



Postal Address:
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Missed Critical Stage Inspection Class 1 and 10

Under Clause 162C of the *Environmental Planning & Assessment Regulation 2000*

Council's Discretion to Issue Occupation Certificate

In order to issue an Occupation Certificate the Principal Certifying Authority must be satisfied that the inspection was **unavoidably** missed, and that the work that would have been subject to the missed inspection is satisfactory. It is the total discretion of the Principal Certifying Authority in this regard. Where the Principal Certifying Authority considers the below criteria cannot be satisfied, an Occupation Certificate will not be issued and a Building Certificate application to Council may be required.

Privacy Notification: In completing this form you will be prompted to supply information that is personal information this information is collected under the *Privacy and Personal Information Act 1998*. The supply of this information is voluntary. If you cannot provide, or do not wish to provide, the information sought Council may be unable to process your request. Council requires the provision of the owner/s name and address with signature/s to verify owner/s permission for the lodgment of this Application. Glen Innes Severn Council is required under the Privacy and Personal Information Act 1998 to inform you about how your personal information is being collected and used. If you require further information please contact Council's Department of Development, Planning and Regulatory Services on (02) 6730 2350.

Indicates to please tick (where appropriate).

APPLICANT'S DETAILS

Title: Mr Mrs Miss Ms Other

Name: _____

Address: _____

Mobile: _____ Home: _____

Email: _____ Fax: _____

Signature/s: _____ Date: _____

I declare that to the best of my knowledge all details supplied by me are correct and completed in full. I understand that inaccurate, false or misleading statements may cause my application to be delayed or rejected.

Signature/s: _____ Date: _____

PROPERTY IDENTIFICATION

Lot: _____ Section: _____ DP: _____

Street No: _____ Street: _____ Town: _____

DETAILS OF DEVELOPMENT

The following information must be provided where a critical stage inspection has been unavoidably missed prior to further works being undertaken and/or prior to an Occupation Certificate being issued.

NOTE: The information provided is subject to Council Review.

CC/CDC No. : _____ Date issued by PCA: _____

Name of Principal Contractor/Owner Builder: _____

Licence/Permit No. : _____ Classification of Building (Circle): 1a 1b 10a 10b

Description of Development: _____

