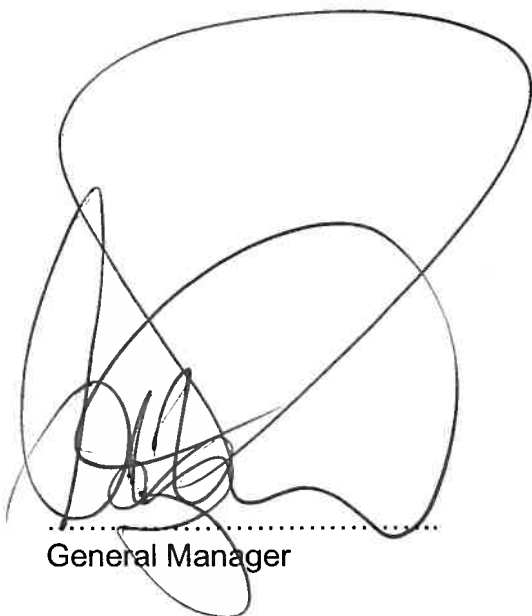




Australia Day Policy

DOCUMENT AUTHORISATION

RESPONSIBLE OFFICER:		PERSONAL ASSISTANT (DIRECTOR OF CORPORATE AND COMMUNITY SERVICES)			
REVIEWED BY:		MANEX			
REVIEW DUE DATE:		February 2024			
VERSION NUMBER:		4			
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VERSIONS:	DATE:	RESOLUTION NO:	DESCRIPTION OF AMENDMENTS:	AUTHOR / EDITOR:	REVIEW / SIGN OFF:
4	25/02/2021	10.02/21		EA (Mayor and General Manager)	Council
3	23/02/2017	9.02/17		EA (Mayor and General Manager)	Council
2	28/02/2013	4.02/13		PA (Mayor and General Manager)	Council
1	24/03/2011	6.03/11		PA (Mayor and General Manager)	Council



.....
General Manager

10/0/21
.....
Date

PURPOSE

The purpose of this policy is for Council, through its Australia Day Committee, to be an active participant in the Australia Day celebrations held each year within the **Local Government Area (LGA)**, and to provide the necessary funding in its annual Operational Plan and Budget for appropriate celebration activities to be conducted.

APPLICABILITY

This policy applies to:

- Australia Day Committee Members;
- Mayor and Councillors;
- Chief Financial Officer (CFO);
- Personal Assistant (Director of Corporate and Community Services) (PA (DCCS)).

OUTCOMES

Council acknowledges the importance of Australia Day celebrations each year and will make the necessary budgetary provisions to facilitate the preparation and conduction of the festival activities through the Australia Day Committee, a Section 355 Committee of Council.

ROLES AND RESPONSIBILITIES

The PA (DCCS) will communicate amendments and updates to this Policy to the Australia Day Committee.

The Chair of the Australia Day Committee and the CFO will ensure that sufficient funding for the Australia Day celebrations to be held is included in Council's annual Operational Plan and Budget.

POLICY STATEMENT

Australia Day is held annually on 26 January.

The Australia Day celebrations consist of two (2) parts:

1. Breakfast celebrations from 8am to 10am; alternating between villages within the LGA, with community organisations/providers within these communities making all necessary arrangements. However, Council, through its Australia Day Committee, will donate funding for this purpose.
2. The main Australia Day celebrations held in Glen Innes, incorporating an Australian Citizenship ceremony if applicable. Council, through its Australia Day Committee, will provide funding to cover the costs of the event including venue hire, live entertainment, advertising and printing fees, Welcome to Country fee, Australia Day cake, Australia Day merchandising and Awards, Ambassador Pin Presentation Dinner (meals for invited guests only), post event Dinner, and other costs associated with the Ambassador (pick-up from Armidale, accommodation and a modest gift).

VARIATION AND REVIEW

The Australia Day Policy will be reviewed every three (3) years, or earlier if deemed necessary, to ensure that it meets the requirements of legislation and the needs of Council. The term of the Policy does not expire on the review date, but will continue in force until superseded, rescinded or varied either by legislation or a new resolution of Council.