		10,373		
NDIS Wages & Salaries	NDIS Wages & Salaries		17,307	17,307
NDIS Expenses	NDIS Expenses		2,200	2,200
CAFS NDIS INCOME AND EXPENDITURE		10,373	19,507	19,507
CAFS OOSH REVENUE				
OOSHC Fees and Charges		63,389		
Childcare Subsidy Revenue		130,000		
CAFS OOSH REVENUE		193,389		
CAFS GRANT REVENUE AND EXPENDITURE				
Aboriginal Playgroup Grant Revenue		42,904		
Outreach Play Subsidy Revenue		39,000		
DFACS - sustainability Revenue		-		
Inclusion Subsidy Revenue		2,200		
My Time Grant Revenue		10,000		
TARP- Shake, Rattle & Bowl funding		-		
Sundry Fundraising/ Grant Revenue		500		
Grant Expenses Under Job Costing (Excluding Salaries)	CAFS:Grant Expenses Under Job Costing (Excluding Salaries)		168,780	
	Aboriginal Playgroup Expenditure			21,000
	Outreach Play Sub Expenditure			26,000
	DFACS - Sustainability Expenditure			2,000
	Inclusion Subsidy Expenditure			1,000
	My Time Expenditure			8,000
	TARP- Shake, Rattle & Bowl Expenditure			2,000
	Sundry Fundraising Expenditure			600
	Groceries OOSH			7,000
	Resources OOSH			3,860
	Taxi Fares for OOSH			8,320
	OOSH Salaries & Wages			89,000
CAFS GRANT REVENUE AND EXPENDITURE		94,604	168,780	168,780
CAFS ADMINISTRATION		298,366	338,530	338,530
CHILDREN AND FAMILY SERVICES		298,366	338,530	338,530
YOUTH SERVICES				
YOUTH SERVICES				
YOUTH SERVICES EMPLOYEE RELATED EXPENDITURE				
Salaries & Wages	Youth: Salaries & Wages		56,692	56,692
Sick Leave	Youth: Sick Leave		1,112	1,112
Annual Leave	Youth: Annual Leave		4,449	4,449
Long Service Leave	Youth: Long Service Leave		1,495	1,495
Public Holidays	Youth: Public Holidays		2,345	2,345
Superannuation	Youth: Superannuation		5,527	5,527
Staff Uniforms	Youth: Staff Uniforms		574	574
YOUTH SERVICES EMPLOYEE RELATED EXPENDITURE			72,194	72,194

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
YOUTH SERVICES GENERAL ADMIN EXPENSE				
Insurance	Youth: Insurance		-	-
Electricity	Youth: Electricity		2,000	2,000
Telephone	Youth: Telephone Costs		277	277
Annual Rates & Charges			3,747	
	Youth: Annual Rates & Charges			3,716
	Youth: Water Consumption			31
Printing & Stationery	Youth: Printing & Stationery		788	788
Mowing & Cleaning Expenses			5,739	
	Youth: Mowing Expenses			700
	Youth: Cleaning Expenses			5,039
Food Purchases	Food Purchases		5,200	5,200
Equipment & Activities	Equipment & Activities		5,000	5,000
Youth Strategic Plan	Youth Strategic Plan		80,000	80,000
Depn - Youth Buildings			15,302	15,302
Depn - Youth Other Structures			5,480	5,480
YOUTH SERVICES GENERAL ADMIN EXPENSE			123,533	123,533
YOUTH - GRANT INCOME				
Contributions & Donations				
Community Builders HSCS		19,570		
Youth Week Donations		1,782		
Grant Funds (NSW)		10,887		
Building Hire Income		1,800		
Rural & Regional Participation		-		
YOUTH - GRANT INCOME		34,039		
YOUTH - GRANT EXPENSES				
Youth Week Expenditure	Youth Week Expenditure		2,000	2,000
Com Builders/FACS Proj/Activit			16,169	
	Comm Builders Expenses			2,000
	General Activities Expenses			14,169
YOUTH - GRANT EXPENSES			18,169	18,169
YOUTH - OTHER REVENUE				
Other Revenue		-		
YOUTH - OTHER REVENUE		-		
YOUTH SERVICES		34,039	213,896	213,896
LIFE CHOICES SUPPORT SERVICES				
LIFE CHOICES OPERATIONAL				
OP ADMINISTRATION EMPLOYEE EXPENSES				
Salaries and Wages	Salaries and Wages		1,262,118	1,262,118
Offset Account	Offset Account		- 1,402,950	- 1,402,950
Staff Travelling	Staff Travelling Costs		36,000	36,000
Conference and Training Fees inc Travel	Conference and Training Fees		5,000	5,000
Staff Sick Leave	Staff Sick Leave		24,817	24,817
Staff Annual Leave	Staff Annual Leave		99,267	99,267
Staff Long Service Leave	Staff Long Service Leave		33,099	33,099
Public Holidays	Public Holidays		51,191	51,191
Superannuation	Superannuation		134,355	134,355
Staff Uniform	Staff Uniform		3,500	3,500

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
Personal Protective Equipment	Personal Protective Equipment		3,000	3,000
Staff Workers Comp Insurance	Workers Comp Insurance		94,781	94,781
Injury Assessments	Injury Assessments		3,000	3,000
Staff Amenities	Staff Amenities		1,500	1,500
Offset (Admin Percentage)			- 175,000	
	Creditors offset			- 55,000
	Plant offset			- 120,000
Insurance	Insurance		690	690
Insurance Excess	Insurance Excess		-	-
Electricity	Electricity		11,000	11,000
Compliance Expenses	Compliance Expenses		5,000	5,000
Telephone & Internet Expenses	Telephone & Internet Expenses		19,011	19,011
Annual Rates & Charges			3,720	
	Annual Rates & Charges			3,600
	Water Consumption			120
Consumables	Consumables		2,000	2,000
Minor Equipment, Tools	Minor Equipment, Tools		1,000	1,000
Advertising and Promotion	Advertising and Promotion		5,000	5,000
Volunteer Expenses	Volunteer Expenses		1,000	1,000
Postage and Stationery	Postage and Stationery		4,500	4,500
Printing & Photocopying	Printing & Photocopying		3,786	3,786
Mowing, Cleaning & Maintenance			13,595	
	Garden Maintenance			1,500
	Maintenance & Repairs Salaries Cleaning			12,095
Memberships & Subscriptions	Memberships, Subscriptions, Publi		6,924	6,924
Security/Fire Expenditure	Security/Fire Expenditure		3,466	3,466
Admin Offset			- 442,029	
	HCP Administration			- 316,744
	CHSP Administration			- 125,285
Sundry Expenses	Sundry Expenses		250	250
Depn - LCSS Buildings			50,216	50,216
Depn - LCSS Other Structures			489	489
Administration Overheads	Administration Overheads		213,648	213,648
Rental Income		500		
Vehicle Leaseback		13,520		
Internal Vehicle Hire Expenses	Internal Vehicle Hire Expenses		87,548	87,548
OP ADMIN PLANT EXPENSES & REVENUES		14,020	164,492	164,492
LCSS - OTHER				
LCSS Other Revenue		20,000		
LCSS - OTHER		20,000		
LIFE CHOICES OPERATIONAL ADMINISTRATION		34,020	164,492	164,492
NATIONAL DISABILITY INS SCHEME (NDIS)				
NDIS Client Contribution Revenue		20,000		
NDIS Revenue		330,000		
NDIS Expenditure Wages	NDIS Expenditure Wages		182,620	182,620
NDIS Expenditure General	NDIS Expenditure General		64,316	64,316
NATIONAL DISABILITY INS SCHEME (NDIS)		350,000	246,936	246,936
DSW: PRIVATE FUNDING				
Private Tai Chi Revenue		1,000		
Direct Support Services - Revenues		25,000		
Direct Support Services Expenditure	Direct Support Services Expenditure		35,789	35,789
DSW: PRIVATE FUNDING		26,000	35,789	35,789

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
EXERCISE - NOT FUNDED				
Exercise Not Funded- Contributions		100		
Exercise - Not Funded Expenditure	Exercise - Not Funded Expenditure		80	80
DSW: PRIVATE FUNDING		100	80	80
AUS GOV-CWLTH HOME SUPPRT PROG (CHSP)				
CHSP : Client Contributions		76,590		
Domestic Assistance		10,795		
Personal Care		2,337		
Social Support Individual		700		
Flexible Respite		1,215		
Home Maintenance		4,000		
Social Support Group		17,499		
Transport Community		9,878		
Allied Health&TherapyServices		200		
Meals		27,278		
Centre Based Respite		250		
Goods,Equip&AsstiveTechnology		2,438		
Sector Support&Development				
CHSP Grant Revenue		823,661		
Domestic Assistance		25,531		
Personal Care		17,050		
Social Support Individual		88,356		
Flexible Respite		243,305		
Home Maintenance		12,096		
Social Support Group		181,349		
Transport Community		52,571		
Nursing		-		
Allied Health&TherapyServices		6,820		
Meals		75,656		
Centre Based Respite		48,437		
Goods,Equip&AsstiveTechnology		42,548		
Sector Support&Development		29,942		
Activity Expenditure			835,236	
	Domestic Assistance			26,302
	Personal Care			17,565
	Social Support Individual			91,026
	Flexible Respite			250,659
	Home Maintenance			12,461
	Social Support Group			186,831
	Transport Community			54,160
	Nursing			
	Allied Health&TherapyServices			7,026
	Meals			77,943
	Centre Based Respite			49,901
	Goods,Equip&AsstiveTechnology			30,513
	Sector Support&Development			30,847
AUS GOV-CWLTH HOME SUPPRT PROG(CHSP)		900,251	835,236	835,236

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2020/21

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2020-21	2020-21	2020-21
AUS GOV HOME CARE PKG (HCP)				
HCP-Client Contributions		25,000		
HCP : Grant Revenue		1,300,000		
HOME CARE PKGS (HCP) - EXPEND			1,179,190	1,179,190
AUS GOV HOME CARE PKG (HCP)		1,325,000	1,179,190	1,179,190
LIFE CHOICES SUPPORT SERVICES		2,635,371	2,461,722	2,461,722
COMMUNITY SERVICES & EDUCATION		2,981,036	3,113,125	3,113,125








GLEN INNES SEVERN COUNCIL CAPITAL WORKS PROGRAM 2020/2021		
		2020/21
PROJECT	WORKS/COMMENTS	PROPOSED BUDGET
PROJECTS FUNDED FROM THE GENERAL FUND (OLD SRV PROGRAM)		\$2,715,639
Urban Reseal Program		\$302,000
Rural Reseal Program		\$993,639
Intersection Upgrade	Wattle Vale Quarry	\$400,000
Unsealed Roads Resheeting	Costellos Road	\$385,000
	West Furracabad Road	\$250,000
	Ten Mile Road	\$385,000
PROJECTS FUNDED FROM ROADS TO RECOVERY (RTR) GRANTS		\$1,308,000
Unsealed Roads Resheeting	Mt Mitchell Road	\$310,000
	Shannon Vale Road	\$506,000
	Morven Road	\$492,000
PROJECTS FUNDED FROM REGIONAL ROADS GRANTS		\$728,000
Regional Roads Block Grant	Emmaville Road segment 120	\$490,000
Regional Road Bitumen Resealing Program		\$100,000
Regional Roads REPAIR Program	Emmaville Road segment 120	\$138,000
PROJECTS FUNDED THROUGH THE LOCAL INFRASTRUCTURE RENEWAL SCHEME LOANS SCHEME		\$850,000
Local Bridges – LIRS Accelerated Bridge Program	5150 Coss Road, Deepwater River Bridge	\$150,000
Local Bridges – LIRS Accelerated Bridge Program	5130 Cherry Tree Road, Furracabad Creek Bridge	\$100,000
Local Bridges – LIRS Accelerated Bridge Program	5135 Cherry Tree Road, Furracabad Creek Bridge	\$100,000
Local Bridges – LIRS Accelerated Bridge Program	5255 Rileys Road, Red Bank Creek	\$100,000
Local Bridges – LIRS Accelerated Bridge Program	5315 Tent Hill Road, Bark Hut Creek	\$250,000
Local Bridges – LIRS Accelerated Bridge Program	5320 Tent Hill Road, Bark Hut Creek	\$150,000
PROJECTS FUNDED THROUGH THE BRIDGE RENEWAL PROGRAM GRANT		\$1,400,000
	5270 Shannon Vale Road, Mann River Bridge	\$1,400,000

PROJECTS FUNDED FROM THE GLEN INNES AGGREGATES SURPLUS		\$407,024
Local Unsealed Rural Roads	Nant Park	\$152,024
Fottpaths Renewal		\$25,000
Kerb & Gutter Renewal		\$40,000
Carpark Renewal		\$20,000
Causeway Renewal Programme	Old Ben Lomond Road	\$70,000
Causeway Renewal Programme		\$100,000
PROJECTS FUNDED THROUGH THE STORMWATER/DRAINAGE RESERVE		\$145,000
Renew Drainage – Drainage Charge Reserve	Stormwater Renewals - Glen Innes (Grafton Street Drainage)	\$120,000
Renew Drainage – Drainage Charge Reserve	Stormwater Renewals - Deepwater	\$12,500
Renew Drainage – Drainage Charge Reserve	Stormwater Renewals - Emmaville	\$12,500
PROJECTS FUNDED FROM THE SEWER FUND		\$471,056
Sewer: Mains Renewal – Sewer Funds	Sewer Mains Renewal	\$400,000
Sewer: Mains Renewal – Sewer Funds	Sewer Mains Extension	\$8,136
Sewer: Mains Renewal – Sewer Funds	Sewer Mains New Service	\$15,000
Sewer: Mains Renewal – Sewer Funds	Sewer Service Renewal	\$47,920
PROJECTS FUNDED FROM THE WATER FUND		\$801,665
Water: Mains Renewal – Water Funds	Water Mains Renewal	\$290,667
Water: Mains Renewal – Water Funds	Water Mains Extension	\$3,467
Water: Mains Renewal – Water Funds	Water Mains New Service	\$21,531
Water: Mains Renewal – Water Funds	Installation of Automated W/M Reading	\$161,000
Integrated Water Cycle Management		\$325,000
PROJECTS FUNDED FROM THE WASTE RESERVE		\$284,065
Landfill: Future Landfill Development	Remediation	\$284,065
PROJECTS FUNDED THROUGH THE GENERAL FUND & INFRASTRUCTURE RESERVE- Plant & Equipment Acquisition		\$850,000
Heavy Plant Replacement Program		
Tractor (Replacement plant # 1302)		\$120,000
75hp Skid Steer		\$110,000
50hp Skid Steer		\$75,000
Truck - Concrete Team		\$150,000

40T Moxie Quarry		\$200,000
Crew Caravan		\$95,000
Concrete Grinder		\$20,000
Parks and Cemetery Loads		\$80,000
D8 Dozer for Quarry	to be leased \$400k	
24T Excavator - Bridging Crew	to be leased \$475k	
John Deere Grader - Lease	to be leased \$400k	
Water Cart	to be leased \$266k	
Roller	to be leased \$145k	
Skid Steer	to be leased \$110k	
PROJECTS FUNDED FROM THE GENERAL FUND (GENERAL WORKS)		\$981,902
Finance: New Finance System and Implementation		\$384,000
Finance: Racking for Store Freezer		\$11,646
Governance: New Website Development		\$43,200
LCSS - Air Conditioners		\$3,500
LCSS - Fridge/Freezer		\$6,000
LCSS - Bus and Vehicle Set Down Point - Grey St		\$14,000
CAFS - Undercovered walkway	\$15k in reserves	\$16,720
DIS: Install Walking and Cycling Tracks		\$50,000
Library: Library Books		\$40,000
Library: Computer Chairs		\$6,836
Parks & Gardens - Solar Lighting Emmaville Caravan Park and Pool area		\$36,000
Parks & Gardens - Picnic Shelter, seating and BBQ Emmaville Caravan Park		\$30,000
Parks & Gardens - Shelter, Tank and BBQ Emmaville Pool		\$15,000
Surveillance Trailer (Camera)		\$25,000
Upgrade Signage		\$50,000
Cemetery Upgrade		\$200,000
Public Art Projects		\$50,000
PROJECTS FUNDED FROM OTHER GRANTS & CONTRIBUTIONS		\$1,275,429
Bald Knob Road	Fully Funded	\$380,000
Covid-19 Transport Grant	Fully Funded	\$872,429
Library: Local Priority Grant	Fully Funded	\$23,000
Grand Total Capital Expenditure		\$12,217,780

3.4 Some Industry Related Key Performance Indicators (KPIs)

Council's KPIs, expressed as the required FFF Benchmarks, can be visually depicted as follows:

Measure / benchmark	2020/21
	ESTIMATED
Operating Performance Ratio (Greater than or equal to breakeven average over 3 years)	
Own Source Revenue Ratio (Greater than 60% average over 3 years)	
Building and Infrastructure Asset Renewal Ratio (Greater than 100% average over 3 years)	
Infrastructure Backlog Ratio (Less than 2%)	
Asset Maintenance Ratio (Greater than 100% average over 3 years)	
Debt Service Ratio (Greater than 0% and less than or equal to 20% average over 3 years)	
Real Operating Expenditure Per Capita (A decrease in Real Operating Expenditure per capita over time)*	

*Based on the false assumption that Council's service levels remain the same when in fact they are increasing.

A more detailed analysis of the above ratios is provided on the following pages.

Operating Performance Ratio

This ratio measures Councils ability of containing operating expenditure within operating revenue

Calculated as:

Total Continuing Operating Revenue (excluding Capital Grants and Contributions) - Operating Expenses

Total Continuing Operating Revenue (excluding Capital Grants and Contributions)

Benchmark

=>0

(greater or equal to break even average over three (3) years)

Expected Performance

2020/21 current year only = 2.34%

Three (3) Year Average benchmark is likely to be met in 2020/21.

Own Source Operating Revenue Ratio

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Calculated as:

Total Continuing Operating Revenue (excluding all Grants and Contributions)

Total Continuing Operating Revenue (including Capital Grants and Contributions)

Benchmark

>60%

(average over three (3) years)

Expected Performance

2020/21 current year only = 65.70%

Three (3) Year Average benchmark is likely to be met in 2020/21.

Own Source Operating Revenue Ratio (Rural Council version)

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Calculated as:

Total Continuing Operating Revenue (excluding all Grants and Contributions except Financial Assistance Grants)

Total Continuing Operating Revenue (including Capital Grants and Contributions)

Benchmark

>60%

(average over three (3) years)

Expected Performance

2020/21 current year only = 78.40%

Three (3) Year Average benchmark is likely to be met in 2020/21.

Building and Infrastructure Renewal Ratio

This ratio measures the rate at which assets are being renewed relative to the rate they are being depreciated.

Calculated as:

Asset Renewals (Building and Infrastructure)

Depreciation, Amortisation and Impairment (Building and Infrastructure)

Benchmark

>100%

(average over three (3) years)

Expected Performance

2020/21 current year only = 157.57%

Three (3) Year Average benchmark is likely to be met in 2020/21.

Infrastructure Backlog Ratio

This ratio shows the annual renewal backlog as a proportion of the total value of Council's infrastructure

Calculated as:

Estimated Costs to bring assets to a satisfactory condition

Total value of infrastructure and building assets

Benchmark

<2%

(average over three (3) years)

Expected Performance

2020/21 current year only = Est. 6.33%

Three (3) Year Average benchmark is unlikely to be met in 2020/21.

Asset Maintenance Ratio

This ratio compares actual asset maintenance with required asset maintenance. A ratio above 100% indicates Council is investing enough funds to stop the infrastructure backlog through insufficient funds.

Calculated as:

Actual Asset Maintenance

Required Asset Maintenance

Benchmark

=>100%

(average over three (3) years)

Expected Performance

2020/21 current year only = 103.89%

Three (3) Year Average benchmark is likely to be met in 2020/21.

Debt Service Ratio

This ratio measures the availability of operating cash to service debt.

Calculated as:

Debt Service Costs (Interest Expense and Principal Repayments)

Income from continuing operations (excluding capital items and specific purpose grants and contributions)

Benchmark

>0% and <=20%

(average over three (3) years)

Expected Performance

2020/21 current year only = 7.18%

Three (3) Year Average benchmark is likely to be met in 2020/21.

Real Operating Expenditure Per Capita (Over time)

This ratio measures productivity changes over time based on movements in real per capita expenditure. Based on the assumption that service levels remain constant, a decline in real expenditure per capita indicates efficiency improvements ie the same level of output is achieved with reduced expenditure).

Calculated as:

Expenditure (deflated by CPI/LGCI)

Population

Benchmark

Decreasing expenditure overtime

Expected Performance

2020/21 current year only = \$3,574.11

This ratio has been included but essentially is irrelevant as the assumption of maintaining existing service levels is incorrect, GISC is increasing service levels over time and hence there will be an increase in expenditure.

4 LONG TERM FINANCIAL PLAN UPDATE

LONG TERM FINANCIAL PLAN SUMMARY										
	Budget Total	Budget Total	Budget Total	Budget Total	Budget Total	Budget Total	Budget Total	Budget Total	Budget Total	Budget Total
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
FUNCTION										
General Purpose Revenues	9,911,053	10,139,683	10,373,789	10,613,506	10,858,971	11,110,325	11,367,713	11,631,284	11,901,189	12,177,585
Governance	(548,819)	(559,341)	(570,070)	(581,010)	(592,165)	(603,539)	(615,138)	(626,964)	(639,024)	(651,322)
Administration	(4,422,187)	(4,262,216)	(4,262,990)	(4,268,376)	(4,348,196)	(4,431,379)	(4,525,847)	(4,623,973)	(4,724,548)	(4,827,718)
Public Order and Safety	(685,468)	(852,579)	(871,986)	(891,781)	(911,973)	(932,568)	(953,577)	(975,007)	(996,868)	(1,019,168)
Health	(206,440)	(202,912)	(207,313)	(211,813)	(216,412)	(221,114)	(225,920)	(230,833)	(235,855)	(240,989)
Housing and Community Amenities	515,466	541,408	548,726	556,043	563,356	570,662	577,957	585,237	592,499	599,740
Recreation and Culture	(1,927,617)	(1,951,673)	(1,980,957)	(2,010,595)	(2,040,962)	(2,071,645)	(2,104,119)	(2,140,011)	(2,177,105)	(2,214,886)
Mining, Manufacturing and Construction	(68,418)	(70,473)	(72,585)	(74,756)	(76,987)	(79,280)	(81,636)	(84,058)	(86,547)	(89,105)
Glen Innes Aggregates	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Transport and Communication	(671,583)	(3,244,910)	(3,320,220)	(3,415,147)	(3,470,944)	(3,508,692)	(3,547,975)	(3,594,932)	(3,648,726)	(3,707,371)
Community Services and Education	(132,089)	24,998	6,722	(12,309)	(32,121)	(52,738)	(74,184)	(96,487)	(119,672)	(143,768)
Economic Affairs	(1,165,138)	937,776	(831,158)	(850,511)	(870,294)	(890,516)	(911,187)	(932,319)	(953,920)	(976,002)
Committees of Council - Section 355	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Water Supplies	844,497	980,508	1,038,589	1,098,026	1,158,856	1,220,898	1,284,965	1,349,350	1,407,561	1,467,374
Sewer Supplies	344,641	445,848	485,423	526,532	569,159	613,638	659,925	702,089	735,528	769,912
Total	2,277,898	2,416,118	825,970	967,808	1,080,289	1,214,051	1,340,975	1,453,376	1,544,513	1,634,283

Long Term Financial Plan Summary	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Operating Profit	2,277,898	2,416,118	825,970	967,808	1,080,289	1,214,051	1,340,975	1,453,376	1,544,513	1,634,283
Add Back Non Cash Items:										
Depreciation	6,427,380	6,452,380	6,477,380	6,502,380	6,527,380	6,468,925	6,493,925	6,496,916	6,521,916	6,546,916
Provision for Rehabilitation Costs (Town Waste Amortisation)	284,065	288,894	293,805	298,800	303,880	309,046	314,299	319,642	325,076	330,603
Provision for Bad and Doubtful Debts	10,200	10,200	10,200	10,200	10,200	10,200	10,200	10,200	10,200	10,200
Amount Available for Non Operating Items	8,999,543	9,167,592	7,607,355	7,779,188	7,921,749	8,002,221	8,159,399	8,280,135	8,401,705	8,522,001
Non Operating Expenditure										
Existing Loan Principal Repayments	1,596,288	1,672,681	1,623,615	1,499,409	1,294,813	936,854	728,553	549,816	348,596	357,213
New Loan Principal Repayments	87,094	176,831	269,290	364,555	462,709	563,842	668,043	775,405	886,024	1,000,000
New Lease Principle Payments	342,962	405,894	488,185	496,448	369,746	400,532	43,995	126,712		
Capital Expenditure (By Funding Source)	12,217,780	9,533,086	7,368,839	7,662,287	7,570,208	7,955,406	7,931,875	8,085,984	8,258,828	8,223,219
- General Fund	2,715,639	4,443,066	2,550,897	2,782,042	2,626,597	2,947,345	2,858,263	2,945,700	3,050,733	2,952,383
- GIA Surplus	407,024	413,943	420,980	428,137	435,415	442,818	450,345	458,001	465,787	473,706
- Roads to Recovery Grants	1,308,000	860,000	860,000	860,000	860,000	860,000	860,000	860,000	860,000	860,000
- Regional Roads Grants	728,000	712,917	725,037	737,362	749,897	762,646	775,611	788,796	802,206	815,843
- Bridge Renewal Program Grant and S7.11 Contributions	1,400,000	305,400	310,897	316,493	322,190	327,990	333,893	339,904	346,022	346,022
- Local Infrastructure Renewals Loans Scheme	850,000	333,333	-	-	-	-	-	-	-	-
- General Fund & Plant Funded Plant and Equipment Purchases	850,000	785,937	799,298	812,886	826,705	840,759	855,051	869,587	884,370	899,405
- Stormwater Drainage Funds	145,000	147,465	149,972	152,521	155,114	157,751	160,433	163,160	165,934	168,755
- Sewer Fund	471,056	479,064	487,208	495,491	503,914	512,480	521,193	530,053	539,064	548,228
- Water Fund	801,665	451,667	459,345	467,154	475,096	483,172	491,386	499,740	508,236	516,876
- Waste Fund	284,065	288,894	293,805	298,800	303,880	309,046	314,299	319,642	325,076	330,603
- General Fund	981,902	288,400	288,400	288,400	288,400	288,400	288,400	288,400	288,400	288,400
- Other Grants and Contributions	1,275,429	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000
Total Non Operating Expenditure	13,901,163	11,382,598	9,261,745	9,526,251	9,327,731	9,456,102	9,328,471	9,411,205	9,493,448	9,580,432
Position after Non Operating Expenditure	- 4,901,262	- 2,215,006	- 1,654,390	- 1,747,063	- 1,405,982	- 1,453,881	- 1,169,072	- 1,131,070	- 1,091,743	- 1,058,431
Funded from Net Restricted Cash Movements detailed below:										
Add: Drawdown on Restricted Cash										
Local Infrastructure Renewal Loans Scheme Funding	850,000	333,333	107,200							-
Sewer Fund	471,056	479,064	487,208	495,491	503,914	512,480	521,193	530,053	539,064	548,228
Water Fund	801,665	451,667	459,345	467,154	475,096	483,172	491,386	499,740	508,236	516,876
Waste Fund	284,065	288,894	293,805	298,800	303,880	309,046	314,299	319,642	325,076	330,603
Drainage Funds	145,000	147,465	149,972	152,521	155,114	157,751	160,433	163,160	165,934	168,755
New Loan Funds	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Drawing of Investments	-									
Infrastructure/Plant Funds	28,923	785,937	799,298	812,886	826,705	840,759	855,051	869,587	884,370	899,405
Glen Innes Aggregates	407,024	413,943	420,980	428,137	435,415	442,818	450,345	458,001	465,787	473,706
LIRS Externally Restricted	250,000									
Town Hall Redevelopment/Relocation										
Destination NSW: Infrastructure, Marketing and ACF										
Bushfire Grant	85,640									
Sports Field Reserve	106,000									
Bridge Renewal Program not spent in 2019/20	450,000									
Roads to Recovery (Morven Road)	190,898									
Infrastructure Reserve	1,029,639	403,501		300,000		11,830	12,479	34,488	34,488	34,488
Bushfire Grant - Planning Consultancy	50,000									
Wellness Budget	8,000									
CAFS undercover walkway	15,000									
New Computer System	604,000	142,210	67,229							
Total Drawdowns on Restricted Cash	6,776,910	4,446,014	3,785,038	3,954,989	3,700,124	3,757,856	3,805,187	3,874,672	3,922,955	3,972,059
Variance	1,875,290	2,231,008	2,130,648	2,207,926	2,294,141	2,303,975	2,636,116	2,743,602	2,831,213	2,913,628
Less: Additions to Restricted Cash										
Water Fund	447,676	933,685	984,087	1,035,716	1,088,604	1,142,570	1,198,422	1,254,454	1,304,169	1,355,342
Sewer Fund	164,512	426,935	266,221	286,435	307,036	328,479	593,088	632,187	656,615	681,835
Developer Contributions	170,246	172,963	175,726	178,536	181,394	184,301	187,257	190,264	193,323	193,441
Waste Fund	343,552	347,038	350,519	353,992	357,456	360,909	364,350	367,775	371,183	374,572
Drainage	256,962	261,432	265,876	270,396	274,993	279,668	284,422	289,257	294,175	299,176
Infrastructure Backlog Reserve	483,532	81,529	79,743	77,901	76,002					
Total Additions to Restricted Cash	1,866,480	2,223,582	2,122,172	2,202,976	2,285,484	2,295,927	2,627,540	2,733,938	2,819,466	2,904,366
Net Position	8,810	7,426	8,476	4,950	8,657	8,049	8,576	9,664	11,747	9,263